

**Strategic Planning Council  
Meeting Minutes  
May 14, 2021**

1. **Welcome**
2. **Review Shared Language concerning Goals/Strategies/Action Plans**
  - Clarified definitions of goals, strategies and action plans.

3. **Strategic Plan Timeline**

<b>DATES</b>	<b>WHO</b>	<b>ACTION</b>
May 17 – July 16	Strategy Teams	Develop Challenge Maps Select initial Strategies
July 19 – 23	Strategic Planning Council	Review Strategies
July 16 – Sep 24	President’s Cabinet	Develop Metrics to track progress
Aug 16 – Aug 20	JCCC Employees	Feedback on Strategies
Aug 27	Strategic Planning Council	Reviews Strategies/Metrics
Sep 13 – Sep 24	Institutional Effectiveness	Community partners review Strategies
Aug 30 – Oct 1	Strategy Teams	Define Strategy Descriptions
Oct 4	President	Present Strategic Plan to Board of Trustees (Committee of the Whole)
Oct 21	Board of Trustees	Strategic Plan Considered for Adoption
Sep 7 – Oct 29	Strategy Teams/Sub-teams	Develop Action Plans

- Reviewed the adjusted timeline.

4. **Responsibilities of Executive Sponsors/Strategy Facilitators**

<b>Goal</b>	<b>Executive Sponsors</b>	<b>Facilitators</b>
Student Success	Randy Weber, Mickey McCloud	Julie Vivas, Jake Akehurst
Diversity Equity Inclusion	Leslie Hardin, Kelsey Nazar	John Adessi, Ashley Vasquez, Jim Lane
Employee Engagement	Mike Neal, Chris Gray	Pete Belk, Vince Miller, Janelle Vogler
Community Partnerships	Elisa Waldman, Kate Allen	Andrew Lutz, Leslie Quinn

- Defined roles and responsibilities of Executive Sponsors and Strategy Facilitators.

5. **Overview of Challenge/Strategy Map Process**

- Demonstration of how the Challenge/Strategy Map process works.

6. **Wrap Up**