

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on March 16, 2023, at 5:00 p.m. in the Hugh W. Speer Board Room, 137 General Education Building, on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas and via Zoom Webinar. Seven Trustees attended, with five Trustees present in-person and two Trustees on Zoom.

Trustees Lee Cross, via Zoom
 Nancy Ingram
 Laura Smith-Everett
 Mark Hamill
 Greg Musil
 Dawn Rattan
 Melody Rayl, via Zoom

Staff Andy Bowne, President

Jason Arnett, Manager Coffee Bars and Food Court
Jason Brunkan, Senior Multimedia Engineer & Event Specialist, Audio Visual Services
Rob Caffey, Vice President Information Services/CIO
Heather Callaway, Director, Audit and Advisory Services
Colleen Chandler, Interim Vice President, Human Resources
John Clayton, Executive Director, Institutional Effectiveness, Planning and Research
Dustin Dallam, Video Systems Engineer, Video Services
Travis Garrod, Senior Enterprise Desktop Engineer, Academic Technology Services
Amanda Glass, Associate Professor Chemistry
Tom Hall, Associate Vice President Campus Services and Facility Planning
Scott Hobson, Video Systems Engineer, Video Services
Chris Horvat, Senior Videographer & Editor, Video Services
Jeff Hoyer, Executive Director, Space Management
Judy Korb, Interim Executive Vice President Student Services & Learner Engagement
Tim Laughlin, Senior Simulation Specialist, Video Services
Marc Leacox, Senior Multimedia Engineer & Event Specialist, Audio Visual Services
Rachel Lierz, Associate Vice President Financial Services
Liz Loomis, Sr. Executive Assistant, President's Office
Mickey McCloud, EVP Academic Affairs, CAO
Caitlin Murphy, Special Assistant to President, President's Office
Derek Nester, Senior Multimedia Engineer & Event Specialist, Audio Visual Services

Alisa Pacer, Director, Emergency Management
Gurbhushan Singh, Associate Vice President Instruction
Pam Vassar, Interim Executive Vice President Student Services & Learner Engagement
Janelle Vogler, Associate Vice President Business Services
Elisa Waldman, Vice President, Workplace Development & Continuing Education

PLEDGE OF ALLEGIANCE	Trustee Ingram led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
QUORUM	Trustee Ingram announced a quorum with six Trustees present. Trustee Rattan subsequently joined at 5:14 p.m.
AWARDS AND RECOGNITIONS	Dr. Bowne introduced Persephone Roberts, the Student Spotlight for March.
OPEN FORUM	Trustee Cross announced there were no registered speakers.
BOARD REPORTS	
Student Senate	Daniel Gonzales provided a written update to the Board.
College Lobbyist	Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.
Faculty Association	Amanda Glass, UniServ Representative for the Faculty Association, provided the FA report in Brett Cooper's absence. She spoke on recent sessions from her National Education Association Leadership Summit, SafeZone trainings, and Honors Faculty Fellows. She highlighted Trustee Rattan's visit to Dr. Leiker's African American Studies class and the Faculty training for the Center for Teaching and Learning. She provided an update on upcoming events including Kansas Association of Historians Conference, Latinidad, College Scholars showcases, and the STEM Poster Symposium.
Johnson County Education Research Triangle	Trustee Musil provided an update on JCERT, noting revenue trends throughout the past year.

Kansas Association of Community College Trustees	Trustee Ingram provided the KACCT updates. Trustee Ingram stated the next KACCT meeting is on April 14.
Foundation	Trustee Rattan provided an update on the JCCC Foundation. She announced an exciting scholarship partnership with McCarthy Auto to provide 10 scholarships annually to our Auto Tech students. McCarthy Auto will be making an annual \$10,000 gift to support this scholarship well into the future. Trustee Rattan shared that the Foundation will be hosting a spring scholarship luncheon on April 11 in RC 101.
College Council	Jason Arnett provided an update on College Council. He shared that Dr. Bowne and Colleen Chandler attended a College Council meeting to address the decision to pause the work related to internal equity adjustments for full-time staff pending completion of the job architecture and compensation work by Culpepper. Jason also mentioned a recommendation from College Council to hold Conversations with Dr. Bowne at West Park or OHEC. He stated that College Council is awaiting the results of the Employee Engagement Survey to help the Communications subcommittee prepare for the Fall focus groups.

