

**JOHNSON COUNTY COMMUNITY COLLEGE
12345 College Boulevard
Overland Park, Kansas**

**Meeting – Board of Trustees
Hugh Speer Board Room, GEB 137
June 15, 2023 – 5:00 p.m.**

AGENDA

- | | |
|--|-----------------------|
| I. CALL TO ORDER | Trustee Cross |
| II. PLEDGE OF ALLEGIANCE | Trustee Cross |
| III. ROLL CALL | Trustee Cross |
| IV. AWARDS AND RECOGNITIONS | Trustee Cross |
| V. OPEN FORUM | Trustee Cross |
| VI. BOARD REPORTS | |
| A. College Lobbyist | Dick Carter |
| B. Faculty Association | Andrea Vieux |
| C. Johnson County Education Research Triangle | Trustee Musil |
| D. Kansas Association of Community College Trustees | Trustee Ingram |
| E. Foundation | Trustee Rattan |
| F. College Council | Jason Arnett |
| VII. COMMITTEE REPORTS AND RECOMMENDATIONS | |
| A. Employee Engagement & Development Committee (pp 1-3)
<u>Recommendation: FY24 Staff Salary Increases (p 1)</u>
<u>Recommendation: Compensation Plan (p 1)</u> | Trustee Hamill |
| B. Inclusion & Belonging Committee (pp 4-6) | Trustee Rattan |

- C. Management and Finance Committee (pp 7-20) Trustee Musil
Recommendation: Evergy Easement (p 7)
Recommendation: Apple (p 9)
Recommendation: CDW (p 9)
Recommendation: Dell (p 10)
Recommendation: Ryder (p 10)
Recommendation: SEO and SEM Services (p 11)
Recommendation: JCCC Red Barn Repairs (p 12)
Recommendation: Road and Parking Improvements (p 13)
Recommendation: Bulk Fuel (p 14)
Recommendation: International Student Group Health & Accident Insurance Program (p 15)
Recommendation: Manufacturing Business Consulting (p 16)
Recommendation: Sales Training and Coaching (p 17)
Recommendation: Athletics Strength and Conditioning Program (p 18)

- D. Student Success Committee (pp 21-22) Trustee Ingram

VIII. PRESIDENT'S RECOMMENDATIONS FOR ACTION

- A. Treasurer's Report (pp 23-34) Trustee Smith-Everett
B. Monthly Report to the Board Dr. Andy Bowne

- IX. NEW BUSINESS Trustee Cross

- X. OLD BUSINESS Trustee Cross

- XI. CONSENT AGENDA Trustee Cross

- A. Regular Monthly Reports and Recommendations
1. Minutes of Previous Meetings
2. Cash Disbursement Report (pp 35-36)
3. Grants, Contracts and Awards (pp 37-39)
4. Curriculum (pp 40-41)
5. Retirement Tribute Fund (p 42)
B. Human Resources (p 43)
1. Retirements
2. Separations
C. Human Resources Addendum

- XII. EXECUTIVE SESSION

- XIII. ADJOURNMENT

EMPLOYEE ENGAGEMENT AND DEVELOPMENT COMMITTEE MINUTES
June 7, 2023

The Employee Engagement and Development Committee met at 11:30 a.m. on Wednesday, June 7, 2023, in the Hugh W. Speer Board Room. Those present were Trustees Mark Hamill, Nancy Ingram, and Melody Rayl; staff Mickey McCloud, Rachel Lierz, Colleen Chandler, Chris Gray, Caitlin Murphy, Rachel Haynes, and Glenda Land, recorder.

MONITOR COMPENSATION PLANNING (HR-3)

FY24 Staff Salary Increases

The FY24 salary increase for faculty was negotiated as part of the Master Agreement, effective July 1, 2021 – June 30, 2024. To match the bargaining and non-bargaining unit employees, it was recommended that non-bargaining unit staff receive the same compensation increase of 2.75%. The 2.75% increase was included in the management budget approved by the Board on May 11, 2023, and will be effective July 1, 2023.

RECOMMENDATION:

It is the recommendation of the Employee Engagement and Development Committee that the Board of Trustees authorize, effective July 1, 2023, a 2.75% increase to the adjunct faculty salary scale, and a 2.75% salary increase for all non-bargaining unit salaried, and full-time and part-time hourly employees employed as of June 30, 2023.

Compensation Plan

Per Compensation Policy 418.04, Human Resources will present the Compensation Plan to the Board each fiscal year. The College administration recommends extending the current Compensation Plan until completion of the Job Architecture and Compensation Project work by Culpepper and Associates.

RECOMMENDATION:

It is the recommendation of the Employee Engagement and Development Committee that the Board of Trustees accept the recommendation of the College administration to approve the Compensation Plan, as presented.

Job Architecture Project Update

JCCC is in Phase 2 of the project where job matching and leveling are the focus. Campus leaders have been asked to complete Position Data Questionnaires (PDQs) for non-bargaining unit staff positions to document the primary duties and responsibilities of each job. Direct supervisors/managers will provide a draft PDQ to employees for their input before final review by Human Resources and Cabinet. The InfoHub page devoted to the project is now updated with frequently asked questions, and sample PDQs to assist employees, supervisors, and managers. HR has scheduled sessions twice per week open to anyone with questions about this part of the project.

MONITOR HR AND EMPLOYEE ENGAGEMENT STRATEGIES AND INITIATIVES (HR-4)

Employee Engagement Survey Update

Over 70 employees from all areas and levels participated in the focus groups in April and May. Over the next several weeks, Employee Engagement and Institutional Effectiveness will meet with supervisors to provide an in-depth review of data for their area and provide them with a template to develop action items for their specific areas. Targeted focus groups will meet during Professional Learning Days. Action steps for departments and the College will be developed this Fall. During late 2023 through December 2024, the College and departments will work to implement action steps. The first pulse survey will be conducted in Spring 2024.

EMPLOYMENT ENGAGEMENT AND DEVELOPMENT COMMITTEE
Working Agenda
2023

HR-1 Review and Update Personnel Policies

HR-2 Monitor Employee Benefit Programs

HR-3 Monitor Compensation Planning

HR-4 Monitor HR and Employee Engagement Strategies and Initiatives

HR-5 Monitor and Discuss Collective Bargaining Initiatives

Inclusion & Belonging Committee MINUTES
June 7th, 2023

The Inclusion and Belonging Committee met at 11:30 a.m. on Wednesday, June 7, 2023, in the Hugh W. Speer Board Room. Those present were Trustees Dawn Rattan and Laura Smith-Everett; staff Rachel Lierz, Caitlin Murphy, Kate Allen, Dr. Mickey McCloud, and Silvia Arellano Fernandez (recorder).

Monitor Benchmarking and Metrics: Overview of Predictive Analytics (IB-2)

John Clayton, Executive Director, Institutional Effectiveness/Planning/Research, provided an overview of predictive analytics work on campus. JCCC has established a cross functional team who partners with an external vendor to help develop analytics on student success. The goal of this work is to determine actionable data to allow for enhanced wrap-around services to help students be more successful in achieving their academic goals. If JCCC can better predict the probability of a student's departure, interventions can be put in place sooner to help them continue their education. Early evidence indicates three major predictors are a student's economic status, if a student meets with an advisor, and how early a student enrolls.

One model of this work involves analysis of course combinations with low success rates. This informs advisors to help students in their course selections, preparation, and awareness of tutoring resources. The goal of this work is to improve student success when enrolled in challenging course combinations during the same semester.

Monitor Benchmarking and Metrics: Recommendation on Key Performance Indicators for Strategic Plan Goal 3 (IB-2)

John Clayton, Executive Director, Institutional Effectiveness/Planning/Research, provided an overview of existing Inclusion and Belonging metrics from the most recent Ruffalo Noel-Levitz survey. The DEI Strategy Data Team at JCCC looked at these metrics and developed recommendations for improvement. These went to the Strategy Goal Teams to review for alignment and then were sent to Cabinet. Cabinet approved these metrics as the Key Performance Indicators for Inclusion and Belonging. The ultimate goal is to effect positive change in a way that moves more Inclusion and Belonging survey responses to 'Agree' and 'Strongly Agree' categories.

Monitor Inclusion and Belonging Strategies and Initiatives: Executive Director of Inclusion and Belonging Onboarding Update (IB-1)

Kate Allen, Vice President for College Advancement and Government Affairs, reported that the new Executive Director for Inclusion and Belonging is Marquis Harris. Mr. Harris will begin in July. He will attend the August Inclusion and Belonging Committee meeting.

The next Inclusion & Belonging Committee Meeting is scheduled for Wednesday, August 2, 2023, at 11:00 a.m. in the Hugh W. Speer Board Room.

INCLUSION AND BELONGING COMMITTEE
Working Agenda
2023

IB-1 Monitor inclusion and belonging strategies and initiates.

IB-2 Monitor Benchmarking and Metrics

MANAGEMENT AND FINANCE COMMITTEE
Minutes
June 7, 2023

The Management and Finance Committee met at 8:30 AM on Wednesday, June 7, 2023, in the Hugh Speer Board Room. Those present were Trustees Greg Musil and Mark Hamill; staff: Rob Caffey, Jim Feikert, Tom Hall, Rachel Lierz, Mickey McCloud, Caitlin Murphy, Janelle Vogler, and Linda Nelson, recorder.

