

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on March 21, 2024, at 5:00 p.m. in the temporary Board of Trustees Meeting Room, 111 of the Welding Construction Management Technology on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Six Trustees were present in person.

Trustees Melody Rayl
 Laura Smith-Everett
 Mark Hamill
 Dawn Rattan
 Valerie Jennings
 Greg Mitchell

Absent Lee Cross

Staff Judy Korb, Interim President

Kate Allen, VP College Advancement & Government Affairs
Shellie Allen, VP Student Success & Engagement
Sarah Aptilon, Associate Professor Philosophy and Religious Study
Danny Alexander, Professor English
Jason Arnett, Manager Coffee Bars and Food Court
Regan Baker, Honors Retention and Completion Specialist
Malinda Bryan-Smith, Executive Director, Grants Leadership & Development
Rob Caffey, Vice President Information Services/CIO
Anne Dotter, Director, Honors
Amanda Glass, Associate Professor Chemistry
Chris Gray, Vice President, Strategic Communications & Marketing
Tom Hall, Associate Vice President, Campus Services/Facility Planning
Marquis Harris, Executive Director, Inclusion and Belonging
Chris Horvat, Video Production Specialist
Farrell Hoy Jenab, Director, Faculty Development
Jeff Hoyer, Executive Director, Space Management
Rachel Lierz, EVP Finance and Administrative Services
Liz Loomis, Sr. Executive Assistant, President's Office
Jim Matt, Sr. Multimedia Engineer & Event Specialist
Shelia Mauppin, Associate Vice President Instruction

Mickey McCloud, EVP Academic Affairs, CAO
Caitlin Murphy, Special Assistant to the President
Kelsey Nazar, Vice President & General Counsel
Melissa Nolan, High Impact Practices Specialist, Honors
Tim Poholsky, Sr. Enterprise Desktop Engineer
Gurbhushan Singh, VP Academic Affairs
Carrie Vredenburg, Inventory Aide, Cosmetology
Andrea Vieux, Associate Professor, Political Science
Janelle Vogler, Associate Vice President Business Services
Elisa Waldman, Vice President, Workplace Development & Continuing Education
Sandra Warner, Executive Director, Mission Continuity/Risk Management
Rick Wright, Director, Audit and Advisory Services

- PLEDGE OF ALLEGIANCE** Trustee Rayl led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
- QUORUM** Trustee Rayl announced a quorum, with six Trustees present.
- AWARDS AND RECOGNITIONS** Dr. Korb introduced Arionna Shorter as the March Student Spotlight.
- OPEN FORUM** Trustee Rayl announced there were no registered speakers.
- BOARD REPORTS**
- Student Senate** Epuna Gonzales provided an update on Student Senate. Epuna mentioned the Student Senate helped fund an upcoming international competition for DECA. She said elections for Senators and the Executive Board are closing tomorrow. Epuna discussed Service Week April 15 -19 with activities planned with CLEAR, CONNECT and Kasai and an event at Ernie Miller Nature Center.
- College Lobbyist** Mr. Dick Carter shared information from the monthly legislative update report with the Board of Trustees.
- College Council** Jason Arnett provided an update on the College Council. Jason said Staff Council is holding a town hall on April 23 and elections are happening for Academic Branch Council and Staff Council. He

mentioned that the chairs and co-chairs of both Councils met with Dr. McCloud to summarize the definition of shared governance at JCCC. Jason said Staff Council is looking at a proposal for a staff development course and reviewing transcripts from the October focus groups.

Faculty Association

This year's Honor Fellows, Danny Alexander, Amanda Glass and Sarah Aptilon provided the update on Faculty Association. Danny started the presentation by discussing the history of the Honors program at JCCC and what it means to be an Honors Fellow. Amanda spoke next about her experience and courses she offers as a Chemistry Honors Faculty Fellow. She explained the Honors seminar focused on the science of the chocolate chip cookie and the Honors forum teaches about water quality and infrastructure. Amanda reminded everyone that the STEM Poster Symposium is on April 25 in the CoLab, OCB 100. Sarah said she has been at JCCC five years and taught her first Honors course this semester. Sarah described the different backgrounds her students have in the Exploring World Religions course and how they have worked together to create a safe environment, including making ground rules for discussion.

Johnson County
Education Research
Triangle

Trustee Smith-Everett provided an update on JCERT. She highlighted the JCERT financials so far this year.

Kansas Association of
Community Colleges

No report was given in Trustee Cross' absence.

Foundation

Trustee Hamill provided an update on the Foundation. He said the Foundation is collaborating with the theater department to host a community event honoring the late Harvey S. Bodker on April 26. He said tickets are available for the Fashion Design and Merchandising event "Off the Cuff Runway Show" on April 12 and the George Thorogood & The Destroyers concert on May 11. He said both these events are fund raisers benefiting student scholarships. Trustee Hamill reminded everyone of the Summer Sips Scholarship event on June 10, Harvest dinner on August 23 and Some Enchanted Evening on November 9.

COMMITTEE REPORTS
AND RECOMMENDATIONS

Audit Committee Trustee Rayl reviewed items from the February 28, 2024 Audit Committee meeting.

Employee Engagement and Development Trustee Hamill reviewed items from the March 6, 2024 Employee Engagement and Development Committee meeting.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve modification to the Suspension, Demotion and Termination Policy 415.08, as shown in the Board packet.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to adopt the adjusted non-exempt salary table based on 24 pay periods and 2,088 work hours per year, as shown in the Board packet.

