

Online Learning Advisory Council

Meeting Minutes

November 5, 2021, 3pm

1. Approval of October minutes

- Approved

2. Canvas Updates

a. New Quiz tool, attendance at Instructure info session

- Jeff Kosko: We asked Instructure to address concerns, specifically re migration.
- Kevin Cannell: attended meeting & was somewhat reassured that there will be a migration tool for old quizzes into new tool.
- There are still unanswered questions about copying old quizzes into new tool and when that capability ends.
- **Secretary's editing note: I'm inserting here Kevin Cannell's excellent summary of information and upcoming dates re Quiz tool and renewing the Canvas contract, which he emailed to the committee (slightly edited to fit into the minutes).**

Canvas will be changing from what it's calling Classic Quizzes (the current quiz tool) to New Quizzes. At this time, OLAC does not have specific recommendations or training scheduled. There are, however, a couple of key timeline events on the horizon:

- a. December 2021 – Instructure (Canvas's parent company) is supposed to release their migration tool/procedure allowing Classic Quizzes (including Quiz Banks) to be migrated to New Quizzes (including Item Banks which is the new lingo for Quiz Banks). Presently, OLAC is not recommending faculty take any specific action...we just have to wait until Canvas provides this. Then, we'll all find out how well it works.
 - b. July 2022 – Classic Quizzes Sunset; to the best of our knowledge after this date faculty will not be able to create quizzes using Classic Quizzes. All quizzes built after this date will require using the New Quizzes tool. However, faculty will have the option to continue using (and editing) their existing Classic Quizzes. It is our understanding faculty will retain this option until ~ June 2023 at which time Classic Quizzes will cease to exist.
 - c. The timelines mentioned above are, of course, subject to change by Canvas Instructure.
- OLAC will vote in December on whether to continue using Canvas for the next 3 years. Faculty can share their thoughts on Canvas with their OLAC division representative. All signs and indications are that we will continue to use Canvas. We are not in the process of taking RFPs or exploring an alternative LMS.

- Ed brings up quiz switch timeline for different schools, saying JCCC should have something similar for information purposes.
- Faculty should know now that "change is coming," and in December we'll know more details about what those changes are.

- Ed's office will work up a timeline to share w/ OLAC before it's rolled out to faculty. -
- Comment: Might be good to communicate more than dates of Canvas changes to faculty, also what they should do by when.
- Ed would like to turn on New Quizzes system-wide in Canvas, so you're presented with an option for classic or new any time you create a quiz.

b. Canvas renewal request

- We're in 5th year of 5yr contract w/ Instructure. We are in conversations w/ them about renewal. Trying to figure out cost & we're assuming we want to stick w/ Canvas.
- **Between now and December get input from our divisions about signing a new 3 yr contract w/ Canvas,** and sound out ABC to make sure we're the body that makes that decision. **Kevin C. as ABC rep will bring it up w/ them.** Assuming we are that body, we'll vote in December.

Vince Miller: It has always been in OLAC's purview to make this decision.

c. ILP Connection from Banner to Canvas

- This has been a problem for at least a year and a half and we continue to ask Elucian (Banner) to fix it.

3. Equatio implementation and feedback

- Comment about Equatio: it "ignores" certain symbols – doesn't read these out or translate them into text. But when we brought this up with them, they responded immediately and said they'd fix.
- Ed: we'll be bringing in trainers from Equatio to train faculty, & record these to make them available as video.
- Ed also discusses a product called Class, runs on top of Zoom to keep track of attendance, and who was first person to raise hand when a question is asked, and allows Zoom session leader to view all breakout rooms at once – takes Zoom to another level.

4. Any representative reports

ABC: IDC rejected our proposed language changes about accessing online courses.

5. Other business

Motion to adjourn, accepted.

In attendance, voting members

- Kevin Cannell
- Aaron Gibbs (chair)
- Dan Cryer (minutes)
- Akram Al-Rawi
- Christina Wolff
- Debby Pockrandt
- George Ferguson
- Hugh Clark
- Jessica Tipton
- Sarah Boyle

Visiting representatives

- Ed Lovitt
- Jeff Kosko
- Brett Cooper
- Debbie Rulo
- Holly Dressler
- Susan Brown
- Vince Miller