Evergy Easement

Tom Hall, Associate Vice President Campus Services and Facility Planning, provided information on a recommendation. He stated that currently Evergy has two electrical supply lines that feed the JCCC Campus. One power line supplies about half of the buildings on campus and the other line supplies the rest. Evergy would like to connect the two existing electrical circuits which would allow the college to continue to operate without losing power to any of the buildings in the event of a power outage on one of the electrical supply lines.

RECOMENDATION:

It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the College administration to approve the grant of a non-exclusive easement on JCCC property near and around the Train Road, Southwest of the ITC Building, to allow Evergy to connect two existing circuits for improved reliability and service in the JCCC campus area, and that the Board authorize the President to execute the necessary documentation to grant such easement and to take such other action necessary and appropriate to effectuate the same.

Rachel Lierz
Executive Vice President,
Finance and Administrative Services

Andrew W. Bowne
President

Capital Acquisitions and Improvements: Progress Report

Tom Hall, Associate Vice President, Campus Services and Facility Planning, provided the committee with an update on facilities projects from the capital acquisitions and improvements matrix. He also reviewed progress on the various infrastructure projects currently under construction on campus.

Budget Update

Janelle Vogler, Vice President/CFO provided a report on the 2023-2024 budget development. She reported that the Board of Trustees approved the college's 2023-2024 management budget at the May 11, 2023, meeting. The budget has since been loaded into the college's accounting system. Preparation of the college's 2023-2024 legal budget forms is now underway. At the August 17, 2023 Board of Trustees meeting the Board votes to approve and publish the Notice of Public Hearing and the Notice of Revenue Neutral Rate Hearing. Public Hearing and Revenue Neutral Rate Hearings will be held at the board meeting on September 14, 2023. At that same time the Board votes to approve the 2023-24 Legal Budget. Legal Budget documents are subsequently filed with the State and County pursuant to the statutory deadline.

Procurement Reports and Recommendations

Jim Feikert, Executive Director, Procurement Services reviewed four single source reports, one renewal and seven Bid/RFP recommendations.

**SINGLE SOURCE PURCHASE REPORT: \$150,000+
JUNE 2023 MANAGEMENT & FINANCE COMMITTEE**

Vendor	Description of Services / Policy 215.04 Exception #	Fund	Department	Amount
Apple	FY24 Apple ITP (Instructional Technology Plan) computers and tablets. <i>CO-OP: National Association of State Procurement Officials (NASPO-ValuePoint)</i> #MNWNC-102 <i>#12. Cooperative purchasing</i>	0101 Student Activity 0201 General	4408 Instructional Information Technology Plans 6404 Administrative Information Technology Plans	\$ 200,000.00

MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION

It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the Single Source Justification to Apple, for FY24 ITP purchases, for an estimated amount of \$200,000.

CDW	Campus-wide FY24 technology products/equipment (laptops, cables, headsets, servers, desktops, desktop printers, etc). CDW is a good resource for in-stock technology equipment. This allows the College to leverage multiple cooperative agreements for expedited order and delivery placements. <i>CO-OP: Multiple</i> <i>#12. Cooperative purchasing</i>	0201 General	Campus-wide	\$ 300,000.00
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MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION

It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the Single Source Justification to CDW, for FY24 technology products and equipment for an estimated amount of \$300,000.

**SINGLE SOURCE PURCHASE REPORT: \$150,000+
JUNE 2023 MANAGEMENT & FINANCE COMMITTEE**

Vendor	Description of Services / Policy 215.04 Exception #	Fund	Department	Amount
Dell	FY24 Dell ITP (Instructional Technology Plan) computers and Chromebooks. <i>CO-OP: Midwestern Higher Education Compact #MHEC-04152022</i> <i>#12. Cooperative purchasing</i>	0101 Student Activity 0201 General	4408 Instructional Information Technology Plans 6404 Administrative Information Technology Plans	\$ 1,500,000.00

MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION

It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the Single Source Justification to Dell, for FY24 ITP purchases, for an estimated amount of \$1,500,000.

Ryder	The 60-month lease agreement for four sleeper berth tractors and four trailers for the CDL program. Ryder provides 24/7 service and annual vehicle maintenance that meets DOT requirements. <i>#11. Negotiation would render a more favorable pricing</i>	0501 Truck Driver Training Course	1404 Transportation-Continuing Ed	\$ 915,420.00
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MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION

It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the Single Source Justification to Ryder, for a 60-month lease for four sleeper berth tractors and trailers, for \$915,420.

**RENEWALS RECOMMENDATION SUMMARY: \$50,000+
JUNE 2023 MANAGEMENT & FINANCE COMMITTEE**

JCCC Contract Total Contract Period Fund Source / Renewal Option	Vendors Original Bid Amounts First Year / Multi-Year (if applicable)	Renewal Option Amount	Description of Services <i>Original BoT Approval</i>
SEO and SEM Services (C19-023-00) Original Term: Base Year, 4 Renewal Option Years 5/15/2019 - 5/14/2024 Fund Source: 0201 General Renewal Option: 4 of 4	<ol style="list-style-type: none"> 1. Rank Fuse: \$90,996 / \$454,980 2. MBB Agency: \$40,088 / \$200,440 3. GreatLike Media: \$43,200 / \$216,000 4. Creosen, LLC: \$59,757.60 / \$298,788 5. Lifted Logic: \$72,000 / \$360,000 6. Salt Rank: \$94,800 / \$474,000 7. The Frank Agency, Inc.: \$99,600 / \$498,000 8. Carnegie Dartlet: \$100,000.06 / \$500,000.03 9. Trozzolo Communications Group: \$102,000 / \$510,000 	\$259,900.00	SEO/SEM (Search Engine Optimization/Marketing) services. Renewal amount reflects additional services including digital video advertising buys. <i>BoT Approval: April 2019</i>

MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION

It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the final renewal option year for Rank Fuse, for an additional \$168,904 above the original annual amount of \$90,996 for Search Engine Optimization (SEO), Search Engine Marketing (SEM), and digital video advertising, for a total amount of \$259,900 through May 14, 2024.

**AWARD OF BIDS/RFPs - SINGLE PURCHASE: \$150,000+
JUNE 2023 MANAGEMENT & FINANCE COMMITTEE**

Bid Title Total Contract Period Fund Source / Firms Notified	Vendors Original Bid Amounts	Single Purchase	Justification
23-140 JCCC Red Barn Repairs Base year/project completion Fund Source: 7111 Capital Outlay Firms Notified: 110	<ol style="list-style-type: none"> 1. Diamond Contractors, Inc: \$147,731.20 2. GPS-KC: \$148,924.00 3. The Wilson Group Inc.: \$178,611.00 4. SGI: \$203,695.00 5. Dondlinger Construction: \$285,000.00 	\$162,504.32 <i>(includes 10% contingency - \$14,773.12)</i>	Low Bid
PURPOSE & DESCRIPTION			
The purpose of this Request for Bid (RFB) is for the repairs to the red barn on JCCC's campus. This project consists of repairs and improvements to the building, including full siding and trim replacement, the partial demolition and expansion of an area of concrete slab inside the structure, work incidental to these operations, and other minor improvements.			
EVALUATION COMMITTEE			
<ul style="list-style-type: none"> <li style="width: 50%;">• Brett Edwards: Director, Campus Services & Energy Management <li style="width: 50%;">• Larry Allen: Senior Buyer, Campus Services <li style="width: 50%;">• Tom Hall: Associate Vice President, Campus Services <li style="width: 50%;">• Richard Hill: Maintenance Supervisor 			
MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION			
<p>It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the low bid from Diamond Contractors for JCCC Red Barn Repairs, in the amount of \$147,731.20, with an additional 10% contingency of \$14,773.12 to allow for possible unforeseen costs, for a total estimated expenditure amount of \$162,504.32.</p>			

**AWARD OF BIDS/RFPs - SINGLE PURCHASE: \$150,000+
JUNE 2023 MANAGEMENT & FINANCE COMMITTEE**

Bid Title Total Contract Period Fund Source / Firms Notified	Vendors Original Bid Amounts	Single Purchase	Justification
23-131 Road and Parking Improvements Base year/project completion Fund Source: 7127 Campus Development Firms Notified: 69	1. R&R Concrete Inc: \$365,490.00 base + \$21/square foot alternate bid 2. McConnell & Associates: \$399,600.00 + \$26/square foot alternate bid	\$715,490.00	Low base bid with alternate additional concrete paving at various areas throughout the campus. Alternate is based on 16,667 square feet of concrete pavement (as-needed, if-needed).
PURPOSE & DESCRIPTION			
The purpose of this Request for Bid (RFB) is for road and parking improvements on the JCCC main campus to include pavement, curb, and sidewalk work. Includes additional concrete pavement work in various areas throughout the main campus.			
EVALUATION COMMITTEE			
<ul style="list-style-type: none"> • Brett Edwards: Director, Campus Services & Energy Management • Tom Hall: Associate Vice President, Campus Services • Larry Allen: Senior Buyer, Campus Services 			
MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION			
It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the bid from R&R Concrete for Road and Parking Improvements, for a total estimated expenditure of \$715,490.00.			

