



EDUCATIONAL AFFAIRS COMMITTEE MEETING

Approved Minutes
November 3rd, 2021
3:00pm
WHCA 145 or Zoom

Voting Members Present: Judi Guzzy, Nick Mancini, Mark Cowardin (chair), Terri Teal, Kurt Christensen, Darryl Luton, Ashley Vasquez, Andrew Lutz, Beth Gulley, Maureen Fitzpatrick, Susan Brown, Mark Jones, Tim Brown, Jill Konen, Casey Buchanan, Theresa McChesney (vice chair), Justin Dunham, Heather Seitz, Melanie Harvey

Members Absent: Damian Fraase, Richard Fleming, and Scott Craig

Resource Members: Gurbhushan Singh, Kris Perales, Cathy Almai-Mahurin and Anne Rubeck

Student Members: Maria Paulazuelos

(1) Call to Order

The meeting was called to order by Mark Cowardin at 3:03 pm.

(2) Roll Call

Roll was called.

(3) Agenda Agreement (consent item)

The agenda was agreed on by consent.

(4) Meeting Minutes Draft from October 20th, 2021 (consent item)

The meeting minutes from October 20th were agreed on by consent.

(5) Curriculum*

Sciences

Biology

Corey Sullivan

Course Edit

- BIOL 225: Human Physiology

Corey Sullivan represented the course edit. Corey reported they updated course objectives to better encompass what is taught in class and formatting was fixed in the outline.

Andrew Lutz motioned to approve the BIOL 225 course edit. Maureen Fitzpatrick seconded the motion and the motion passed.

Arts & Design, Humanities & Social Sciences

Architecture

Jonathan Miller

Course Deactivation

- ARCH 250: Architectural Design Thinking

Jonathan Miller represented the course deactivation. The course has never been successfully offered and there is no need to keep the course.

Casey Buchanan motioned to deactivate ARCH 250. Theresa McChesney seconded the motion and the motion passed.

Art History

Allison Smith

Course Edit & New Course

- ARTH 135: American Indian Art
 - Request to cross-list with existing course, ANTH 135: American Indian Art

Allison Smith represented the course edit and new course. She reported the outline for the course had already been updated and approved by Ed Affairs, but they are requesting to cross-list the course in Art History. When the outline was updated, the focus of the course included more of an Art History focus.

Students will be allowed to choose a section now, that could benefit them better for transfer. There was discussion about rules on cross-listing, and the current policy is that cross-listing is allowed in cultural diversity but not allowed for general education courses.

Terri Teal motioned to approve ARTH 135 as a new course and to be cross listed with the existing ANTH 135 course. Beth Gulley seconded the motion and the motion passed.

Philosophy

Dawn Gale

New Course

- PHIL 130: Food Ethics

Dawn Gale represented the new course. The course development was requested by the Sustainable Agriculture/Environmental Science area. She stated there is a growing popularity of other applied ethics courses, and this could become a good humanities option for food focused curriculum students.

Jill Konen motioned to approve the new PHIL course. Andrew Lutz seconded the motion and the motion passed

Psychology

Pete Peterson

Course Edits

- PSYC 209: Statistics in Psychological Research
- PSYC 210: Research Methods in Psychology

Pete Peterson represented the course edits and reported they edits include dropping the MATH 171 prerequisite, KU Edwards Psychology department had requested the prerequisite be dropped as it is not part of their BGS or BA degrees. Pete believes it will help with attracting more students to the courses.

Theresa McChesney motioned to approve the course edits in PSYC. Maureen Fitzgerald seconded the motion and the motion passed.

Sociology

Eve Blobaum

Course Edit & Course Deactivation

- SOC 127: Criminology
 - Uncouple cross-listing (CJ 127 & SOC 127) and deactivate SOC 127
- Eve Blobaum represented the course edit and course deactivation. Eve stated the course belongs in the Criminal Justice department and is taught by instructors in that area. Uncoupling the cross-listing and deactivating SOC 127 would be simplify program planning and assessment for both departments.
- Maureen Fitzpatrick motioned to deactivate SOC 127. Jill Konen seconded the motion and the motion passed.

