



EDUCATIONAL AFFAIRS COMMITTEE

Approved Minutes
November 30th, 2022
3:00 pm
MTC 344 or Zoom

Voting Members Present: Andrew Lutz (chair), Justin Dunham (vice chair), Judi Guzzy, Nick Mancini, Terri Teal, Tonia Hughes, Kurt Christiansen, Ashley Rader, Jacob Kier, Maureen Fitzpatrick, Mathew Schmeer, Scott Craig, Susan Brown, Tim Brown, Casey Buchanan, Dan Mueller, Theresa McChesney, Doug Patterson, and Amanda Glass

Absent Voting Members: Chris Bell, Sam Sommerville, and Charlie Randazzo

Resource Members: Kris Perales, and Anne Rubeck

(1) Call to Order

The meeting was called to order by Andrew Lutz at 3 PM.

(2) Roll Call

Roll was taken by Andrew Lutz.

(3) Agenda Agreement (consent item)

The agenda was agreed on by consent.

(4) Meeting Minutes

The meeting minutes from the November 16th meeting were not ready for adoption.

(5) Curriculum*

Career and Technical Education

Game Development

Cameron Gullotta

Course Edit

- GAME 105: Beginning Game Creation

Cameron Gullotta was present to explain how the edits to GAME 105 will bring the course up to the current JCCC standards; visual scripting is being deemphasized in favor of traditional coding, and the grading system has been changed.

Theresa McChesney moved to approve the course edit, Terri Teal seconded the motion, and the motion carried.



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Academic Support

Academic Achievement Center Valerie Mann/Jeff Merritt

Course Edits

- AAC 086 to COLL 086: Vocabulary Development
- AAC 092 to COLL 010: Basic Math Review
- AAC 093 to COLL 013: Algebra Preparation
 - MATH 011: Fundamentals of Mathematics
- AAC 099 to COLL 076: Study Skills
- AAC 090 to COLL 090: Individualized Study
- AAC 082 to COLL 082: Basic Spelling

Valerie Mann explained the format of courses in the COLL department; Jeff Merritt answered specific questions about several of the courses, including the types of students and what is required to pass each course.

Matthew Schmeer moved to approve the course edits to all AAC to COLL courses, Nick Mancini seconded the motion, and the motion carried.

Matthew Schmeer moved to approve the course edits to Math 011, Susan Brown seconded the motion, and the motion carried.

Healthcare, Public Safety, and Wellness

Emergency Medical Science Charles Foat/Lenora Cook

New Course

- EMS 129: Emergency Medical Responder
- EMS 132: Emergency Medical Technician

Charles Foat was in attendance to represent the EMS curriculum updates. He explained that the new courses are expansions of previous courses (which are being deactivated), increasing the contact hours and competencies; EMS 129 replaces 128 and 132 replaces 131, and EMSs 133 is no longer needed. The course edits include title changes reflecting that the state has moved back to the term “paramedic.” The program edits are a result of these changes, with differing credentials tied to each of the two new courses.



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Concerns were raised that the new outlines for 129 and 132 do not have verbs, but they are in line with some other programs on campus that strictly follow national guidelines instead of campus outline policies; it was agreed that following the national guidelines to ensure that the courses were approved took precedence over the committee's desire to have verbs in the outline.

Matthew Schmeer moved to approve the new courses as a group with an edit to EMS 129, Ashley Rader seconded, and the motion carried.

Course Edit

- EMS 220: Medic I
 - Title change from: EMS 220: MICT I
- EMS 225: Medic II
 - Title change from: EMS 225: MICT II
- EMS 230: Medic III Clinicals
 - Title change from: EMS 230: MICT III Clinicals
- EMS 271: Medic IV Field Internship
 - Title change from: EMS 271: MICT IV Field Internship

Theresa McChesney moved to approve the course edits as a group with the change to EMS 230, Maureen Fitzpatrick seconded, and the motion carried.

Course Deactivations

- EMS 128: EMS First Responder
- EMS 131: Emergency Medical Technician
- EMS 133: Emergency Medical Technician Practicum

Matthew Schmeer moved to approve the course deactivations as a group, Ashley Rader seconded, and the motion carried.