Management and Finance Committee Trustee Hamill reviewed items from the March 6, 2024 Management and Finance Committee meeting.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve modification to the Use of Technology and Communication Systems Policy 510.00, as shown subsequently in the Board packet.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve modification to the Social Media Policy

520.00, as shown subsequently in the Board packet.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve adoption of the Protection of Minors on Campus Policy 613.00, as shown subsequently in the Board packet.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to enter into a Water Main Extension Agreement with Rural Water District No. 7, Johnson County, Kansas, to serve the College's CDL Driving Range facility in Edgerton, Kansas.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the granting of an easement to Rural Water District No. 7, Johnson County, Kansas, on JCCC property near and around the CDL Driving Range facility in Edgerton, Kansas, related to construction of a water main extension to serve the CDL Driving Range facility, and that the Board authorize the President to execute the necessary documentation to grant such easement and to take such other action necessary and appropriate to effectuate the same.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Mitchell, the motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to enter into an Agreement with the City of Edgerton, Kansas whereby the College waives any right it may have under K.S.A. 12-6A06 to protest the formation of a Benefit District to pay for the construction of sidewalks or road improvements for a period of 20 years.

Following discussion, upon motion by Trustee Hamill, seconded by

Trustee Smith-Everett, which motion carried 5-1 with Trustee Hamill voting against, the Board of Trustees accepted the recommendation of the College administration to approve the bid from Bull Creek Construction for Active Learning Classroom Renovations, in the amount of \$334,475 with an additional 10% contingency of \$33,448 to allow for possible unforeseen costs, for a total amount of \$367,923.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the bid from JR & Co. for the Science (SCI) Building Roof Replacement, in the amount of \$367,000 with an additional 10% contingency of \$36,700 to allow for possible unforeseen costs, for a total amount of \$403,700.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve an additional \$200,000 to Sirius, for Network Infrastructure equipment, for a total FY24 amount of \$1,265,000.

Student Success

Trustee Rattan reviewed items from the March 6, 2024 Student Success Committee meeting.

Following discussion, upon motion by Trustee Rattan, seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve modification to the Student Trip/Travel Policy 318.08, as shown in the Board packet.

Treasurer's Report	Following discussion, upon motion by Trustee Hamill, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of January 2024, subject to audit.
President's Monthly Report to the Board	Dr. Korb presented her monthly President's report. She started by presenting enrollment data for credit and non-credit courses. Dr. Korb mentioned attending the League Board meeting with Dr. McCloud and highlighted the three new pillars (Resource Development, Workforce Solutions, and Innovation and Transformation) to promote growth and address the changing needs in education. Dr. Korb also commended Marquis Harris, Executive Director Inclusion and Belonging, on his presentation on cultivating belonging and intentional approach to employee engagement at the JCCC Business Breakfast Series meeting.
NEW BUSINESS	Trustee Rayl announced that there was no new business.
OLD BUSINESS	Trustee Rayl announced that there was no old business.
CONSENT AGENDA	Following discussion, upon motion by Trustee Rayl, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:
Minutes of Previous Meetings	Minutes from the February 15, 2024 Board of Trustees Meeting.
Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$12,908,682.79.

Curriculum	Changes to the curriculum, as shown in the Board Packet.
Grants, Contracts and Awards	The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.
Retirement Tribute Fund	Authorized the transfer of \$300 from the general fund to the JCCC Foundation student scholarship fund in honor of Kathy Gill and Daniel Woldetsadik.
Retirements	<p>TRACY FOX, Records Specialist, Student Success & Engagement, December 23, 2024.</p> <p>KAY KING, Professor Criminal Justice, Academic Affairs, June 30, 2024.</p> <p>TAMARA KINGSTON, Coordinator Facilities Scheduling, College Advancement & Government Affairs, July 12, 2024.</p> <p>ABERASH GEBRU, Custodian, Finance & Administrative Services, September 15, 2024.</p>
Separations	<p>TASONIA AKINS, Program Coordinator Continuing Education, Workforce Development & Continuing Education, March 1, 2024.</p> <p>NATHAN HOWE, Video Production Specialist, Academic Affairs, March 8, 2024.</p> <p>MARK WESTFALL, Testing Services Specialist, Student Success & Engagement, March 8, 2024.</p> <p>BRYENNA TIMOTIJEVIC, Marketing Assistant, Workforce Development & Continuing Education, March 19, 2024.</p> <p>TONY HICKS, Database Administrator, Finance & Administrative Services, March 15, 2024.</p>

EXECUTIVE SESSION

At 6:24 p.m., upon motion by Trustee Smith-Everett, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees agreed to recess into executive session at 6:30 p.m. until 7:30 p.m., for consultation with legal counsel regarding contract negotiations, which would be deemed privileged in the attorney-client relationship. Dr. Judy Korb, Dr. Mickey McCloud, Rachel Lierz, Dr. Gurbhushan Singh, Janelle Vogler, Kelsey Nazar, and Greg Goheen were invited to attend.

The meeting reconvened at 7:30 p.m. and Trustee Rayl announced that no action had taken place during executive session.

At 7:30 p.m., upon motion by Trustee Mitchell, seconded by Trustee Smith-Everett, which motion carried 4-0, with Trustees Hamill and Rattan absent during the vote, the Board of Trustees agreed to recess into executive session at 7:35 p.m. until 7:55 p.m., for consultation with legal counsel regarding contract negotiations, which would be deemed privileged in the attorney-client relationship. Dr. Judy Korb, Dr. Mickey McCloud, Rachel Lierz, Dr. Gurbhushan Singh, Janelle Vogler, Kelsey Nazar and Greg Goheen were invited to attend.

The meeting reconvened at 7:55 p.m. and Trustee Rayl announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Trustee Smith-Everett, seconded by Trustee Mitchell, which motion carried 4-0, with Trustees Hamill and Jennings, absent during the vote, the Board of Trustees meeting adjourned at 7:58 p.m.

Melody Rayl
Chair

Laura Smith-Everett
Vice Chair