**AWARD OF BIDS/RFPs - MULTI-YEAR PURCHASE: \$150,000+
JUNE 2023 MANAGEMENT & FINANCE COMMITTEE**

Bid Title Total Contract Period Fund Source / Firms Notified	Vendors Original Bid Amounts First Year / Multi-Year Total (if applicable)	Current Year Amount Multi-year Amount	Justification
23-132 Bulk Fuel Base Year, 4 Renewal Option Years: 7/1/2023 - 6/30/2028 Fund Source: 0201 General Firms Notified: 19	1. McAnany Oil Company: \$0.295/gal markup over OPIS (Oil Price Information Service) daily rack rate	\$75,00.00 \$375,000* <i>*Estimates only; based on average annual consumption and current fuel pricing.</i>	Low Bid
PURPOSE & DESCRIPTION			
The purpose of this RFB is to establish a contract for the delivery of fleet fuel on an as-needed basis. Estimated annual fuel consumption for the College is 22,000 gallons of unleaded and 2,800 gallons of diesel.			
EVALUATION COMMITTEE			
<ul style="list-style-type: none"> • Brett Edwards: Director Campus Services • Dean Spaulding: Maintenance Supervisor • Jeremy Lancey: Buyer 			
MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION			
It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposal from McAnany Oil for bulk fleet fuel for an estimated base year of \$75,000 and for a total estimated expenditure of \$375,000 including the renewal options, through June 2028.			

**AWARD OF BIDS/RFPs - MULTI-YEAR PURCHASE: \$150,000+
JUNE 2023 MANAGEMENT & FINANCE COMMITTEE**

Bid Title Total Contract Period Fund Source / Firms Notified	Vendors Original Bid Amounts First Year / Multi-Year Total (if applicable)	Current Year Amount Multi-year Amount	Justification
23-091 International Student Group Health & Accident Insurance Program Base Year, 4 Renewal Option Years: 8/1/2023 - 7/31/2028 Base Year Fund Source: 9131 Agency (Student Paid) Firms Notified: 13	<ol style="list-style-type: none"> 1. LewerMark Student Insurance: \$253,681.00 / contingent upon loss ratio 2. Academic Health Plans: \$223,104.00 / no multiyear rate guarantee 3. Compass Student Insurance: \$286,848.00 / no multiyear rate guarantee 	<p align="center">\$253,681.00</p> <p align="center"><i>Due to pricing model, future years' renewal amounts will be presented for approval at time of renewal.</i></p>	A thorough evaluation process was conducted which included reviewing and ranking the written proposals according to the evaluation criteria defined within the RFP. At the conclusion of the evaluation process, it was determined that the proposal submitted by LewerMark Student Insurance best met the needs of the College.
PURPOSE & DESCRIPTION			
<p>The purpose of this RFP is to establish a contract for an international student group health and accident insurance program to furnish services, through JCCC, to all enrolling international students classified as F-1 visa type. This program must provide group health and accident insurance covering hospitalization and medical treatment (serious illnesses, surgery, accidents, other). The provider shall also have coverage as necessary to deal with and address appropriately medical evacuation and repatriation for that segment of students requiring these services.</p>			
EVALUATION COMMITTEE			
<ul style="list-style-type: none"> <li style="width: 50%;">• Suzanne Maheu: Coordinator International Community Support Services <li style="width: 50%;">• Michelle Ohlde: Senior Client Service Consultant, Holmes Murphy <li style="width: 50%;">• Kim Steinmetz: Program Director International & Immigrant Services <li style="width: 50%;">• Tamika McDonald: Senior Buyer 			
MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION			
<p>It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposal from LewerMark Student Insurance for International Student Group Health & Accident Insurance Program services for a base year of \$253,681.</p>			

**AWARD OF BIDS/RFPs - MULTI-YEAR PURCHASE: \$150,000+
JUNE 2023 MANAGEMENT & FINANCE COMMITTEE**

Bid Title Total Contract Period Fund Source / Firms Notified	Vendors Original Bid Amounts First Year / Multi-Year Total (if applicable)	Current Year Amount Multi-year Amount	Justification
23-122 Manufacturing Business Consulting Base Year, 4 Renewal Option Years: 7/1/2023 - 6/30/2028 Base Year Fund Source: 0601 Adult Supplementary Education Fund Firms Notified: 104	<ol style="list-style-type: none"> 1. Ops Man, LLC: \$96,000 / \$480,000 2. Baton Global, LLC: \$153,600 / \$768,000 3. Borderland Partners, LLC: \$211,200 / \$1,056,000 <p><i>Services are as-needed at an hourly rate. Estimated at 80 hours/month.</i></p>	<p align="right">\$96,000 \$480,000</p>	<p>A thorough evaluation process was conducted which included reviewing and ranking the written proposals according to the evaluation criteria defined within the RFP. At the conclusion of the evaluation process, it was determined that the proposal submitted by Ops Man, LLC best met the needs of the college.</p>
PURPOSE & DESCRIPTION			
<p>The purpose of this RFP is to establish a contract for assisting the Workforce Development and Continuing Education department in preparing strategic plans to deliver workforce training to the greater Kansas City metropolitan area international manufacturing organizations.</p>			
EVALUATION COMMITTEE			
<ul style="list-style-type: none"> <li style="width: 50%;">• Elisa Waldman: Vice President Workforce Development & Continuing Education <li style="width: 50%;">• Sonia Akins: Program Coordinator Continuing Education <li style="width: 50%;">• Molly Salisbury: Program Director Continuing Education Business Solutions <li style="width: 50%;">• Jeremy Lancey: Buyer 			
MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION			
<p>It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposal from Ops Man, LLC for a base year of \$96,000 and a total estimated expenditure of \$480,000 including the renewal options, through 2028.</p>			

**AWARD OF BIDS/RFPs - MULTI-YEAR PURCHASE: \$150,000+
JUNE 2023 MANAGEMENT & FINANCE COMMITTEE**

Bid Title Total Contract Period Fund Source / Firms Notified	Vendors Original Bid Amounts First Year / Multi-Year Total (if applicable)	Current Year Amount Multi-year Amount	Justification
23-123 Sales Training and Coaching Base Year, 4 Renewal Option Years: 7/1/2023 - 6/30/2028 Base Year Fund Source: 0601 Adult Supplementary Education Fund Firms Notified: 110	<ol style="list-style-type: none"> 1. Elevated Results, Inc.: \$66,000 / \$330,000 2. Overflow LLC: \$72,000 / \$360,000 3. Trainnect LLC: \$84,400 / \$422,000 4. Griffox LLC: \$118,000 / \$590,000 5. Northridge Group Inc: \$207,000 / \$1,035,000 <i>Services are as-needed at an hourly rate. Estimated at 40 hours/month.</i>	<p align="center">\$66,000 \$330,000</p>	A thorough evaluation process was conducted which included reviewing and ranking the written proposals according to the evaluation criteria defined within the RFP. At the conclusion of the evaluation process, it was determined that the proposal submitted by Elevated Results, Inc. best met the needs of the college.
PURPOSE & DESCRIPTION			
The purpose of this RFP is to establish a contract for sales coaching and training for the College’s Workforce Development and Continuing Education Business Solutions Team to increase contract sales revenue and enrollment to improve the prospecting of business opportunities, to qualify and generate business leads, and to close new customers.			
EVALUATION COMMITTEE			
<ul style="list-style-type: none"> <li style="width: 50%;">• Elisa Waldman: Vice President Workforce Development & Continuing Education <li style="width: 50%;">• Nicholas Gonzalez: Program Coordinator, Workforce Development & Continuing Education <li style="width: 50%;">• Molly Salisbury: Program Director Continuing Education Business Solutions <li style="width: 50%;">• Jeremy Lancey: Buyer 			
MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION			
It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposal from Elevated Results, Inc. for a base year of \$66,000 and a total estimated expenditure of \$330,000 including the renewal options, through 2028.			

**AWARD OF BIDS/RFPs - MULTI-YEAR PURCHASE: \$150,000+
JUNE 2023 MANAGEMENT & FINANCE COMMITTEE**

Bid Title Total Contract Period Fund Source / Firms Notified	Vendors Original Bid Amounts First Year / Multi-Year Total (if applicable)	Current Year Amount <i>Multi-year Amount</i>	Justification
23-125 Athletics Strength and Conditioning Program Base Year, 4 Renewal Option Years: 7/1/2023 - 6/30/2028 Base Year Fund Source: 0201 General Firms Notified: 17	1. RackCoach: \$33,000 / \$195,000	\$33,000 <i>\$195,000</i>	Low Bid
PURPOSE & DESCRIPTION			
The purpose of this RFP is to establish a contract for strength and conditioning services for the College’s athletics programs. This includes a software system and mobile application for coaches to track athlete’s progress and build custom workouts, and athletes to access workouts and track their progress.			
EVALUATION COMMITTEE			
<ul style="list-style-type: none"> • Tony Tompkins: Athletics Director • Ben Conrad: Head Women’s Basketball Coach • Jeremy Lancey: Buyer 			
MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION			
It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the proposal from RackCoach for a base year of \$33,000 and a total estimated expenditure of strength and conditioning training services for the College’s athletics programs \$195,000 including the renewal options, through 2028.			