Program Edits

- 3550-CERT: Emergency Medical Responder
- 4760-CERT: Emergency Medical Technician Certificate
- 534A-CERT: Paramedic Certificate
 - Title change from- 486A-CERT: Mobile Intensive Care Technician Certificate
- 248A-AAS: Emergency Medical Science



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Matthew Schmeer moved to approve the program edits as a group, Dan Mueller seconded, and the motion carried.

Fire Sciences

Nancy Thomas/Lenora Cook

New Course

- FIRE 112: Hazardous Materials Awareness and Operations
- FIRE 113: Firefighter I
- FIRE 114: Firefighter II
- FIRE 115: Firefighter Practicum
- FIRE 127: Building Construction for the Fire Service
- FIRE 292: Special Topics:

Nancy Thomas explained how the changes to the EMS courses affect the Fire Science program; the EMS changes increased the credit hours, necessitating changes to the Fire Science certificates and AAS degree. She also informed the committee that the practicum course (FIRE 115) has been removed as an option for high school students due to liability issues.

Terri Teal moved to approve the new courses as a group, Theresa McChesney seconded, and the motion carried.

Course Edits

- FIRE 126: Historical Foundations of the Fire Service
- FIRE 133: Fire Investigation
- FIRE 136: Fire and Emergency Management
- FIRE 152: Codes, Detection and Suppression Systems
- FIRE 162: Firefighting Tactics
- FIRE 201: Leadership in the Fire Service
- FIRE 220: Fire Management
- FIRE 222: Fire Science Law

Matthew Schmeer moved to approve the course edits as a group, Ashley Rader seconded; and the motion carried.

Course Deactivations

- FIRE 111: Hazardous Materials Awareness and Operations



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- FIRE 131: Firefighter I
- FIRE 141: Firefighter II

Justin Dunham moved to approve the course deactivations as a group while simultaneously compiling these astounding minutes, Susan Brown seconded, and the motion carried.

Program Edits

- 3230-CERT: Firefighter
- 3220-CERT: Fire Administration
- 3210-AAS: Fire Science

Terri Teal moved to approve the program edits as a group; Tonia Hughes seconded, and the motion carried.

(6) Subcommittee and Liaison Assignments and Updates

- Cultural Diversity/General Education

Matthew Schmeer presented the KBOR Systemwide General Education Initiative to Staff Council and Committee of the Whole; COW asked how JCCC would know whether students have completed their coursework.

- Procedures
Did not meet.
- ABC

Judy Guzy updated the committee on Dr McCloud's upcoming new role, including specifics as to how his responsibilities will change. Updates were also given on the Math fully-online courses; no changes have been made, but there are concerns about shared governance in this process. The Testing Center is also trying a soft-launch of the RegisterBlast software.

Matthew updated on the Academic Integrity-related subcommittee; very few students are reported for cheating/plagiarism. Of those reported, there is only one repeat offender. Matthew recommends that cheating/plagiarizing students are reported to Justin McMillan to have better data on the issue.

- OLAC
Did not meet.
- Faculty Association

Justin Dunham updated the committee on the following items discussed at FA: the resignation of Joy Koesten from Board of Trustees and the short turnaround for finding her replacement; FA needs two more reps for the state KNEA assembly in April; Dr.



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McCloud's impending promotion and the failed search for Dr. Weber's replacement; and the discussions at KU regarding possible unionization.

- COW

Matthew and Andrew both presented to great success at the last meeting.

Dr. Bowne discussed the (likely) new structure the of Board of Trustees with the following subcommittees:

Audit

Board Governance

Employee Engagement/Development

Diversity/Inclusion

Management/Finance

Student Success

(7) Announcements and Updates

No announcements or updates to report.

(8) Adjournment

Matthew Schmeer moved to adjourn, and Susan Brown seconded. The meeting ended at 4:24 PM.

**Curriculum updates are effective Academic Year 2023-2024 Catalog which covers Summer 2023, Fall 2023 and Spring 2024 terms.*

(Recorded by: Justin Dunham)