Fine Arts

Jim Lane (Tonia Hughes, Ryan Heinlein, Mark Cowardin)

New Program

- 1020-AFA: Fine Arts

Mark Cowardin represented the new program, KBOR has approved Associates in Fine Arts (AFA) degree type for Regent's institutions. The degree will offer students a more seamless transfer for a BFA. The general education requirements are like the AA degree; however, the electives must be chosen from specified fine and performing arts courses. MATH 165 or higher was chosen for the math requirement for better transferability.

Andrew Lutz motioned to approve the new AFA program. Beth Gulley seconded the motion and the motion passed.

Business

Business Administration (& Marketing chain reaction)

Dr. Leroy Cox

Course Deactivations

- BUS 120: Management Attitudes and Motivation
- BUS 150: Business Communications
- BUS 175: Business Professional Skills

Dr. Cox represented the BUS course deactivations and program edits for the chain reactions of the deactivations. BUS 150 is being deactivated to reduce redundancy in the communication courses across campus. Communication electives will come from the Communications and English department. BUS 120 and 175 had not been taught for a while and some of the content was being covered in other courses in the Business Administration area.

Theresa McChesney motioned to approve the three BUS course deactivations.

Casey Buchanan seconded the motion and the motion passed.

Program Edits

- 2430-AAS: Business Administration
- 2620-AAS: Marketing Management

The program edits are results of the BUS course deactivations.

Theresa McChesney motioned to approve the program edits to 2430-AAS and 2620-AAS. Maureen Fitzpatrick seconded the motion and the motion passed.

Computing Sciences & Information Technology

Medical Information & Revenue Management

Amanda Kraus

New Course

- MIRM 198: Medical Coding Credential Exam Preparation

Amanda Kraus represented the new course. The course was created to offer students a final review opportunity before taking a national coding credential exam. The course is not part of the Medical Coding Certificate, but an additional course a student can take to help prepare themselves before attempting an exam.

Andrew Lutz motioned to approve the new MIRM 198 course. Jill Konen seconded the motion and the motion passed.

Web Development and Digital Media

James Hopper

New Course

- WEB 239: Introduction to Application Programming Interfaces (APIs)

James Hopper represented the new course and course deactivations. James stated that WEB 230 was deprecated technology and that WEB 239 is the newer technique. WEB 160 is an elective in the programs and hasn't been taught in 6-7 years.

Theresa McChesney motioned to approve the new WEB course. Casey Buchanan seconded the motion and the motion passed.

Course Deactivations

- WEB 160: Essential Web Concepts and Techniques II
- WEB 230: Asynchronous JavaScript and XML

Andrew Lutz motioned to approve the deactivation of WEB 160 and 230.

Susan Brown seconded the motion and the motion passed.

Program Edits

- 6780-CERT: Web Development Certificate
- 2030-AAS: Web Development and Digital Media

Andrew Lutz motioned to approve the WEB program edits. Casey Buchanan seconded the motion and the motion passed.

(6) Subcommittee and Liaison Reports

- Cultural Diversity/General Education
No report.
- Procedures
 - Draft Bylaws
Updates made to reflect current committees and changed job titles. The subcommittee did not touch wording pertaining to adjunct representation. Jill Konen seconded the motion to make changes to Bylaws and the motion passed.
- ABC
Detailed meeting minutes can be found on InfoHub. Highlights of the meeting included College Council will establish by-laws by the end of the semester. Mission, Vision, Purpose and Goals published by Adjunct Council. IDC reinstated 30% rule for Fall 2022.
- OLAC
The migration process of Canvas classic quizzes to new quizzes has been pushed back until a later date than originally planned.
- Faculty Association
Next meeting scheduled for November 9th. Three candidates endorsed by FA were elected to the JCCC Board of Trustees.
- Collegial Steering
Next meeting November 4th. Agenda items include the positive and negative consequences of the Covid-19 pandemic. Anyone wanting to share their perspective can email Mark or Theresa.
- Committee of the Whole
Last meeting was November 1st. President Bowne presented data on strategic planning. Different metrics were reviewed for fall-to-fall retention on different populations and fall-to-spring retention. There was also discussion on where JCCC stands in National Benchmarking Standards.

(7) Announcements and Updates

(8) Adjournment

Terri Teal motioned to adjourn the meeting and Andrew Lutz seconded the motion. The meeting concluded at 4:10pm.

****All curriculum updates are effective Summer 2022 for the Academic Year 2022-2023 Catalog.***