

IDC MEETING MINUTES

May 25, 2021

SCI 222

1:30 p.m.

ATTENDEES: Lenora Cook, Leroy Cox, Anne Dotterweich, Jim Lane, Shelia Mauppin, Mickey McCloud, and Larry Reynolds

Old Business

The meeting minutes from the May 11 meeting were posted on InfoHub.

New Business

Special Project Electrical Technology – Overhaul Trainers; Project approved online prior to the meeting.

Guest: Mike Neal

Mike Neal, EVP/COO, introduced himself to the deans and provided a brief summary of his previous experience in industry and higher education. He encouraged the deans to contact him with any concerns or suggestions. The deans welcomed him to JCCC.

Return to Campus (Mickey)

Mickey outlined three points for consideration for the fall 2021 semester. Enrollment caps for F2F classes should be set at one to two seats below pre-pandemic maximums to allow for some flexibility with social distancing. Spring 2022 enrollment caps will revert to pre-pandemic levels since it is expected that distancing will no longer be a consideration. Faculty cannot force students to wear a mask or ask students about their vaccination status. Faculty may wear a mask on campus if they choose. A mask can be required of students if this is the industry standard they will experience in the work force, for example in nursing programs.

Fall 2021 Course Building (Mickey)

Mickey asked the deans to review the fall 2021 courses to ensure they are being built correctly and consistently with accurate information so that students fully understand the delivery modality, meeting dates and other course expectations while registering and before the first day of class.

Action Item: The deans will review the course building guidelines with their division to ensure accuracy and clarity in the class search for students.

Master Agreement (Leroy)

Leroy reviewed and highlighted some of the changes recently negotiated in the new Master Agreement.

SET Update (Jim)

Jim provided an update on SET short term and long-term goals. He also shared current marketing initiatives on several platforms including TV, radio, print, and social media.

Final Exam Schedule (Jim)

Jim shared the final exam schedule prior to the meeting for the deans to review. It will be posted on the website.

Chair Model (Mickey)

The deans discussed the credit hour report generated every three years by IR that is used to determine chair compensation. Mickey will review the report with Gurb before making any changes to the compensation or release time for any chair.

Action Item: Anne will send the divisions the approved report so that contracts can be created before the July 1 deadline.

Master Space Inventory (Mickey)

The deans discussed classroom capacity and more efficient scheduling of space.

Action Item: Gurb and Lisa Dunitz will analyze room capacity through Astra reporting capabilities as part of an effort to more efficiently schedule classes in appropriately sized rooms. They will share this information at a future IDC meeting.

The meeting adjourned at 3:30 p.m.