Informational Items

Informational reports of Single Source purchases, Bid/RFP summary and Renewal summary reports were provided in the Management and Finance meeting materials.

The next Management and Finance Committee meeting is scheduled for Thursday, July 6, 2023, at 8:30 AM in the Hugh Speer Board Room.

MANAGEMENT AND FINANCE COMMITTEE
Working Agenda
2023

- MF-1 Review and Update Policies as Needed
- MF-2 Guide Budget Development
- Proposed Budget Calendar
 - Preliminary Budget Guidelines
 - Management Budget Adoption
 - Legal Budget Publications
 - Legal Budget Adoption
 - Budget Updates as Needed
- MF-3 Stewardship of College Finances
- Financial Ratio Analysis
- MF-4 Monitor Facilities
- Capital Infrastructure Inventory and One, Five and Ten-Year Replacement Plan
 - Review and Recommend Financial Plans for Capital Improvements
- MF-5 Monitor Business Services
- Procurement Reports and Recommendations
- MF-6 Monitor Information Services
- Information Technology Reports
- MF-7 Mission Continuity and Risk Management
- MF-8 Other Items and Reports
- Compliance Program
 - Continuing Education and Workforce Development
 - Institutional Advancement
 - Other Activities and Programs
 - Other Agreements
 - Sustainability Initiatives

Student Success Committee Board Report

June 7, 2023

The Student Success Committee met at 9:30 a.m. on Wednesday, June 7, 2023, in the Hugh W. Speer Board Room. Those present were Trustee Ingram, Trustee Rayl; staff Mickey McCloud, Elisa Waldman, Pam Vassar, and Anne Dotterweich, recorder.

Program Review

Dr. McCloud provided an overview of the HLC required program review process at JCCC. The cyclical process includes a comprehensive review, peer review, administrative evaluation, and an annual review. These processes are completed in conjunction with the College's fiscal planning and program recommendations/data gathered is used in determining resource allocations, new faculty requests, special projects, scheduling decisions and program sunset/continuity. He also shared resource allocation and quality indicators which are published on the JCCC website.

The next Student Success Committee meeting is scheduled for Wednesday, August 2, 2023, at 10:00 a.m. in the Hugh W. Speer Board Room.

STUDENT SUCCESS COMMITTEE
Working Agenda
2023

- SS1 Review and update policies as needed
- SS2 Monitor student engagement processes
- Academic and student success activities
 - Education planning and development initiatives
 - Updates on academic programs
 - Updates on Strategies and Initiatives
- SS3 Monitor learning outcomes
- Program review and assessment practices
 - Curriculum and program additions and modifications
 - Affiliation, cooperation, articulation, reverse transfer and other agreements, policies, and procedures
 - Updates on Strategies and Initiatives
- SS4 Monitor faculty development
- Professional development programs
 - Professor emeritus and senior scholar status
 - Sabbatical appointments
 - Updates on Strategies and Initiatives
- SS5 Monitor student development
- Student life, leadership, and development activities
 - Updates on Strategies and Initiatives
- SS6 Monitor statewide educational issues
- Credit/non-credit JCCC partnerships
 - Kansas Board of Regents/Post -Secondary Technical Education Authority actions
 - KACCT
- SS7 Highlight technical support for learning activities
- SS8 Monitor non-credit educational activities
- SS9 Review accreditation/student success activities

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 01, 2023

TREASURER'S REPORT

REPORT:

The following pages contain the Treasurer's Report for the month ended April 30, 2023.

Expenditures in the primary operating funds are within approved budgetary limits.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the Treasurer's Report for the month of April 2023, subject to audit.

Janelle Vogler
Vice President and Chief Financial Officer

Rachel Lierz
Executive Vice President, Finance &
Administrative Services

Andrew W. Bowne
President

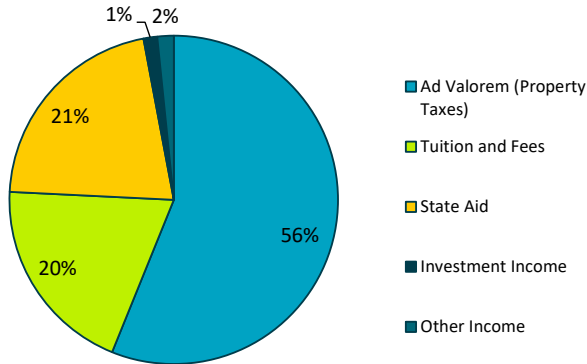
**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2023
83.3% OF FISCAL YEAR EXPIRED
GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS**

	ADOPTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
GENERAL/PTE FUNDS					
Ad Valorem (Property Taxes)	\$ 115,309,042	\$ -	\$ 71,405,080	62%	\$ 70,028,331
Tuition and Fees	26,650,272	16,522	25,022,659	94%	23,913,022
State Aid	23,978,269	(91,420)	27,036,357	113%	24,702,996
Investment Income	500,000	292,137	1,699,044	340%	308,163
Other Income	2,583,499	214,273	2,061,864	80%	1,951,608
TOTAL REVENUE	\$ 169,021,082	\$ 431,512	\$ 127,225,004	75%	\$ 120,904,120
Salaries and Benefits	\$ 131,033,857	\$ 11,312,927	\$ 104,392,304	80%	\$ 97,291,689
Current Operating	31,031,288	2,111,867	21,838,393	70%	19,066,715
Capital	17,696,597	1,943,232	8,779,611	50%	11,965,432
Debt Service	3,685,988	750	3,684,218	100%	3,686,219
TOTAL EXPENSES	\$ 183,447,730	\$ 15,368,777	\$ 138,694,527	76%	\$ 132,010,055

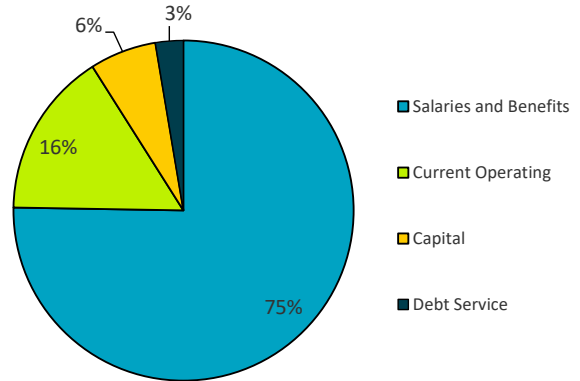
Unencumbered Cash Rollforward:

Beginning Balance		\$ 117,046,418	\$ 121,836,284
Revenues Over Expenses		(11,469,523)	(11,105,935)
Encumbrances & Other Activity		(8,707,668)	(16,780,863)
Ending Balance		<u>\$ 96,869,226</u>	<u>\$ 93,949,486</u>

Actual YTD Revenues by Source



Actual YTD Expenses by Source



Two pie charts depict the sources of the actual year-to-date revenue and actual year-to-date expenses on the General Fund as a percentage of their respective totals. These charts are based on the Activity Year to Date 2022-2023 numbers.

The largest source of revenue this year to date is ad valorem (property taxes) (56%), followed by state aid (21%), tuition and fees (20%), other income (2%), and investment income (1%). The largest source of expenses this year to date is salary and benefits (75%), followed by current operating (16%), capital (6%), and debt service (3%).



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2023
83.3% OF FISCAL YEAR EXPIRED
GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS
EXPENDITURE DETAIL BY NATURAL CLASSIFICATION**

	ADJUSTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE	YTD CHANGE FROM PRIOR YEAR
Salaries	\$ 97,659,663	\$ 8,476,574	\$ 77,092,422	79%	\$ 71,722,940	7%
Benefits	33,350,600	2,836,354	27,299,883	82%	25,568,749	7%
Event Officials	64,201	1,262	61,947	96%	48,393	28%
Legal Services	135,000	-	29,948	22%	303,080	-90%
Audit Services	91,000	1,410	51,210	56%	62,260	-18%
Collection Costs	71,410	5,322	31,728	44%	38,440	-17%
Insurance, Property/Casualty & Rel	1,136,920	8,337	1,003,983	88%	929,680	8%
Contracted Services	7,833,973	303,161	4,692,764	60%	4,341,582	8%
SB 155 Shared Funding Payments	375,000	-	210,559	56%	228,660	-8%
Overnight Travel	913,610	84,468	539,940	59%	342,060	58%
Travel - Accreditation	6,600	2,471	5,129	78%	-	100%
Staff Development Training & Travel	376,797	20,486	219,515	58%	110,620	98%
Faculty Continuing Ed Grants	27,000	3,082	27,156	101%	12,232	122%
Tuition Reimbursement	550,000	3,428	385,541	70%	339,945	13%
Same Day Travel	101,838	5,080	37,424	37%	34,441	9%
Supplies and Materials	6,392,937	876,626	4,148,380	65%	3,515,405	18%
Computer Software & Licenses	4,487,391	210,906	3,977,572	89%	3,220,728	23%
Technical Training	82,901	11,689	53,148	64%	45,973	16%
Applicant Travel	19,000	2,208	9,562	50%	7,269	32%
Recruiting Travel	19,289	2,116	12,236	63%	15,004	-18%
Printing, Binding & Publications	174,350	20,610	94,657	54%	61,788	53%
Advertising and Promotions	1,077,496	106,217	859,707	80%	641,309	34%
Memberships	393,231	12,386	312,431	79%	263,010	19%
Accreditation Expenses	42,210	287	31,992	76%	23,556	36%
Bad Debt Expense	350,000	-	130,000	37%	175,000	-26%
Electric	2,725,000	189,981	2,244,341	82%	2,127,225	6%
Water	170,000	7,779	152,115	89%	123,134	24%
Natural Gas	105,000	3,578	78,630	75%	51,144	54%
Telephone	333,713	5,648	302,247	91%	255,407	18%
Gasoline	70,000	8,826	53,359	76%	54,208	-2%
Subscriptions	475,942	27,952	367,994	77%	367,107	0%
Rentals and Leases	619,085	64,937	465,294	75%	494,131	-6%
Repairs and Maintenance	759,060	37,702	410,635	54%	334,073	23%
Freight	140,267	3,068	127,024	91%	11,936	964%
Special Events	305,073	41,932	182,805	60%	111,325	64%
Retirement Recognitions	7,500	1,415	7,716	103%	3,524	119%
Postage	186,320	34,908	172,463	93%	226,519	-24%
Contingency	170,230	-	3,000	2%	-	100%
Remodeling and Renovations	1,657,267	6,618	140,039	8%	310,088	-55%
Library Books	162,667	11,443	93,656	58%	88,816	5%
Furniture and Equipment	1,733,371	270,205	1,179,887	68%	1,178,472	0%
Art Acquisitions	3,000	-	-	0%	-	0%
Building Improvements	13,682,196	1,654,966	7,366,030	54%	10,388,056	-29%
Land Improvements	-	-	-	0%	-	0%
Other Tax Assessments	-	-	-	0%	-	0%
Income Tax	2,500	-	-	0%	-	0%
Grants	537,540	-	198,065	37%	15,827	1151%
Foster Care & Killed on Duty Grant	80,000	-	42,580	53%	45,083	-6%
Federal SEOG Match	103,595	2,594	103,595	100%	85,637	21%
Principal Payments	2,070,000	-	2,070,000	100%	1,970,000	5%
Interest Payments	1,614,488	-	1,612,639	100%	1,715,469	-6%
Fee Payments	1,500	750	1,579	105%	750	111%
TOTAL EXPENSES	\$ 183,447,730	\$ 15,368,777	\$ 138,694,527	76%	\$ 132,010,055	5%



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2023
83.3% OF FISCAL YEAR EXPIRED
ADULT SUPPLEMENTARY EDUCATION & STUDENT ACTIVITY FUNDS**

	ADOPTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
ADULT SUPPLEMENTARY EDUCATION FUND					
Tuition and Fees	\$ 4,981,300	\$ 193,595	\$ 2,428,249	49%	\$ 4,033,437
Investment Income	15,000	4,280	26,319	175%	6,895
Other Income	1,600,600	120,122	808,071	50%	671,795
TOTAL REVENUE	<u>\$ 6,596,900</u>	<u>\$ 317,998</u>	<u>\$ 3,262,638</u>	<u>49%</u>	<u>\$ 4,712,127</u>
Salaries and Benefits	\$ 3,445,489	\$ 186,063	\$ 1,737,109	50%	\$ 1,906,161
Current Operating	4,901,791	232,973	2,213,708	45%	2,450,837
Capital	143,189	-	18,585	13%	27,482
TOTAL EXPENSES	<u>\$ 8,490,469</u>	<u>\$ 419,036</u>	<u>\$ 3,969,402</u>	<u>47%</u>	<u>\$ 4,384,480</u>
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 2,208,861		\$ 2,305,316
Revenues Over Expenses			(706,764)		327,648
Encumbrances & Other Activity			(478,833)		(202,746)
Ending Balance			<u>\$ 1,023,264</u>		<u>\$ 2,430,218</u>
STUDENT ACTIVITY FUND					
Tuition and Fees	\$ 1,904,000	\$ 415	\$ 1,895,450	100%	\$ 1,882,996
Investment Income	8,000	3,298	20,770	260%	4,342
Other Income	9,500	581	7,037	74%	5,687
TOTAL REVENUE	<u>\$ 1,921,500</u>	<u>\$ 4,294</u>	<u>\$ 1,923,257</u>	<u>100%</u>	<u>\$ 1,893,025</u>
Salaries and Benefits	\$ 289,753	\$ 27,862	\$ 239,629	83%	\$ 145,596
Current Operating	839,649	121,659	627,435	75%	423,996
Capital	-	-	-	100%	-
Grants/Scholarships	1,452,295	16,961	1,188,709	82%	1,053,370
TOTAL EXPENSES	<u>\$ 2,581,697</u>	<u>\$ 166,482</u>	<u>\$ 2,055,774</u>	<u>80%</u>	<u>\$ 1,622,962</u>
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,478,536		\$ 1,380,759
Revenues Over Expenses			(132,517)		270,063
Encumbrances & Other Activity			(146,596)		(77,026)
Ending Balance			<u>\$ 1,199,423</u>		<u>\$ 1,573,796</u>



JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2023
83.3% OF FISCAL YEAR EXPIRED
OTHER FUNDS

	ADOPTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
MOTORCYCLE DRIVER SAFETY FUND					
Tuition and Fees	\$ 110,000	\$ 17,298	\$ 117,537	107%	\$ 127,401
Other Income	40,000	-	41,410	104%	43,840
TOTAL REVENUE	\$ 150,000	\$ 17,298	\$ 158,947	106%	\$ 171,241
Salaries and Benefits	\$ 66,000	\$ 12,286	\$ 52,052	79%	\$ 40,044
Current Operating	22,800	7,510	10,412	46%	12,465
Capital	21,000	-	-	0%	-
TOTAL EXPENSES	\$ 109,800	\$ 19,795	\$ 62,464	57%	\$ 52,509
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,161,804		\$ 1,046,298
Revenues Over Expenses			96,483		118,732
Encumbrances & Other Activity			(4,714)		(689)
Ending Balance			\$ 1,253,573		\$ 1,164,341
TRUCK DRIVER TRAINING COURSE FUND					
Tuition and Fees	\$ 625,000	\$ 73,299	\$ 681,863	109%	\$ 670,105
TOTAL REVENUE	\$ 625,000	\$ 73,299	\$ 681,863	109%	\$ 670,105
Salaries and Benefits	\$ 299,373	\$ 30,239	\$ 309,102	103%	\$ 188,057
Current Operating	716,500	40,765	154,872	22%	154,430
Capital	-	-	-	100%	-
TOTAL EXPENSES	\$ 1,015,873	\$ 71,004	\$ 463,974	46%	\$ 342,487
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,102,867		\$ 774,134
Revenues Over Expenses			217,888		327,617
Encumbrances & Other Activity			(36,543)		(31,982)
Ending Balance			\$ 1,284,213		\$ 1,069,769
SPECIAL ASSESSMENTS FUND					
Ad Valorem (Property Taxes)	\$ 483,226	\$ -	\$ 190,540	39%	\$ 277,340
Interest Income	-	3,572	18,733	100%	3,087
TOTAL REVENUE	\$ 483,226	\$ 3,572	\$ 209,273	43%	\$ 280,427
Current Operating	\$ 300,000	\$ 8,048	\$ 340,667	114%	\$ 222,383
TOTAL EXPENSES	\$ 300,000	\$ 8,048	\$ 340,667	114%	\$ 222,383
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,584,726		\$ 1,357,626
Revenues Over Expenses			(131,394)		58,043
Encumbrances & Other Activity			(270,815)		893
Ending Balance			\$ 1,182,518		\$ 1,416,562



JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2023
83.3% OF FISCAL YEAR EXPIRED
AUXILIARY ENTERPRISE FUND - SCHEDULE 1

	ADOPTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
REVENUES					
Concessions	\$ 25,000	\$ -	\$ 46	0%	\$ -
Cosmetology	9,000	1,639	19,469	216%	22,033
Bookstore	6,839,700	37,727	4,879,499	71%	4,715,273
Dining Services	2,546,000	196,528	1,886,087	74%	901,064
The Market	-	-	- *	0%	255,704
Vending	-	-	- *	0%	76,210
Hiersteiner Center	1,123,435	97,074	834,335	74%	499,946
HVAC Auxiliary & Auto Technology Project	2,000	-	-	0%	160
Dental Hygiene	1,500	477	2,324	155%	1,448
Hospitality Management & Pastry Program	57,500	9,383	51,943	90%	32,389
Café Tempo	-	-	- *	0%	-
Campus Farm	16,000	340	14,236	89%	13,329
Investment Income	15,000	797	16,032	107%	6,650
TOTAL REVENUES	\$ 10,635,135	\$ 343,964	\$ 7,703,971	72%	\$ 6,524,206
EXPENSES					
Concessions	\$ 27,000	\$ -	\$ 772	3%	\$ -
Cosmetology	9,500	1,405	11,673	123%	13,310
Bookstore	6,777,985	147,855	4,899,973	72%	4,991,066
Dining Services	4,390,064	354,269	3,073,448	70%	2,021,820
The Market	-	-	- *	0%	408,604
Vending	-	-	- *	0%	27,810
Hiersteiner Center	1,843,853	147,843	1,391,958	75%	1,191,422
HVAC Auxiliary & Auto Technology Project	2,000	-	-	0%	806
Dental Hygiene	1,500	-	1,416	94%	1,416
Hospitality Management & Pastry Program	60,000	8,006	47,871	80%	23,858
Café Tempo	-	-	- *	0%	4,678
Campus Farm	16,000	103	10,000	63%	8,906
SUBTOTAL	\$ 13,127,903	\$ 659,481	\$ 9,437,111	72%	\$ 8,693,696
Other Auxiliary Services Expenses					
Auxiliary Construction	\$ 35,000	\$ -	\$ 2,347	7%	\$ 31,599
Director	53,300	12,914	26,263	49%	11,241
TOTAL EXPENSES	\$ 13,216,203	\$ 672,395	\$ 9,465,721	72%	\$ 8,736,536
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,838,826		\$ 4,198,857
Revenues Over Expenses			(1,761,750)		(2,212,330)
Encumbrances & Other Activity			(122,709)		(71,959)
Ending Balance			<u>\$ (45,633)</u>		<u>\$ 1,914,568</u>

*Activity has been combined into Dining Services in FY23.



