

## **IDC MEETING MINUTES**

**August 10, 2021**

**SCI 222**

**1:30 p.m.**

**ATTENDEES:** Lenora Cook, Leroy Cox, Anne Dotterweich, Jim Lane, Shelia Mauppin, Vince Miller, Larry Reynolds, Gurbhushan Singh and Mary Wisgirda

### **Old Business**

The meeting minutes from the July 13 meeting were posted on InfoHub.

Position Replacement: Microbiology Lab Technician; Position approved online prior to the meeting

Position Replacement: Cosmetology Administrative Assistant; Position approved online prior to the meeting.

Position Replacement: Cosmetology Inventory Aid; Position approved online prior to the meeting

### **New Business**

#### Guest: Mallory Mitchell - NACEP Update

Mallory Mitchell, Program Director Early College, provided an update on initiatives in the department including the NACEP re-accreditation process, College Now enrollment, professional development for instructors and liaisons, textbook choices and HLC compliance plans for high school College Now instructors. A total of fifty-five instructors still need to complete their HLC compliance plans. Nicole Bedard is the newly hired part-time assistant.

#### Guest: Thomas Heard - HR Process Change

Thomas Heard introduced some fellow staff members in Human Resources and explained their new and re-defined roles. He provided an update on staff changes, an on-going reorganization effort, expanded roles and responsibilities and services and system updates. He also clarified some operational points regarding the flexible work arrangement. He said that there will be a substantial amount of communication and training in the early fall regarding HR's many initiatives. He encouraged the deans to contact him directly with any questions or concerns.

#### Communication of College initiatives (Larry)

The deans discussed the variety, and at times repetitive, sources of college related information received.

Clarification/Questions about IRT message on mask recommendation (Larry)

The deans discussed the current mask recommendation on campus. Any updates to the recommendation will be communicated by the IRT.

Update on Ally timeline (Larry)

Vince provided an update on Ally. As discussed at a previous meeting, Ally went live in May 2021 with training available during the summer of 2021. The comprehensive training module is extensive and requires approximately sixteen hours to complete all of it. The ADA Instructional Committee is discussing the core training requirement and minimum baseline competency as the product is rolled out to the campus. The Committee will make a recommendation to IDC in September for consideration.

Safe College Training Timeline (Larry)

Information regarding mandatory training will be available college-wide on Friday, August 13.

Zoom Enhanced Classroom Update (Vince)

Vince updated the deans on the Zoom Enhanced Classroom renovation timeline through the fall of 2021. The deans can send Vince their priority rooms to try to move completion dates earlier. Vince will provide an updated timeline for all the remaining classrooms after IS has done more work on their estimate.

The meeting adjourned at 2:45 p.m.