

Online Learning Advisory Council

Meeting Agenda & Minutes

February 3, 2021

Action items & motions highlighted

1. Approval of December minutes

- Explanation of Dean's access to course shells (in Dec. minutes) is requested
 - Vince Miller: all deans have access to their course shells.
- Susan Brown motion to approve, Vin Clark second, approved w/ no nays or abstentions

2. Canvas Updates – Ed

- New Feb functionality, “gradebook view ungraded as zero”. Ungraded items appear as zero – but it's a “what if” view, doesn't actually change any grades. Not a student view, only for faculty.
- Also for Feb. March, additions to “granularity.”
- Respondus lockdown browser update: New interaction with Zoom; are faculty willing to try this out?
- Question: Will there be new Canvas quiz options or quiz tool?
 - Ed L: Yes, in summer 2022 (current target date).

3. Revisiting Course Definitions

- Barry, summarizing what Mickey says about this: if we want to make a recommendation, it needs to be limited to clarifying language in current definitions. Earliest implementation would be by Fall 2022.

- Question: some feedback from science goes beyond clarifying language w/in current definitions. Will these types of suggestions be entertained?

- Barry – can't say for sure, but judging from what Mickey said, that might not be possible.

- Comment: We've heard extensive comments indicating problems with at least one definition of the courses that may need significant revision.

- Comment seconding above: We've heard similar complaints. And that many faculty thought changes were just for Fall 2020. Many are worried that there will be short- and long-term consequences regarding student confusion and teachers' ability to work w/in course definitions.

- Comment: Hybrid has worked well for us, but defs could use revisiting.

Hugh Clark makes motion: Once we revisit course definitions, we should send them back to ABC for a vote, to give more faculty a say in this process. Seconded.

- Barry B notes: This motion is outside parameters of what Mickey set forth and would likely involve forming a subcommittee.

- Comment: There are problems with current definitions, especially regarding proctored tests and meeting times, and what's communicated in Banner.

- Question: why are we not following patterns of other schools? (e.g. Kstate, KU). Could our changes affect accreditation?

- Comment: Math faculty have said it might be impossible to fulfill accreditation requirements w/ current course defs.

- Comment/Question: We've heard similar complaints from science. Limit of 2 proctored tests forces faculty to stop giving tests. Scheduling for hybrid in Banner: does that mean we must schedule all exams in those times? This would be very difficult from a planning perspective, and gives less flexibility to students.

- **Barry: brings Hugh's motion to revisit the course definitions & send them to ABC,** passes, none oppose or abstain.

- **Aaron Gibbs, motion to form subcommittee,** Susan Brown seconds. Passes

- Volunteers for subcommittee: Dan C., Kevin C., Aaron G., Hugh C., Ed L., Samira H.

4. Portfolium and CampusPress Portfolio tools

- Motion to approve use of these tools, seconded

Discussion follows:

- Comment/Question: Canvas owns Portfolium, user agreement is concerning, all docs are public, risk of plagiarism. And would it be free version, or would we need to pay extra?

- Barry B. This is pretty standard. It's not much more than what students agree to by using Canvas. But the "public" nature of docs is different.
- Ed: This would be free version.

- Question: Does the Campus Press product have a similar privacy agreement?

- Ed & Vince Miller: Like WordPress you can set pages to be public or private, so there's a bit more control.
- Motion to turn these features on: two opposed, two abstain. All others yes, motion passes, though Barry will double-check committee rules.
- Question: Will students know their docs in Portfolium can't be private?
 - Ed & others: we're not totally sure, but since it's a public portfolio it may be at least strongly implied.

Motion passes, two vote no, two abstain

5. Canvas Basic Course Quality

- Vince Miller: We've come across instances where course shells aren't ready for students. We want a framework for approaching this, and this checklist could provide this. There's no way to check every single course, and chairs & deans already have access. But this checklist provides encouragement, authorization, and procedure to follow.

- Ed: Has seen similar problems.

- Question: Is this for all courses or just online?

- VM: All courses

- Comment/Question: Some concerns among chairs re. workload. And is this a widespread problem? Should we ask for numbers for how often these things happen?
- Comment: This appears to be too invasive and smacks of distrust of faculty. There may be legal issues as well, since matters of evaluation must be negotiated.
- Question: Is this even in our purview as the ONLINE learning advisory council?
 - Barry: IDC says it is, because it's online too. Vince Miller says same.
- Barry B. notes we're 2 mins. from meeting end time
- Comment: Agrees with above remarks about "invasiveness," this presents a double-standard between online and f2f classes.
- Question: If this is a course quality issue, is it really OLAC's purview?
- Question: Presently, without this new checklist, could a dean "ding" a faculty member for not having their Canvas shell set up when it should be?
 - Vince Miller: Yes.
 - Follow-up: So we already have a process for checking these things.
 - Vince M.: Yes, but by then it's too late for the students. Several departments already have their own quality processes that we should consider as well.
- Comment: This should be done through communication, not discipline. Tell students whom to contact in the event of an empty/inadequate Canvas shell. Then tell faculty the problem and work with them to correct it.
- **Motion & second** to table this topic.

ADJOURN – all remaining items tabled.

6. Learning Mastery Gradebook as default gradebook

7. Canvas roles and granularity

8. Digital Proctoring taskforce update

Attendance

Faculty Representation

- Vin Clark – Professor, History
- Akram Al-Rawi – Associate Professor, Information Technology
- Samira Hussein – Professor, Business Admin
- Daniel Cryer – Associate Professor, English
- Aaron Gibbs – Associate Professor, Mathematics
- Kevin Cannell – Professor, Science
- Susan Brown – Professor, Physical Education
- Rebecca Anderson – Professor – Speech
- Star Triscornia – Counselor
- Barry Bailey – Professor/Librarian
- Hugh Clark – Associate Professor, Industrial Maintenance

Instruction Administration

- Vince Miller – Dean, Academic Support
- Ed Lovitt – Director, Educational Technology & Distance Learning

Workforce, Community and Economic Development

- Debbie Rulo - Dir Business Dev/Partnerships

Faculty Development

- Ferrell Jenab – Director, Faculty Development

Student Services and Engagement

- Leslie Quinn – Dir Enrollment Svcs & Registration
- Mary Ann Dickerson – Director, Testing Center
- Holly Dressler - Access Svcs Adv/Prog Fac

Information Services

- Jeff Morgan

Committee Representation

- Judi Guzzy – Ed Affairs
- Brett Cooper – Faculty Association

Guests

- Chris Imm
- Angela King
- Dave Krug
- Kate McNeil
- Kathi Lefert
- Rhoda Barlow
- Jeff Kosko