

Meeting: **KOPS Advisory Committee Meeting**

Date: February 21, 2023

Time: 9:00am-10:00am

Room: RC 181

Attendees: Alisa Pacer, Sandra Warner, Dixie Johnson, Alex Wells, Brett Edwards, Chad Loughman, Epuna Gonzalez, Gina Egan, Gretchen Merritt, Jordan Brink, Marianne Mantel, Shane Hardiman

Welcome – New Members

- Gretchen Merritt - Program Coordinator Continuing Education

KOPS Committee Charge

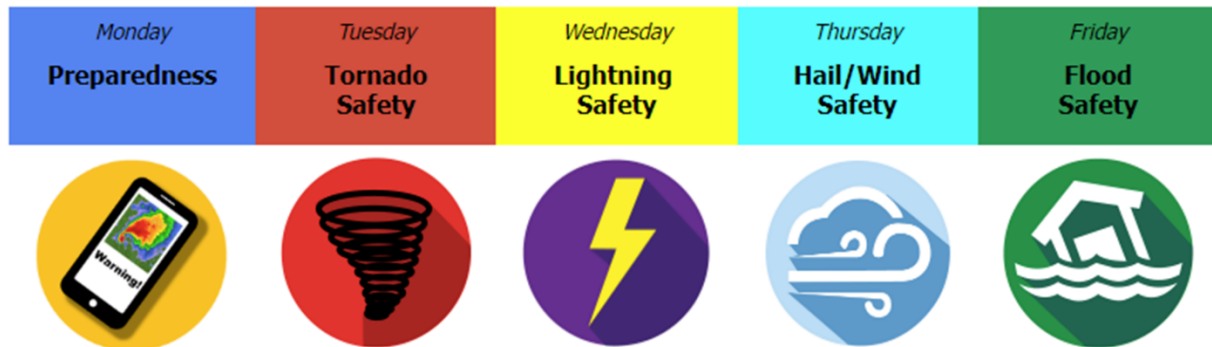
To solicit feedback from JCCC constituency groups and facilitate communication with the president's cabinet to provide input for making strategic decisions about safety and security issues.

Tornado Drill – March 7

- Annual Kansas statewide tornado drill is usually the 2nd week of March.
- All notification methods will be activated – email, text, college phones, guardian app, desktop alert, PA system, social media, and digital signs.
- Everyone needs to practice sheltering in a storm security area.
 - Be an advocate and take this info back to your group/area
- Every building floorplan is located on the JCCC web – look to see where the storm security areas are located.
 - <https://www.jccc.edu/about/campus/maps/>
- BELS are being asked to activate and help move people to shelter.
- Drill is anticipated to last 10 minutes.
- Emergency Management will be asking for drill feedback after drill has concluded.
- Marketing Methods for drill awareness
 - BELS
 - CANVAS
 - InfoHub
 - JCCC events page
 - My JCCC
 - Social Media
 - All Faculty and Adjunct emails
 - Clubs & Orgs
 - Dean communication
 - Digital signs

Severe Weather Awareness Week

- March 6-10, 2023



- https://www.weather.gov/media/top/SWAW_2023.pdf

Mission Continuity Updates

- Disaster Recovery Plans are put into place should a disaster happen.
 - Disruption to people, technology, facilities
- Sandra is working with Information Services on FY24 DR Plan objectives.
- The meeting with Martin Y. to review Business Impact Analysis results was moved to April.
- Management Topics is a meeting where all supervisors come together to go over what is happening in each department/area.
- An updated Workers Comp card was handed out.
 - Let Sandra know if you need additional cards

<p>Injured at Work? Report it.</p>  <p>Step 1: <i>Is injury serious or life-threatening?</i> YES – Call 911 or Campus Police, 913-469-2500 NO – Go to Step 2.</p> <p>Step 2: <i>Is the injury non-life-threatening but requires medical attention?</i> YES – Contact ClinicalCare24, 855-513-3003 (answered 24/7), and notify your supervisor. ClinicalCare24 will authorize treatment and provide referral.</p>	<p>Workplace Safety Tips:</p> <ul style="list-style-type: none"> • Download the Workers' Comp vCard and save in your contacts for quick and easy access. • Complete Job-specific Mandatory Training. • Continuously improve your safety behavior. • Analyze and improve work procedures. • Following any workplace injury, contact Sandra Warner at swarner@jccc.edu to improve work practices and eliminate reoccurrence. <p>Remember: Report any on-the-job injury ASAP to ensure you are considered for workers' compensation benefits.</p>
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- Reporting workers comp injuries - Employee should contact ClinicalCare24 and their supervisor
- Reporting student injuries – Students injuries should be reported to the JCCC Police Department

ALICE – Enhanced Armed Intruder Response

- The enhanced course has been designed with trauma informed training in mind.

- Statistics show that more people have experienced some sort of trauma in their lives
- Separated into 2 training categories or “buckets”
 - Awareness and Communication
 - Response Options
- There is no “one size fits all” when it comes to Response.
- Target rollout – April 1, 2023, for in person revised training.
- Reduced presentation time; 30-40 minutes
- Work group training upon request
- New employees are already receiving the new enhanced curriculum in their 40-minute online module from Navigate360.
- Staff & Development and EM are working on a new ALICE video module for various uses.
- We have 2 new ALICE instructors that have been trained on the revised in-person curriculum
 - These 2 trainers are sharing the training the other ALICE instructors.
- ALICE is still a training tool that we must rely on and refresh.

KOPS Talk Newsletter – Spring 2023 Edition

<https://www.jccc.edu/student-resources/police-safety/keeping-our-people-safe-program/kops-talk-spring.html>

Roundtable

- We ran out of time for the roundtable discussion. If you have any questions or items that you would like to discuss, email Dixie Johnson, Alisa Pacer, or Sandra Warner

Next Meeting is Tuesday, April 18