

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on February 15, 2024, at 5:00 p.m. in the temporary Board of Trustees Meeting Room, 111 of the Welding Construction Management Technology on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Six Trustees were present in person and Trustee Cross joined via telephone.

Trustees Melody Rayl
 Laura Smith-Everett arrived at 5:26 p.m.
 Mark Hamill
 Dawn Rattan
 Lee Cross
 Valerie Jennings
 Greg Mitchell

Staff Judy Korb, Interim President

Kate Allen, VP College Advancement & Government Affairs
Shellie Allen, VP Student Success & Engagement
Jason Arnett, Manager Coffee Bars and Food Court
DeShawn Bailey, Assistant Professor Cosmetology
Malinda Bryan-Smith, Executive Director, Grants Leadership & Development
Rob Caffey, Vice President Information Services/CIO
John Clayton, Executive Director, Institutional Effectiveness
Michelle Goebel, Inventory Aide Cosmetology
Chris Gray, Vice President, Strategic Communications & Marketing
Tom Hall, Associate Vice President, Campus Services/Facility Planning
Chris Horvat, Video Production Specialist
Jeff Hoyer, Executive Director, Space Management
Rachel Lierz, EVP Finance and Administrative Services
Liz Loomis, Sr. Executive Assistant President's Office
Mickey McCloud, EVP Academic Affairs, CAO
Kelsey Nazar, Vice President & General Counsel
Derek Nester, Sr. Multimedia Engineer
Alisa Pacer, Director, Emergency Management
Homyra Rahimi, Student Life Ambassador
Gurbhushan Singh, VP Academic Affairs
Sharon Stewart, Receptionist Cosmetology

Andrea Vieux, Associate Professor, Political Science
Carrie Vredenburg, Inventory Aide, Cosmetology
Janelle Vogler, Associate Vice President Business Services
Elisa Waldman, Vice President, Workplace Development & Continuing Education
Sandra Warner, Executive Director, Mission Continuity/Risk Management
Rick Wright, Director, Audit and Advisory Services

PLEDGE OF ALLEGIANCE Trustee Rayl led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.

QUORUM Trustee Rayl announced a quorum, with five trustees present in-person and one present telephonically. Trustee Smith-Everett subsequently joined at 5:26 p.m.

AWARDS AND RECOGNITIONS Dr. Korb introduced Rylan Marincovich as the February Student Spotlight.

Dr. McCloud announced Kena Zumalt was elected to the NAVPA Board of Directors.

Ms. Waldman announced the International Award in Lifelong Learning awarded to Workforce Development and Continuing Education.

OPEN FORUM Trustee Rayl announced there were no registered speakers.

BOARD REPORTS

Student Senate Epuna Gonzales provided an update on Student Senate. She said the Senate is working to fill the remaining 5 senator positions. Epuna mentioned there is a new club starting, the "JCCC Young Socialist Democrats of America". She said the Student Senate continues to fund clubs and organizations, including this month's events for LUNA, the International Club and the Student's Nurses Association. Epuna said the Student Senate is planning a service week for April and will share details next month.

College Lobbyist Mr. Dick Carter shared information from the monthly legislative

update report with the Board of Trustees.

College Council

Jason Arnett provided an update on the College Council. He said Staff Council is looking into using VIVA Engage, a Microsoft product as a communication tool. Jason also said Academic Branch Council is taking nominations for upcoming elections and the Council is looking for feedback on what happens when a committee is dissolved. He mentioned College Council is meeting with Dr. McCloud to summarize the definition of shared governance, so it is easily understood. Jason acknowledged and thanked everyone who has and is participating in shared governance, especially Kaitlin Krumsick and Dr. Barrett Bailey for their leadership with Staff Council and ABC.

Faculty Association

Andrea Vieux provided an update on Faculty Association. She started her presentation by discussing the philosophy and role of community colleges. She also discussed “compassion fatigue” and its effect on faculty and staff and the importance of self-care, especially one’s mental health. Dr. Vieux mentioned Zenger Miller’s and the Peace and Justice Institute’s basic principles for a collaborative workplace and what it means to be a good colleague. She announced the STEM Symposium is April 25 from 9:00 am – 3:00 pm in the CoLab, OCB 100. She also announced Heather Seitz and her team of students “The JCCC Cholera Cavaliers” are finalists for the Department of Energy’s Algae Prize.

Johnson County
Education Research
Triangle

Trustee Smith-Everett provided an update on JCERT. She reported that over \$2 million was raised from sales tax in January and \$700,000 was distributed to each of the three university functions.

Kansas Association of
Community Colleges

Trustee Cross did not have an update on KACC.

Foundation

Trustee Hamill provided an update on the Foundation. He reported the Board of Directors met and discussed contracting with Make Philanthropy Work, a consulting firm specializing in fundraising for nonprofits in education and healthcare. He said the Foundation is collaborating with the Theater department to host a community event honoring Harvey S. Bodker. Trustee Hamill asked the Board members

to save the date for the Spring Scholarship Luncheon on Tuesday, April 23. He announced the chairs for this Summers Sips and Scholarships are Mimi Eckart and former Trustee Nancy Ingram.

COMMITTEE REPORTS AND RECOMMENDATIONS

Board Governance Trustee Mitchell reviewed items from the February 9, 2024 Board Governance Committee meeting.

Following discussion, upon motion by Trustee Mitchell, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the 2024 Board Governance Committee working agenda, as shown in the Board packet.

Employee Engagement and Development Trustee Hamill reviewed items from the February 7, 2024 Employee Engagement and Development Committee meeting.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Mitchell, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the 2024 Employee Engagement and Development Committee working agenda, as shown in the Board packet.