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2023
83.3% OF FISCAL YEAR EXPIRED
AUXILIARY ENTERPRISE FUND - SCHEDULE 2**

	2022-2023 YEAR TO DATE NET	2021-2022 YEAR TO DATE NET	NET CHANGE FROM PRIOR YR
Concessions	\$ (726)	\$ -	\$ (726)
Cosmetology	7,796	8,723	(927)
Bookstore	(20,474)	(275,793)	255,319
Dining Services	(1,187,361)	(1,120,756)	(66,605)
The Market	- *	(152,900)	152,900
Vending	- *	48,400	(48,400)
Hiersteiner Center	(557,623)	(691,476)	133,854
HVAC Auxiliary & Auto Technology Project	-	(645)	645
Dental Hygiene	908	32	875
Hospitality Management & Pastry Program	4,072	8,530	(4,458)
Café Tempo	- *	(4,678)	4,678
Campus Farm	4,236	4,423	(188)
	<u>\$ (1,749,172)</u>	<u>\$ (2,176,139)</u>	<u>\$ 426,967</u>

*Activity has been combined into Dining Services in FY23.



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2023
83.3% OF FISCAL YEAR EXPIRED
PLANT & OTHER FUNDS**

	ADOPTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
ARTS BUILDING CONSTRUCTION FUND					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,140,023		\$ 1,140,023		\$ 1,431,548
TOTAL REVENUE	-	\$ -	-	0%	-
TOTAL EXPENSES	138,222	-	181,371	131%	53,945
Encumbrances & Other Activity			(958,652)		(234,395)
Ending Balance			<u>\$ -</u>		<u>\$ 1,143,208</u>
CAREER AND TECHNICAL EDUCATION CONSTRUCTION FUND					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,579,304		\$ 1,579,304		\$ 1,735,610
TOTAL REVENUE	-	\$ -	-	0%	(104,990)
TOTAL EXPENSES	79,304	-	15,948	20%	18,392
Encumbrances & Other Activity			(1,563,356)		(32,924)
Ending Balance			<u>\$ -</u>		<u>\$ 1,579,304</u>
ATB RENOVATION FUND					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 133,094		\$ 133,094		\$ 134,563
TOTAL REVENUE	-	\$ -	-	0%	-
TOTAL EXPENSES	133,094	-	-	0%	8,584
Encumbrances & Other Activity			(133,094)		7,115
Ending Balance			<u>\$ -</u>		<u>\$ 133,094</u>
OUTDOOR SITE & ATHLETIC IMPROVEMENT					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 169,504		\$ 169,504		\$ (1,355)
TOTAL REVENUE	-	\$ -	2,400	0%	104,990
TOTAL EXPENSES	224,130	-	15,593	7%	235,919
Encumbrances & Other Activity			(156,310)		295,232
Ending Balance			<u>\$ -</u>		<u>\$ 162,948</u>
RESOURCE CENTERS BACKFILLS					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 797,141		\$ 797,141		\$ 328,643
TOTAL REVENUE	-	\$ -	-	0%	-
TOTAL EXPENSES	497,141	-	-	0%	89,048
Encumbrances & Other Activity			(797,141)		86,092
Ending Balance			<u>\$ -</u>		<u>\$ 325,688</u>
PHASE 3 FACILITIES MASTER PLAN					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 3,352,596		\$ 3,352,596		\$ 3,647,068
TOTAL REVENUE	-	\$ 172,433	172,433	0%	-
TOTAL EXPENSES	6,443,989	13,615	278,065	4%	1,347,896
Encumbrances & Other Activity			(560,617)		930,486
Ending Balance			<u>\$ 2,686,348</u>		<u>\$ 3,229,659</u>



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2023
83.3% OF FISCAL YEAR EXPIRED
PLANT & OTHER FUNDS (CONTINUED)**

	ADOPTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
REVENUE BOND DEBT SERVICE FUND					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,730,697		\$ 1,730,697		\$ 1,907,507
TOTAL REVENUE	1,370,000	\$ 298	1,359,362	99%	1,351,093
TOTAL EXPENSES	1,705,300	-	1,570,648	92%	1,446,112
Encumbrances & Other Activity			-		-
Ending Balance			<u>\$ 1,519,411</u>		<u>\$ 1,812,488</u>
COMMONS (COM) & INDUSTRIAL TRAINING CENTER (ITC) REPAIR AND REPLACEMENT RESERVE FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 296,501		\$ 296,501		\$ 409,258
TOTAL REVENUE	150,000	\$ 12,498	124,984	83%	124,987
TOTAL EXPENSES	250,000	-	2,582	1%	13,215
Encumbrances & Other Activity			(14,138)		(249,526)
Ending Balance			<u>\$ 404,764</u>		<u>\$ 271,504</u>
CAPITAL OUTLAY					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 6,930,271		\$ 6,930,271		\$ 6,800,139
TOTAL REVENUE	7,145,084	\$ 28,429	4,531,818	63%	4,113,817
TOTAL EXPENSES	6,238,974	578,916	933,364	15%	1,066,154
Encumbrances & Other Activity			(3,915,275)		(4,700,944)
Ending Balance			<u>\$ 6,613,449</u>		<u>\$ 5,146,858</u>
CAMPUS DEVELOPMENT FUND					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,541,591		\$ 1,541,591		\$ 1,380,658
TOTAL REVENUE	816,000	\$ 179	815,724	100%	810,625
TOTAL EXPENSES	1,115,000	42,361	103,028	9%	247,269
Encumbrances & Other Activity			(169,469)		(180,734)
Ending Balance			<u>\$ 2,084,818</u>		<u>\$ 1,763,280</u>
ALL OTHER FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,075,357		\$ 1,075,357		\$ (4,761,718)
TOTAL REVENUE	29,682,252	\$ 926,563	22,886,940	77%	36,974,624
TOTAL EXPENSES	29,682,252	810,670	22,418,932	76%	36,360,961
Encumbrances & Other Activity			1,253,440		5,750,840
Ending Balance			<u>\$ 2,796,807</u>		<u>\$ 1,602,785</u>
GRAND TOTAL ALL FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 145,168,117		\$ 145,168,117		\$ 145,911,195
TOTAL REVENUE	226,260,179	\$ 2,318,198	171,044,474	76%	178,530,397
TOTAL EXPENSES	245,082,997	19,438,641	193,765,348	79%	201,385,172
Encumbrances & Other Activity			(3,575,062)		(2,366,864)
Ending Balance			<u>\$ 118,872,180</u>		<u>\$ 120,689,555</u>



