

**IDC MEETING MINUTES**  
**April 9, 2024, MTC 313**  
**1:30 p.m.**

**ATTENDEES:** Lenora Cook, Leroy Cox, Anne Dotterweich, Jim Lane, Shelia Mauppin, Vince Miller, Brian Shawver, Gurbhushan Singh and Mary Wisgirda

**Old Business**

The meeting minutes from the March 18 meeting were posted on InfoHub.

**New Business**

Replace Dental Hygiene FTR faculty

The deans approved the hiring of a new full time dental hygiene faculty member.

Dean Mentorship

The deans discussed developing a mentorship plan for new deans. As well as one-on-one mentors, IDC meetings will include representatives from key departments for introductions and a department overview. Additional monthly meetings will be scheduled fall 2024 to accommodate the department introductions.

**Action Item:** Gurb and Anne will develop a list of guest presenters and invite them beginning fall 2024.

Faculty Evaluation

The deans discussed the new faculty evaluation form and its functionality.

Work From Home Policy

The deans discussed the current application of the JCCC work from home policy in their divisions.

Ethics Point

Lenora provided an update on the review of EthicsPoint and its functionality. She added that Student Services is exploring software options specific to student issues. Vince will serve on the committee after Lenora's retirement.

The meeting was adjourned at 2:30 p.m.