

Online Learning Advisory Council

Meeting Minutes

February 4, 2022, 3pm

1. **Approval of December minutes**

Approved

2. **Canvas Updates (Ed)**

added to agenda – Winter session info we didn't discuss in December meeting: This was our 6th winter session and it went well. Started w/ about 50 courses and 800 students.

a. **New Quiz timeline pushed back** (but we're continuing to offer training): They've extended classic quizzes through June '24. We had talked about turning off CC quiz creation in May 22, but we don't have to do that now. Migration tool is still in beta. Ed has tested it; it's working, but we should talk about some of the ways it's functioning. And we should test it with courses with large question banks. We're doing trainings in new quiz tool – it's going well and we'll keep offering them.

Question: Have the training sessions been recorded? A: We'll start doing that, and we may have one session recorded already that we can make available.

b. Canvas update coming in March. There's been no Jan. or Feb. updates – extremely rare for them to skip months. We're not sure what will be in this update.

c. Ally checker now works on pages in Canvas: It's not just going to assess attached stuff like Word docs but actual Canvas pages. Ed Tech is happy to talk w/ teachers about their Ally accessibility reports. Document services is also helping with this through a tool we have called Equidocs that works with PDF files & helps correct them for accessibility

Q: Do teachers need to turn Ally on, or is it automatically on? A: It's automatically on.

Q: What do students see of Ally? A: Not the “dials” but a down arrow that allows them to download it into a different format, like an audio version of a Word doc or pdf. PDFs are less accessible bc they're not easily turned into these other formats, while html files like Canvas pages are. Also, this isn't just for students with disabilities, also e.g. students who want to listen to materials while commuting.

3. **OSCQR rubric update (Ed):** Rubric for quality of online course content, focused on student engagement, that has been updated recently. SUNY-created, widely used at many institutions. Ed says that some departments & divisions use this rubric informally. He will send out more info on it to us.

4. **Decrease in online enrollment (Aaron):** Enr. in math online classes has dropped, esp. since course definition changes
 - Chem hasn't had change in course designation, so its data may be oranges to math's apples.
 - George has talked w/ folks in his department too. BUS has grown. ACCT thinks course defs effected enrollment but there's no hard data on that.

5. **Delivery method listing now 'on' in Banner.** Online pathway to enrollment and class search has changed to make course defs and full enrollment process more transparent.
 - Concern of Math &c is that for hybrid classes, the little weekly calendar shows e.g. Tu/Th for classes that are almost entirely online but have a few exams on Tu/Th. Suggestion: remove weekly calendar for hybrids and replace with asynchronous meeting dates.

6. **Required orientation option (tabled for next time)**

7. **Any Representative Reports**
 - Kevin (ABC): changes in web enrollment discussed above

8. **Other business:** None

9. **Next meeting:** March 4th at 3pm

In attendance, voting members

- Aaron Gibbs
- Kevin Cannell
- Christina Wolff
- Debby Pockrandt
- George Ferguson
- Jessica Tipton
- Sarah Boyle
- Hugh Clark

Visiting representatives

- Ed Lovitt
- Brett Cooper
- Debbie Rulo
- Holly Dressler
- Susan Brown
- Vince Miller
- Leslie Quinn
- Shannon Ford