**JOHNSON COUNTY
COMMUNITY COLLEGE**

**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2023
83.3% OF FISCAL YEAR EXPIRED
INVESTMENTS**

DESCRIPTION	DATE PURCHASED	DATE OF CALL/MATURITY	YIELD RATE	MATURED THIS MONTH	CURRENT INVESTMENTS
U.S. Treasury Note	01/21/22	04/15/23	0.67%	\$ 5,000,000	
U.S. Treasury Note	04/30/21	04/30/23	0.15%	3,805,000	
U.S. Treasury Note	05/07/21	04/30/23	0.14%	4,400,000	
Commerce Bank CD	01/23/23	05/10/23	4.51%		\$ 7,000,000
U.S. Treasury Note	01/21/22	05/15/23	0.72%		5,000,000
U.S. Treasury Note	06/08/21	05/31/23	0.13%		5,000,000
U.S. Treasury Note	06/15/21	06/15/23	0.13%		5,000,000
U.S. Treasury Note	01/21/22	06/15/23	0.77%		5,000,000
U.S. Treasury Bill	12/29/22	06/29/23	4.45%		8,158,000
U.S. Treasury Note	01/21/22	07/15/23	0.81%		5,000,000
U.S. Treasury Bill	01/19/23	07/20/23	4.53%		7,160,000
U.S. Treasury Note	01/21/22	08/15/23	0.85%		5,000,000
U.S. Treasury Note	01/23/23	08/31/23	4.50%		5,000,000
U.S. Treasury Note	01/21/22	09/15/23	0.88%		5,000,000
Commerce Bank CD	03/23/23	09/21/23	4.40%		5,000,000
U.S. Treasury Note	01/23/23	09/30/23	4.54%		5,143,000
U.S. Treasury Note	01/21/22	10/15/23	0.91%		5,160,000
Commerce Bank CD	04/17/23	10/27/23	4.59%		5,000,000
U.S. Treasury Note	01/23/23	10/31/23	4.52%		5,155,000
U.S. Treasury Note	01/31/22	11/15/23	1.03%		2,635,000
U.S. Treasury Note	02/09/22	11/15/23	1.20%		5,000,000
U.S. Treasury Note	06/03/22	11/30/23	2.32%		3,150,000
U.S. Treasury Note	06/03/22	12/15/23	2.36%		3,150,000
U.S. Treasury Note	01/23/23	12/15/23	4.51%		8,530,000
U.S. Treasury Note	06/03/22	12/31/23	2.37%		3,150,000
U.S. Treasury Note	06/03/22	01/15/24	2.39%		3,150,000
U.S. Treasury Note	06/03/22	01/31/24	2.41%		3,150,000
U.S. Treasury Note	06/03/22	02/15/24	2.42%		3,150,000
U.S. Treasury Note	06/03/22	02/29/24	2.43%		3,150,000
U.S. Treasury Note	06/03/22	03/15/24	2.46%		3,150,000
U.S. Treasury Note	06/03/22	03/31/24	2.47%		3,150,000
U.S. Treasury Note	04/14/22	04/15/24	0.38%		5,200,000
U.S. Treasury Note	06/03/22	04/30/24	2.50%		3,870,000
U.S. Treasury Note	06/03/22	05/15/24	2.53%		3,150,000
U.S. Treasury Note	06/03/22	05/31/24	2.55%		3,150,000
U.S. Treasury Note	08/15/22	06/30/24	3.05%		2,250,000
		TOTAL			149,911,000
Municipal Investment Pool: (MIP) Daily Rate	04/01/23	04/30/23	3.48%		515,867
		GRAND TOTAL			\$ 150,426,867

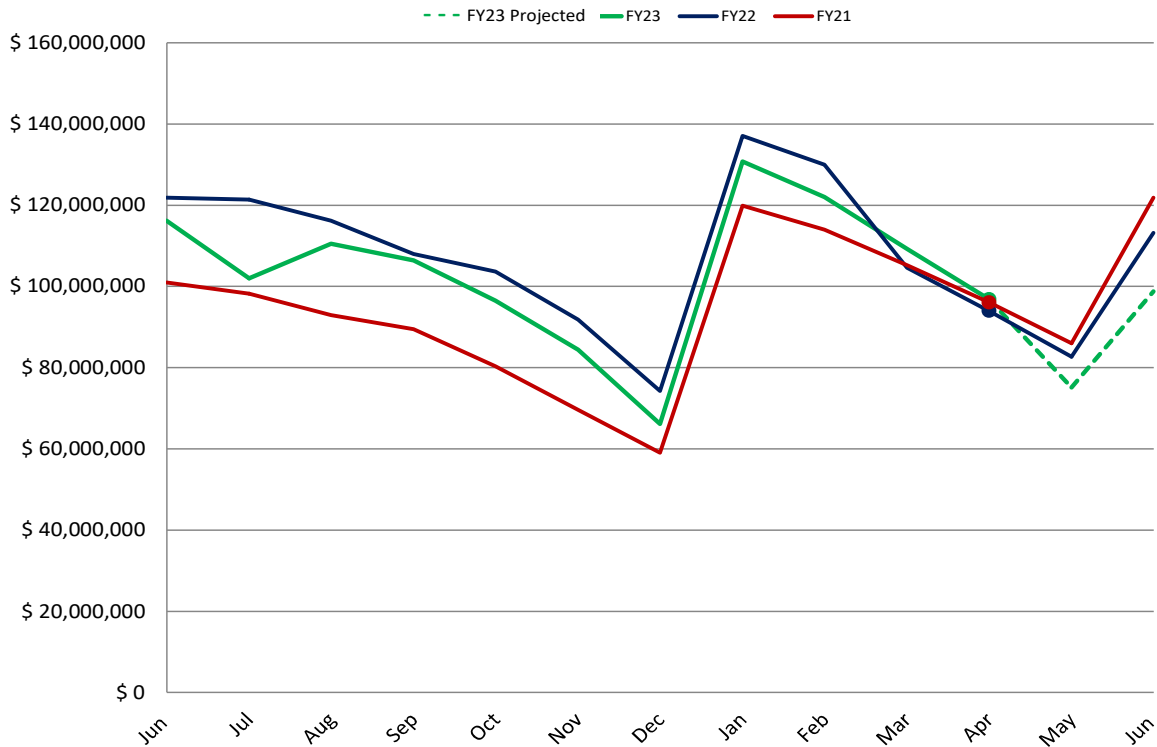


**JOHNSON COUNTY
COMMUNITY COLLEGE**

**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2023
83.3% OF FISCAL YEAR EXPIRED
CASH AND POOLED INVESTMENT ANALYSIS**

FUND	BOOK BALANCE	OUTSTANDING COMMITMENTS	UNENCUMBERED BALANCE	PRIOR YEAR UNENCUMBERED BALANCE
General & PTE Funds	\$ 126,152,899	\$ 29,283,673	\$ 96,869,226	\$ 93,949,486
Adult Supplementary Education Fund	1,747,840	724,576	1,023,264	2,430,218
Student Activity Fund	1,346,789	147,366	1,199,423	1,573,796
Motorcycle Driver Safety Fund	1,259,007	5,434	1,253,573	1,164,341
Truck Driver Training Fund	1,341,122	56,908	1,284,213	1,069,769
Auxiliary Enterprise Funds	325,546	371,179	(45,633)	1,914,568
Revenue Bond Debt Service Fund	1,560,249	40,838	1,519,411	1,812,488
COM & ITC Repair and Replacement Reserve Funds	404,764	-	404,764	271,504
Capital Outlay Funds	11,608,486	4,995,036	6,613,449	5,146,858
Campus Development Fund	2,381,734	296,916	2,084,818	1,763,280
Special Assessments Fund	1,458,743	276,225	1,182,518	1,416,562
All Other Funds	6,425,513	3,628,707	2,796,807	1,602,785
TOTAL	\$ 156,012,690	\$ 39,826,857	\$ 116,185,833	\$ 114,115,655

**General/Post-Secondary Technical Education (PTE) Funds
Unencumbered Cash 3 Yr Monthly Trend**



The line chart shows the unencumbered cash balances in the General Fund throughout the year for the last three years. For April, the ending balances were approximately \$97 million for 2023, \$94 million for 2022, and \$96 million for 2021. The estimated fiscal year 2023 ending balance is \$99 million.



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
APRIL 30, 2023
83.3% OF FISCAL YEAR EXPIRED
FOUNDATION**

	ACTIVITY YEAR TO DATE APRIL 30, 2023	PRIOR YEAR ACTIVITY TO DATE	\$	CHANGE	CHANGE	%
FOUNDATION						
Contribution Income	\$ 4,584,141	\$ 1,802,383				
Event Revenue	370,834	156,394				
Investment Income	2,382,690	1,198				
Other Revenue	45,864	13,478				
TOTAL REVENUE	<u>\$ 7,383,528</u>	<u>\$ 1,973,453</u>	\$	5,410,075		274.1 %
Student Assistance	\$ 777,153	\$ 653,318				
Program Support	601,812	237,618				
Project Support	2,535	1,521				
Campus Support	67,084	84,792				
Programming Expenses	611,302	277,806				
General & Administrative Expenses	356,295	218,866				
TOTAL EXPENSES	<u>\$ 2,416,181</u>	<u>\$ 1,473,921</u>	\$	942,261		63.9 %
Balance Forward	\$ 41,036,734	\$ 46,612,907				
Revenues Over Expenses	4,967,347	499,532				
Ending Balance	<u>\$ 46,004,081</u>	<u>\$ 47,112,439</u>	\$	(1,108,359)		(2.4) %

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 1, 2023

CASH DISBURSEMENT SUMMARY

REPORT:

This Cash Disbursement Summary Report includes the weekly totals for accounts payable, tuition refunds, and financial aid disbursements. Supplement A to the June 15, 2023 Board Packet includes the detailed individual disbursement information.

