

# COLLEGE COUNCIL MEETING MINUTES

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April 10, 2024

| 1 PM

| RC 181

## Attendees:

- Austin Maxwell
- Kaitlin Krumsick
- Trustee Dawn Rattan
- Kim Fuller
- Christina Seitzinger
- Jason Arnett
- Barry Bailey
- Arriona Shorter
- Judy Korb
- Elisa Waldman
- Jill Sigler
- Angela Boyer
- Andrea Vieux
- Angela Emig (notetaker)

## Welcome

### Reviewed Agenda

Minutes from 3/20/2024 approved

## Shared Governance Updates:

- Counseling: Star Triscornia
  - In peak time for summer/fall enrollment with appointments booked 3 weeks out. The Mandatory Advisory Committee is encouraging completion of orientation, testing, and that an Area of Interest is correct on file in order to schedule a meeting with an adviser. Counselor Case Management was discussed.
- Staff Council: Kaitlin Krumsick
  - Staff Council met on April 9, 2024 and will schedule their planned Town Hall, possibly shifting its format to an open house. 1/3 of Staff Council seats will be open for elections in June. Staff Council minutes will include High 5s to recognize work that may be otherwise unnoticed. First recognitions go to WBCA Women's Assistant Coach of the Year Katie Jones and to Dining for handling a high traffic event on April 3, 2024, 300 Model UN students and 300 BNSF students in addition to regular business in the food court. Human Resources issues to be addressed are on hold until May and Viva Engage continues to be explored.
- Student Senate: Arriona Shorter
  - Elections for Executive Board of Student Senate have closed and all positions are filled except for Vice President. All electees will start in Fall. Student Worker Week is this week. Partnering with CLEAR Connect and Horticulture for Service Week next week.
- Cabinet: Elisa Waldman
  - Cabinet is gearing up for Commencement, noting Wall of Honor ceremony was last week. Budget review is ongoing with a presentation at the Board meeting next week starting at 4 pm. Presentations on Information Technology, and the Administrative Review Task Force, along with the Culpepper Wage Study have occurred. Noted that new VP of Human Resources, Christina McGee, has

attended first Cabinet meeting. Discussion of Board meetings when construction is done.

- Board of Trustees: Dawn Rattan
  - Trustee Rattan attended C3KC, Junior League event and shared that 1/3 of people in community college have a bachelor's degree. These students are looking to rescale and upscale and it's the job of the institution to remove barriers for non-traditional students. Trustee Rattan also attended the State of the County with other JCCC members. Discussion of 7 Days of Kindness and JCCC's participation in community events.
- Academic Branch Council: Barry Bailey
  - ABC met twice since last College Council meeting and elected new Chair (Jamie Cunningham) and Vice Chair (Jim Leiker). Discussion of revisions to ABC by-laws included where to place summary of definition of shared governance in the by-laws and on website. Current Chair Barry Bailey is exploring creating a tool to evaluate shared governance across campus. This tool has possibilities for all Councils to use.

#### **Items for Consideration:**

- Councils, Committees, and Work Groups
  - John Clayton reviewed this document and is incorporating all feedback to present revised draft to Cabinet for review around July 1, 2024 with possible implementation in academic year 24-25. This document will include templates for by-laws and recommendations. Discussion of requirements for councils, committees, and work groups was robust.
- By-Laws review and update (Kaitlin Krumsick)
  - Discussion of updated draft of summary of shared governance with input from Dr. McCloud.

*Shared governance at JCCC is the culture of collaborative input across campus that supports decision makers in advancing the work of the college and its mission, vision, and values. Through established committees, councils, and other structures and processes it is an expectation that stakeholders have the opportunity to be heard prior to decisions being made as decisions may impact a specific area. While administration, as empowered by the Board of Trustees, has ultimate decision-making authority, members of the JCCC community have a right to avenues of communication. The tradition of shared governance at JCCC is continually evolving in response to the needs of the institution.*

- Communication subcommittee update (Barry Bailey)
  - Ongoing. No update.

#### **Meeting Schedule**

##### **2024**

May 1 (RC 181)

June 12 (RC 181)