Management and Finance Committee Trustee Hamill reviewed items from the February 7, 2024 Management and Finance Committee meeting.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the bid from Vazquez Commercial Contracting for Gym Restroom and Locker Room Renovations, in the amount of \$286,704 with an additional 10% contingency of \$28,670 to allow for possible unforeseen costs, for a total amount of \$315,374.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the low bids from BCI Mechanical for HVAC improvements, in the amount of \$391,526, with an additional 10% contingency of \$39,153 to allow for possible unforeseen costs; and Stanger Industries for HVAC improvements, in the amount of \$295,230 with an additional 10% contingency of \$29,523 to allow for possible unforeseen costs, for a total amount of \$755,432.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the bid from Kansas City Audio Visual (KCAV) for a single purchase of \$282,411.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Cross, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the Single Source Justification to Advanced Technologies Consultants (ATC), for a Festo CP lab system upgrade, for \$277,905.

Student Success

Trustee Jennings reviewed items from the February 9, 2024 Student Success Committee meeting.

Following discussion, upon motion by Trustee Jennings, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the 2024 Student Success Committee working agenda, as shown in the Board packet.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Trustee Hamill, seconded by

Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer’s Report for the month of December 31, 2023, subject to audit.

President’s Monthly Report to the Board

Dr. Korb presented her monthly President’s report. She noted the Spring semester 20th day census for credit classes data shows an increase of 4.7% head count. Dr. Korb stated continuing education registration is also strong, but CE registration is sometimes harder to track because of the continuous registration process and not semester by semester. She spoke about the Strategic Planning retreat on February 2, which was well attended and informative. She said each Goal Lead gave updates and it was impressive to see the positive results from across campus collaboration. Dr. Korb announced the passing of Jean Hiersteiner, a long-time friend of the college. She said Jean and her husband, Walt, supported, among other things, the expansion of the childcare center resulting in renaming it the Hiersteiner Child Development Center. Dr. Korb also commented on the tragedies at the Super Bowl Parade and extended thoughts and sympathies to all those impacted, some of whom are members of the JCCC community.

NEW BUSINESS

Trustee Rayl announced that there was no new business.

OLD BUSINESS

Trustee Rayl announced that there was no old business.

CONSENT AGENDA

Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Jennings, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:

Minutes of Previous Meetings

Minutes from the January 18, 2024 Board of Trustees Meeting.

Affiliation, Articulation and Reverse Transfer, Cooperative and Other

Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.

Agreements

Cash Disbursement Report	Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$7,259,738.24.
Curriculum	Changes to the curriculum, as shown in the Board Packet.
Grants, Contracts and Awards	The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.
2025-2026 Academic Calendar	Approved the 2025-2026 academic calendar, as shown in the Board Packet.
Retirement Tribute Fund	Authorized the transfer of \$150 from the general fund to the JCCC Foundation student scholarship fund in honor of Edward Ronnebaum.
Retirements	<p>MARIA SWEENEY, Administrative Assistant ARC, Academic Affairs, February 5, 2024.</p> <p>LENORA COOK, Dean Healthcare Public Safety & Wellness, Academic Affairs, April 30, 2024.</p> <p>MICHAEL FLUKE, Senior Enterprise Desktop Engineer, Information Services, July 31, 2024.</p> <p>DANIEL WOLDETSADIK, Lead Custodian, Finance & Administrative Services, February 29, 2024.</p> <p>STACY BOLINE, Marketing Copywriter, Strategic Communication & Marketing, July 31, 2024.</p> <p>ELIZABETH INGALA, Tech Support Analyst, Finance & Administrative Services, April 30, 2024.</p>

Separations

JOLEEN RIVERA, Admissions Assistant, Student Success & Engagement,
May 2, 2024.

DAMON HAYES, Police Officer, Finance & Administrative Services,
January 17, 2024.

RUSSELL COLLINS, Senior Buyer, Finance & Administrative Services,
February 2, 2024.

EXECUTIVE SESSION

At 6:21 p.m., upon motion by Trustee Smith-Everett, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees agreed to recess into executive session at 6:30 p.m. until 7:30 p.m., for consultation with legal counsel regarding contract negotiations, which would be deemed privileged in the attorney-client relationship. Dr. Judy Korb, Dr. Mickey McCloud, Rachel Lierz, Dr. Gurbhushan Singh, Janelle Vogler, Kelsey Nazar and Greg Goheen were invited to attend.

The meeting reconvened at 7:30 p.m. and Trustee Rayl announced that no action had taken place during executive session.

At 7:30 p.m., upon motion by Trustee Smith-Everett, seconded by Trustee Mitchell, which motion carried 4-0 with Trustees Rattan, Cross and Jennings absent during the vote, the Board of Trustees agreed to recess into executive session at 7:35 p.m. until 8:20 p.m., for consultation with legal counsel regarding contract negotiations, which would be deemed privileged in the attorney-client relationship. Dr. Judy Korb, Dr. Mickey McCloud, Rachel Lierz, Dr. Gurbhushan Singh, Janelle Vogler, Kelsey Nazar and Greg Goheen were invited to attend.

The meeting reconvened at 8:20 p.m. and Trustee Rayl announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Trustee Smith-Everett, seconded by Trustee Mitchell, which motion carried 4-0, with Trustees Rattan, Jennings, and Cross absent during the vote, the Board of Trustees meeting adjourned at 8:21 p.m.

Melody Rayl
Chair

Laura Smith-Everett
Vice Chair