<u>Date</u>	<u>Control Number</u>		<u>Amount</u>
Accounts Payable Disbursements			
4/27/2023	W0000223	WIRE	1,583,743.62
4/28/2023	00714402 - 00714491	AP	310,943.58
4/28/2023	!0045413 - !0045472	ACH	439,657.20
4/28/2023	J0218638	P-Card ACH	126,388.96
5/05/2023	00714492 - 00714605	AP	1,001,677.32
5/05/2023	!0045473 - !0045549	ACH	527,789.93
5/05/2023	J0218726	P-Card ACH	114,506.34
5/12/2023	00714606 - 00714742	AP	364,823.18
5/12/2023	!0045550 - !0045615	ACH	2,048,590.55
5/12/2023	J0218785	P-Card ACH	105,208.96
5/19/2023	00714743 - 00714839	AP	1,287,324.39
5/19/2023	!0045616 - !0045670	ACH	430,047.04
5/19/2023	J0218841	P-Card ACH	107,314.47
5/23/2023	W0000224	Wire	951,584.85
5/25/2023	W0000225	Wire	12,540.00
5/26/2023	00714840 - 00714931	AP	280,314.69
5/26/2023	!0045671 - !0045726	ACH	531,091.47
5/27/2023	J0218879	P-Card ACH	147,353.62
			\$10,370,900.17

Tuition Refunds and Financial Aid Disbursements

4/28/2023	10191056 - 10191068	13,303.00
5/05/2023	10191069 - 10191076	10,898.65
5/12/2023	10191077 - 10191101	20,125.90
5/19/2023	10191102 - 10191145	16,265.21
5/26/2023	10191146 - 10191158	12,287.30
4/22/2023-5/26/2023	Refund ACH	152,510.47
		\$225,390.53
Total Cash Disbursements		\$10,596,290.70

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees ratify the total cash disbursements as listed above and as contained in the supplement, for the total amount of \$10,596,290.70.

 Janelle Vogler
 Vice President and Chief Financial Officer

 Rachel Lierz
 Executive Vice President
 Finance & Administrative Services

 Andrew W. Bowne
 President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 15, 2023

GRANTS, CONTRACTS AND AWARDS

REPORT:

The following grants and contracts have been approved for funding.

1. Garrett Lee Smith Campus Suicide Prevention Program
Funding Agency: U.S. Department of Health and Human Services, Substance Abuse & Mental Health Services Administration (SAMHSA)
Purpose: The project will provide training to faculty and staff in how to help students experiencing mental health crises, support suicide awareness outreach to students through on-campus events, and enhance the College's policies and procedures pertaining to student mental health and wellness.
Duration: August 31, 2023 – August 30, 2026
Grant Administrator: Alex Wells
Amount Funded: \$267,415
JCCC Match: \$290,906 (include cash, in-kind and indirect costs)
Applicant: JCCC
2. Small Business Development Center – SBA and KDOC 2023
Funding Agency: Small Business Administration / Kansas Department of Commerce
Purpose: To provide small business consulting and training to existing and aspiring small business owners.
Duration: January 1, 2023 – December 31, 2023
Grant Administrator: Jessica Johnson
Amount Funded: \$286,953 (JCCC subaward amount)
JCCC Match: \$405,624
Applicant: Kansas Small Business Development Center Lead Center – Fort Hays State University

The following grants have been submitted on behalf of the college.

1. PATH Scholarship Program
Funding Agency: Ellucian Foundation

Purpose: To provide emergency assistance and book/tuition scholarships to eligible students enrolled in the Fall 2023 semester.

Duration: September 15, 2023 – December 15, 2023

Grant Administrator: Christal Williams

Amount Requested: \$25,000

JCCC Match: -0-

Applicant: JCCC

2. STOP THE BLEED Equipment Grants – Response Station

Funding Agency: STOP THE BLEED

Purpose: To purchase and install a STOP THE BLEED Response Station on campus.

Duration: One-time award

Grant Administrator: Alisa Pacer

Amount Requested: \$100,000

JCCC Match: -0-

Applicant: JCCC

3. STOP THE BLEED Equipment Grants – Response Cabinets

Funding Agency: STOP THE BLEED

Purpose: To purchase and install 10 STOP THE BLEED Response Cabinets on campus.

Duration: One-time award

Grant Administrator: Alisa Pacer

Amount Requested: \$15,000

JCCC Match: -0-

Applicant: JCCC

4. Humanities Initiatives at Colleges and Universities

Funding Agency: National Endowment for the Humanities

Purpose: To create public-facing digital resources—annotated treaties, oral histories, educational videos, curricula—that augment humanities in Kansas by promoting essential understandings about Indigenous peoples and histories as a best teaching practice.

Duration: May 1, 2024 – April 30, 2027

Grant Administrator: Tai Edwards

Amount Requested: \$18,579

JCCC Match: -0-

Applicant: Kansas State University

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the acceptance of these grants and authorize expenditure of funds in accordance with the terms of the grants.

Katherine B. Allen
Vice President
College Advancement & Government Affairs

Andrew W. Bowne
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 15, 2023

CURRICULUM

REPORT:

New Courses, Effective Academic Year 2024-2025

- COLL 140 Designing Your Life
- COLL 292 Special Topics:

Course Modifications, Effective Academic Year 2024-2025

- ELEC 134 DC Circuits
- ELEC 227 Digital Electronics II
- ELEC 234 AC Circuits
- ELEC 236 Semiconductor Devices
- ELEC 240 Electronic Communication Systems

Course Deactivation, Effective Academic Year 2024-2025

- ELEC 134 DC Circuits

Program Modification, Effective Academic Year 2024-2025

- 2690-AAS: Electronics Technology

KS Systemwide General Education Degree Alignment

Deactivated Program, Effective Academic Year 2024-2025

- 2100-AS: Associate of Science with Emphasis in Early Childhood Education

General Education Designations, Effective Academic Year 2024-2025

- ENGR 121 Engineering Orientation
 - Associate of Arts – Category: Natural and Physical Sciences, Physical Science
 - Associate of Fine Arts – Category: Natural and Physical Sciences, Physical Science
 - Associate of Science – Category: Natural and Physical Sciences, Physical Science
 - Associate of Applied Science – Category: Science and Mathematics, C. Physical Science
 - Associate of General Studies – Category: Modes of Inquiry, Scientific
- LAW 120 Introduction to Paralegal Studies
 - Associate of Arts – Category: Social Behavior and Sciences, Legal Studies
 - Associate of Fine Arts – Category: Social Behavior and Sciences, Legal Studies

- Associate of Science – Category: Social Behavior and Sciences, Legal Studies
- Associate of Applied Science – Category: Social Science, G. Criminal Justice and Legal Studies
- Associate of General Studies – Category: Cultural and Ethics, Cultural Perspective

- LAW 121 Introduction to Law
 - Associate of Arts – Category: Social Behavior and Sciences, Legal Studies
 - Associate of Fine Arts – Category: Social Behavior and Sciences, Legal Studies
 - Associate of Science – Category: Social Behavior and Sciences, Legal Studies
 - Associate of Applied Science – Category: Social Science, G. Criminal Justice and Legal Studies
 - Associate of General Studies – Category: Cultural and Ethics, Cultural Perspective

RECOMMENDATION:

The college administration recommends that the Board of Trustees approve the changes to the curriculum as indicated.

L. Michael McCloud, PhD
Executive Vice President / Provost

Dr. Andrew W. Bowne
President
Chief Executive Officer

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 15, 2023

TRANSFER TO JCCC FOUNDATION TRIBUTE FUND

REPORT:

Nancy Schneider Wilson, Gary Cook, Terri Kurtz and Shudong Chen are retiring from the college. They have requested that in lieu of a retirement gift, the \$150 designated for this gift be donated to the JCCC Foundation student scholarship fund. Ms. Schneider Wilson's funds will go to the Kenny Walker Scholarship Fund, Mr. Cook's funds will go to the MEALShare Scholarship Fund, Terri Kurtz' funds will go to the Student Basic Needs Center and Shudong Chen's will go to the JCCC Foundation.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees authorize the transfer of \$600 from the general fund to the JCCC Foundation student scholarship fund in honor of Nancy Schneider Wilson, Gary Cook, Terri Kurtz and Shudong Chen.

Colleen Chandler
Vice President, Human Resources

Andrew W. Bowne
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 15, 2023

HUMAN RESOURCES

1. Retirements

JACKELINE STINSON, Custodian, Operations, effective June 30, 2023.

DEBBIE RULO, Executive Director Continuing Education, Workforce Development and Continuing Education, effective January 31, 2024.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed retirements.

2. Separations

MATTHEW ANDRING, Assistant Professor, Computer Drafting & Design, Academic Affairs, effective June 01, 2023.

MEGHAN HINOJOSA, Professor, Cosmetology Program Facilitator, Academic Affairs, effective June 30, 2023.

JENNIFER ROSAUER, Professor, Esthetics Program Facilitator, Academic Affairs, effective June 30, 2023.

ALYSSA CRITES, Student Development Specialist, Student Success and Engagement, effective June 23, 2023.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

Colleen Chandler
Vice President, Human Resources

Andrew W. Bowne
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

June 15, 2023

HUMAN RESOURCES ADDENDUM

1. Separations

JOANNA MARIN, HR Generalist, Human Resources, effective July 11, 2023.

HEATHER CALLAWAY, Director Audit & Advisory Services, President's Office, effective June 09, 2023.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

2. Professor/Counselor Emeritus Status

The Master Agreement between JCCC and the JCCC Faculty Association provides for a Professor/Counselor Emeritus program to recognize and reward a bargaining unit retiree for outstanding teaching, job performance and service to the college. The program provides an opportunity for the retiree to continue service to the college after retirement. In accordance with the procedures stipulated in the Master Agreement, the following individual has been selected for Professor/Counselor Emeritus status.

NANCY WILSON
BRIAN BALMAN
SHU-DONG CHEN
LORI MALLORY
DIANA HURST
LARRY REYNOLDS

Colleen Chandler
Vice President, Human Resources

Andrew W. Bowne
President