

ETAC Minutes – 10-12-2022

YuJa and Zoom Storage Updates – Ed Lovitt

- Removed 20 Terabytes with Proctored and some Historical Zoom Files
 - Have meeting this week with YuJa on storage needs moving forward.
- Moving forward remove stored proctored files every semester
- Continue conversations on ways to keep or remove files after faculty leave institution
 - May need to have combined group of committees review for recommendations
 - Make sure that legal is involved in the specific retention requirements
 - Have a location for moving files if needed by department after faculty retires

Canvas Updates – Ed Lovitt

- Canvas Downtime <https://status.instructure.com/>
- Meeting with Jonathan Burros (Canvas Customer Support) meeting
 - Amazon Web Services issues with downtime
 - Start of semester higher volume usage also possible issue
 - Growth issues with new Instructure Acquisitions
 - Focus moving forward on teaching tools
 - Looking at Outcomes inside Canvas moving forward

Additional Software – Ed Lovitt

- Limited copies of Kahoot, Padlet available for faculty in Ed Tech Center
 - Contact Ed Lovitt for interest
- Registration with Testing Center inside Canvas
 - Feedback from faculty on need to be able to change dates if needed after submission.
- Plan My Courses – Training and Available for Spring

Copyrighted Course Materials Sub-committee (need ETAC rep)

- Charge of the subcommittee:
- Determine if any recommendations for action are needed to address the proliferation of course material being shared online
 - Determine interests of each committee's focus and how it relates
 - Determine what is already being done on campus
 - Investigate what other institutions do/have done
 - Decide if any additional actions/policies/etc. are recommended to be taken up at a college level

Ed Tech Equipment and Support

- Ed Tech Program Review
- Classroom Survey

- The CTL Fellows are also working on a survey that ETAC and I.S. can use to avoid survey burnout.
- ITP request (new Ed Tech Studio Editing Workstation)
- Replacing aged 3D printer and CNC router in MakerLab
- Hallway machines Ed Tech support with Zoom and Teams
- Computers for high ed computing like VR, AR and Design

Information Services Updates – Del Lovitt, Shannon Ford & John Kumar

John indicated that additional Crestron equipment for classrooms continues to arrive. The Co-lab will be one of the first locations for installation. During the Christmas break work on Active classrooms.

Working with Farrell and I.S. team for technology training for HyFlex courses beginning in the spring.

Shannon reported beginning work on FY 24 active classrooms. Also ordered 69 high end Drafting machines. Also collection of ITPs will begin in January and anytime is a good time to begin planning for new equipment and software.

Del shared that Spring 2023 enrollment begins shortly and I.S. is scaling cloud services for students. Also working with marketing on “Planning my courses” tool. Beginning November Rob Caffee will be joining JCCC as the new CIO.

Academic Support Updates– Vince Miller

The activity in the LIB Resource Centers and the Cav Central continue to see higher traffic of students looking for assistance.

Faculty Development – Farrell Hoy Jenab

Any additions to the faculty newsletter are welcome and Farrell can collect any news. Also sharing of the new CTL fellows and CTL survey to collect feedback to help with supporting faculty.