

## Educational Affairs Committee

Minutes

February 7<sup>th</sup>, 2024

3:00 pm

MTC 107 or Zoom

Voting Members Present: Matthew Schmeer (chair), Nick Mancini (vice chair), Barry Bailey, Sarah Boyle, Tonia Hughes, Sasha Gluhovsky, Justin Stanley, Ashley Rader, Jacob Kier, Whitney Bandel, Maureen Fitzpatrick, Nancy Thomas, Susan Brown, Charlie Randazzo, Steve Bennett, Casey Buchanan, Dan Mueller, Kitzeln Siebert, Justin Dunham, Doug Patterson, and Michelle Clark

Absent Voting Members: Mary Berg, and Steve Bennett

Resource Members: Gurbhushan Singh, Valerie Dorsey, Kris Perales, Anne Rubeck, and Audrey Cooper

### (1) Call to Order

Matthew Schmeer started the meeting at 3:01 PM.

### (2) Roll Call

Nick Mancini collected attendance.

### (3) Agenda Agreement (consent item)

The agenda was agreed on by consent.

### (4) Meeting Minutes Draft from January 24<sup>th</sup>, 2024

The meeting minutes from the last meeting were approved by consent.

### (5) Curriculum\*

#### Sciences

#### Engineering

Susan Johnson

#### New Course

- ENGR 284: Thermodynamics

Susan Johnson was present to represent the new course in thermodynamics. The high-level theory course is meant to be an engineering discipline transfer course. Metropolitan Community College has been successful in offering the same course. Susan stated the JCCC course is being developed as a 4-hour course while most transfer universities offer the course at 3 hours. The extra contact will be helpful for the type of content discussed.

Doug Patterson motioned to approve ENGR 284 and Tonia Hughes seconded the motion. The motion passed.

(6) Subcommittee and Liaison Assignments and Updates

- Cultural Diversity/General Education

Pending General Education Application

- ENGL 223: Creative Writing

- *AY 2024-25/SW General Education Alignment*

- Matthew noted the proposed additions under the Arts and Humanities bucket due to state committee approval.

- Associate of Arts – Category: Arts and Humanities, English and Cavalier Credits

- Associate of Fine Arts – Category: Arts and Humanities, English and Cavalier Credits

- Associate of Science – Category: Arts and Humanities, English and Cavalier Credits

- Associate of Applied Science – Category: Humanities, English and Cavalier Credits

- Associate of General Studies – Category: Culture and Ethics, Cultural Perspective

Maureen Fitzpatrick seconded the motion. The motion passed.

- Procedures

- Motion to Recommend Artificial Intelligence Language for Syllabus Template

- Matthew highlighted the language that would be adopted if the motion was approved. The subcommittee will work on adopting the language into the syllabus template document.

- Sarah seconds the motion and the motion passed.

- Further discussion took place. The AI policy is personal to the instructor and the course. The exact language is not prescribed since there is coursework where AI can/should be used or required to be used.

- ABC

- Barry Bailey updated the committee on the last ABC meeting.

- OLAC

- Susan Brown provided an update that included continued information about the online course quality review process.

- Faculty Association

- Justin Dunham provided an update from the Faculty Association. Topics included KNEA administrative changes, Collegial Steering meetings change, reduction of force conversations, FA logo contest, and negotiations.

(7) Announcements and Updates

- Matthew fielded a question about AI Ad Hoc Committee members and possible subcommittee reassignments. Matthew will email the committee about the specific subcommittee assignments moving forward.

(8) Adjournment

Doug Patterson motioned to adjourn the meeting. Casey Buchanan seconded the motion. The meeting concluded at 4:05 PM.