

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on January 18, 2024, at 5:00 p.m. in the temporary Board of Trustees Meeting Room, 111 of the Welding Construction Management Technology on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Seven Trustees were present in person.

Trustees Melody Rayl
 Laura Smith-Everett
 Mark Hamill
 Dawn Rattan
 Lee Cross
 Valerie Jennings
 Greg Mitchell

Staff Judy Korb, Interim President

Shelli Allen, VP Student Success & Engagement
Jason Arnett, Manager Coffee Bars and Food Court
DeShawn Bailey, Assistant Professor Cosmetology
Malinda Bryan-Smith, Executive Director, Grants Leadership & Development
Rob Caffey, Vice President Information Services/CIO
John Clayton, Executive Director, Institutional Effectiveness
Kristy Dye, Adjunct Faculty, Cosmetology
Michelle Goebel, Inventory Aide Cosmetology
Chris Gray, Vice President, Strategic Communications & Marketing
Marquis Harris, Executive Director, Inclusion and Belonging
Tom Hall, Associate Vice President, Campus Services/Facility Planning
Jeff Hoyer, Executive Director, Space Management
Marc Lecox, Senior Multimedia Engineer & Event Specialist, AV Services
Rachel Lierz, EVP Finance and Administrative Services
Liz Loomis, Sr. Executive Assistant President's Office
Marianne Mantel, Administrative Assistant, Cosmetology
Jim Matt, Sr. Multimedia Engineer and Event Specialist
Mickey McCloud, EVP Academic Affairs, CAO
Kelsey Nazar, Vice President & General Counsel
Alisa Pacer, Director, Emergency Management
Gurbhushan Singh, VP Academic Affairs

Sharon Stewart, Receptionist Cosmetology
Sam Tady, Sr Videographer
Carrie Vredenburg, Inventory Aide, Cosmetology
Janelle Vogler, Associate Vice President Business Services
Elisa Waldman, Vice President, Workplace Development & Continuing Education
Sandra Warner, Executive Director, Mission Continuity/Risk Management
Rick Wright, Director, Audit and Advisory Services

PLEDGE OF ALLEGIANCE	Trustee Rayl led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
SWEARING IN OF NEW BOARD MEMBERS	Trustee Rayl led the swearing in of elected board members: Valerie Jennings and Greg Mitchell.
QUORUM	Trustee Rayl announced a quorum, with all seven trustees present.
AWARDS AND RECOGNITIONS	Trustee Rayl announced there are no awards and recognitions
OPEN FORUM	Trustee Rayl announced there were no registered speakers.
BOARD REPORTS	
Student Senate	Epuna Gonzales did not provide a report this month but will provide an update on Student Senate at the February Board meeting.
College Lobbyist	Dick Carter was unable to attend the Board meeting, so no report was given in person.
College Council	Jason Arnett provided an update on the College Council. Jason reported that Staff Council is looking into possible tools for employee communication and connection. He said College Council is discussing how to define the process for vetting issues from Staff Council and ABC to ensure findings are disseminated to appropriate decision-making bodies. Jason reported that he, Kaitlin Krumsick and Barry Bailey presented at the All-Campus update where they reminded all employees to get involved in their respective council and everyone's voice is important.

Faculty Association	Andrea Vieux provided an update on Faculty Association. She welcomed the new Trustees Valerie Jennings and Greg Mitchell to the Board of Trustees and stressed the importance of the role. Andrea also welcomed Dr. Korb back to campus and congratulated the new officers of the Board. Andrea announced Tai Edwards was awarded a grant by the National Endowment for Humanities for her project, "Kansas Land Treaties Project". Andrea thanked Anthony Funari and Malinda Bryan-Smith for all their support and help securing grants for the college. She also mentioned the success of Course Based Undergraduate Research Experiences (CUREs) in STEM courses, with 12 more courses and projects to be added next Fall.
Johnson County Education Research Triangle	Trustee Smith-Everett provided an update on JCERT. She said there are many new JCERT Board members so the yearly calendar is being finalized.
Kansas Association of Community College Trustees	Trustee Cross provided an update on KACC. He said the Donuts with Legislatures was held January 18 in Topeka. Trustee Cross said new Trustee training is available by Zoom.
Foundation	Trustee Hamill provided an update on the Foundation. He said the Board of Directors met and discussed findings and implementation of organizational improvements suggested by Make Philanthropy Work. Trustee Hamill said the date has been set for November 9, 2024, for Some Enchanted Evening. He mentioned that nominations for the Johnson Countian of the Year are due on January 31, 2024. He announced the Foundation's Spring Scholarship Luncheon is Tuesday, April 23 at 11:30 am in the Capitol Federal Conference room in the Regnier Center.

COMMITTEE REPORTS AND RECOMMENDATIONS

Audit Committee	Trustee Rayl reviewed the Audit Committee 2024 working agenda. Following discussion, upon motion by Trustee Rayl, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College
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administration to approve the 2024 Audit Committee working agenda, as shown in the Board packet.

