

Educational Affairs

Meeting Minutes

October 11th, 2023

3:00 pm

MTC 107 or Zoom

Voting Members Present: Matthew Schmeer (chair), Nick Mancini (vice chair), Barry Bailey, Sarah Boyle, Brian Zirkle, Sasha Gluhovsky, De Shawn Bailey, Haley Vellinga, Ashley Rader, Jacob Kier, Whitney Bandel, Maureen Fitzpatrick, Nancy Thomas, Susan Brown, Steve Bennett, Casey Buchanan, Dan Mueller, Justin Dunham, Kitzeln Siebert, Doug Patterson, and Michelle Clark

Absent Voting Members: Charlie Randazzo

Resource Members: Gurbhushan Singh, Kris Perales, Anne Rubeck, and Audrey Cooper

(1) Call to Order

Matthew Schmeer started the meeting at 3:03 p.m.

(2) Roll Call

Nick Mancini completed the roll call.

(3) Agenda Agreement (consent item)

The committee agreed to move the Academic Early Alert presentation to earlier in the meeting to accommodate the presenter and to discuss COMS 180 bucket alignment during the KS Systemwide/Seamless Transfer Courses & KS Systemwide General Education discussion.

The meeting was agreed to by consent.

(4) Academic Early Alert Overview

Rebekah Godke presented information about herself and the Academic Early Alert system process at JCCC. The InfoHub page for the system has current information.

(5) Meeting Minutes Draft from September 27th, 2023

The meeting minutes from the last meeting were approved by consent.

(6) Curriculum*

Computing Sciences and Information Technology

Information Technology

Andrew Lutz and Hando Tamez

Course Edit

- IT 224: Microsoft 365 Administration
 - Title Change

Andrew Lutz and Hando Tamez presented the industry standard updates to IT 224.

Barry Bailey motioned to approve the course edits and Doug Patterson seconded the motion. The motion passed.

Academic Support

Reading

Lisa Parra

Course Edit

- RDG 127: College Reading Strategies
 - Title Change

Lisa Para was present to discuss the updates to RDG 127 along with the edit to the title which better represents the course content.

Doug Patterson motioned to approve edit to RDG 127 and Casey Buchanan seconded the motion. The motion passed.

Business

Fashion Design and Merchandising

Joy Rhodes

Course Edits

- FASH 124: Apparel Construction II
- FASH 127: Advanced Patternmaking
 - Title Change
- FASH 130: Fashion Drawing
 - Title Change
- FASH 131: Flat Pattern Development
- FASH 143: Tailoring
- FASH 150: Textiles for Fashion
 - Title Change
- FASH 180: Draping
- FASH 190: Apparel Fit, Alterations and Analysis
- FASH 225: Store Planning
- FASH 255: Apparel Specification Technology
- FASH 270: Apparel Product Development

Program Edits

- 7200-CERT: Visual Merchandising Certificate
- 3120-AAS: Fashion Merchandising and Marketing

(7) Subcommittee and Liaison Assignments and Updates

- Cultural Diversity/General Education

Ashley Radar confirmed the group attempted to meet but was unable to meet the quorum. The subcommittee will meet next Wednesday.

- Procedures
Doug Patterson will lead the Procedures subcommittee which plans to continue to work on syllabus templates and bylaw-related issues.
- Ad Hoc Committee

- ABC
Barry Baily noted ABC reviewed topics such as meta-majors and AI.
- OLAC
No report.
- Faculty Association
No report.
- Collegiate Steering

- Committee Day
No report.

(8) Announcements and Updates

- Reminder: KS Systemwide/Seamless Transfer Courses & KS Systemwide General Education
The committee continues to review the courses by discipline and intends final review and approval of the following degrees at the October 25th Ed Affairs meeting.
 - Associate of Arts
 - Associate of Fine Arts
 - Associate of ScienceThe committee discussed the state Systemwide/Seamless Transfer committee had several courses including COMS 180, ENGL 123, ENGL 140, ENGL 222, and ENGL 223 only aligned to the Cavalier Credit/Bucket 7 designation. The division will appeal that decision and request the state also approve alignment to the Arts and Humanities disciplines.
- Doug Patterson reminded the committee that the Master Teacher Workshop is from January 9th -11th, 2024; see Ashely Rader for more information.

(9) Adjournment

Doug motioned to adjourn the meeting and Casey seconded the motion. The meeting ended at 4:30 p.m.

**Curriculum updates are effective Academic Year 2024-2025 Catalog which covers Summer 2024, Fall 2024, and Spring 2025 terms unless otherwise noted.*