Management and
Finance Committee

Trustee Hamill reviewed items from the January 3, 2024 Management and Finance Committee meeting.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the 2024 Management and Finance Committee working agenda, as shown in the Board packet.

Following discussion, upon motion by Trustee Cross, seconded by Trustee Hamill, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the Single Source Justification to Fineline HR Consulting, for an estimated amount of \$453,846, bringing the total estimated amount to \$653,846 through March 2024.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of November 30, 2023, subject to audit.

President's Monthly
Report to the Board

Dr. Korb presented her monthly President's report. She mentioned how busy the past two weeks have been with meetings and listening to everyone about priorities and deciding on a path moving forward. Dr. Korb said she had been asked to review the discussion of the Cosmetology program and stated data and projections were presented and used to decide on sunseting the program. Dr. Korb said she is reviewing the compensation plan developed by Culpepper. She also mentioned the monthly Campus Report is on Sharepoint and

InfoHub for highlights of events and happenings in departments across campus.

NEW BUSINESS	Trustee Rayl announced that there was no new business.
OLD BUSINESS	Trustee Rayl announced that there was no old business.
CONSENT AGENDA	Following discussion, upon motion by Trustee Rattan, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:
Minutes	Minutes from the December 14, 2023 and January 3, 2024, Board of Trustees Meetings.
Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$7,529,965.84
Grants, Contracts and Awards	The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.
Retirement Tribute Fund	Authorized the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Hedy Brizendine.
Retirements	<p>KATHLEEN GILL, Administrative Assistant Continuing Education, Workforce Development & Continuing Education, effective June 30, 2024.</p> <p>AARON RIEKHOF, Lead Groundskeeper, Finance and Administrative Services, effective February 29, 2024.</p>

DANIEL MERTZ, Senior Warehouse/Postal Services Associate, Finance and Administrative Services, January 31, 2024.

CAROL GARD, Administrative Assistant Career Development Center, Student Success & Engagement, June 28, 2024.

Separations

RICHARD HILES, Senior Project Manager, Finance and Administrative Services, December 29, 2023.

KACI BERRY, Coordinator, Academic Support, Academic Affairs, January 2, 2024.

EXECUTIVE SESSION #1

At 6:15 p.m., upon motion by Trustee Smith-Everett, seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees agreed to recess into executive session at 6:20 p.m. until 7:05 p.m., for consultation with legal counsel regarding contract negotiations, which would be deemed privileged in the attorney-client relationship. Dr. Judy Korb, Dr. Mickey McCloud, Rachel Lierz, Dr. Gurbhushan Singh, Jim Lane, Janelle Vogler, Kelsey Nazar and Greg Goheen were invited to attend.

The meeting reconvened at 7:05 p.m. and Trustee Rayl announced that no action had taken place during executive session.

At 7:06p.m., upon motion by Trustee Mitchell, seconded by Trustee Smith-Everett, which motion carried 4-0 with Trustees Cross, Jennings, and Rattan absent during the vote, the Board of Trustees agreed to recess into executive session at 7:10 p.m. until 7:40 p.m., for consultation with legal counsel regarding contract negotiations, which would be deemed privileged in the attorney-client relationship. Dr. Judy Korb, Dr. Mickey McCloud, Rachel Lierz, Dr. Gurbhushan Singh, Jim Lane, Janelle Vogler, Kelsey Nazar and Greg Goheen were invited to attend.

The meeting reconvened at 7:40 p.m. and Trustee Rayl announced that no action had taken place during executive session.

EXECUTIVE SESSION #2

At 7:41 p.m., upon motion by Trustee Rattan, seconded by Trustee Hamill, which motion carried 4-0 with Trustees Smith-Everett, Cross, and Mitchell absent during the vote, the Board of Trustees agreed to recess into executive session at 7:45 p.m. until 8:15 p.m., for consultation with legal counsel regarding a pending legal matter, which would be deemed privileged in the attorney-client relationship. Dr. Judy Korb, Dr. Mickey McCloud and Kelsey Nazar were invited to attend.

The meeting reconvened at 8:15 p.m. and Trustee Rayl announced that no action had taken place during executive session.

EXECUTIVE SESSION #3

At 8:16 p.m., upon motion by Trustee Mitchell, seconded by Trustee Hamill, which motion carried 4-0 with Trustees Smith-Everett, Cross, and Rattan absent during the vote, the Board of Trustees agreed to recess into executive session at 8:20 p.m. until 9:05 p.m., to discuss the evaluation process with the Interim President under the personnel matters of nonelected personnel exception. Dr. Judy Korb and Kelsey Nazar were invited to attend.

Kelsey Nazar left the executive session at 8:22 p.m.

The meeting reconvened at 9:05 p.m. and Trustee Rayl announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Trustee Cross, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees meeting adjourned at 9:06 p.m.

Melody Rayl
Chair

Laura Smith-Everett
Vice Chair