COMMITTEE REPORTS AND RECOMMENDATIONS

Audit Committee	Trustee Ingram reviewed items from the March 8, 2023 Audit Committee meeting.
Board Governance Committee	Trustee Musil reviewed items from March 1, 2023 Board Governance Committee meeting.
Collegial Steering	Trustee Cross reviewed items from March 1, 2023 Collegial Steering Committee meeting.
Inclusion and Belonging Committee	Trustee Rattan reviewed items from the March 1, 2023 Inclusion and Belonging Committee meeting.

Management and
Finance Committee

Mr. Musil reviewed items from the March 1, 2023, Management and Finance Committee meeting.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the low bid from GPS-KC for the renovation of the 1st Floor and a new fire suppression sprinkler system in the General Education Building (GEB), in the amount of \$3,967,132.00, with an additional 10% contingency of \$396,713.20 to allow for possible unforeseen costs, for a total amount of \$4,363,845.20.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the low bids from the following companies: SGI in the amount of \$89,520 for the COM Building; Martin Mechanical in the amount of \$227,074 for the VAV Box/Duct Heaters, MTC, Cosmetology, CTEC and SC Buildings; and Associated Air Products in the amount of \$59,454 for the Regnier Center Building, with an additional 10% contingency of \$37,604.80 to allow for possible unforeseen costs, for HVAC improvements to various buildings, for a total estimated expenditure of \$413,652.80.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the proposal from BKD Forvis for audit co-sourcing services for an estimated base year of \$100,000 and a total estimated expenditure of \$350,000 including the renewal options, through 2028.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Hamill, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the proposal from RubinBrown for financial audit services for a base year of \$100,245 and a total expenditure of \$548,530 including the renewal options, through 2028.

Student Success Committee Trustee Rayl reviewed items from the March 1, 2023, Student Success Committee meeting.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report **Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Musil, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of January 2023, subject to audit.**

President's Monthly Report to the Board Dr. Bowne provided his President's report to the Board. He announced that the construction management and dental hygiene programs received programmatic accreditation. Dr. Bowne mentioned that the U.S. Naturalization ceremony was held at JCCC on March 16. Dr. Bowne shared dates for upcoming musical and theatrical student performances. He also shared that the men's and women's basketball teams and the Golden Girls dance team each won their respective regional competitions. Dr. Bowne spoke on enrollment numbers for credit and non-credit students, highlighting the 4.7% increase in credit head count. Dr. Bowne then discussed the future of community college's and presented Community College 3.0.

NEW BUSINESS

Trustee Committee Assignment **A motion was made by Trustee Cross, seconded by Trustee Musil, to add Trustee Rayl to the Employee Engagement and Development Board Committee. Following discussion, the motion carried with a vote of 6-0-1 with Trustee Rayl abstaining.**

OLD BUSINESS

Trustee Cross announced there was no old business.

CONSENT AGENDA

Following discussion, upon motion by Trustee Rattan, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human

Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:

Minutes of Previous Meeting	Minutes from the February 16, 2023 Board of Trustees Meeting.
Cash Disbursement Report	Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$ 6,166,481.19.
Grants, Contracts and Awards	The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.
Curriculum	Changes to the curriculum, as shown in the Board Packet.
Affiliation, Articulation and Reverse Transfer Cooperative and Other Agreements	Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.
Transfer to JCCC Foundation Tribute Fund	Authorize the transfer of \$900 from the general fund to the JCCC Foundation student scholarship fund in honor of Frank Syracuse, Art Miller, Janet Kraft, Karen LaMartina and Mary Kessler.
Separations	LYNNE STOLZ, Administrative Assistant, Academic Affairs, effective March 03, 2023. MIKE NEAL, Executive Vice President, Chief Operating Officer, Operations, effective March 01, 2023. KATE FOWLER, Accounting Clerk/Administrative Assistant, Operations, effective March 10, 2023. CHRISTINE SNYDER, Career Development Coach, Student Success and Engagement, effective February 24, 2023. AMY ROBBINS, Student Development Specialist, Student Success &

Engagement, effective March 15, 2023.

Professor/Counselor
Emeritus Status

LISA FRIEDRICHSEN
MARK LABARGE

EXECUTIVE SESSION #1

At 7:02 p.m., upon motion by Trustee Ingram, seconded by Trustee Musil, the Board of Trustees agreed to recess into executive session at 7:10 p.m. until 7:40 p.m. for consultation with legal counsel regarding a pending personnel matter, which would be deemed privileged in the attorney-client relationship. Dr. Bowne, Dr. McCloud, Ms. Chandler and Ms. Nazar were invited to attend.

The meeting reconvened at 7:40 p.m. and Trustee Cross announced that no action had taken place during executive session.

EXECUTIVE SESSION #2

At 7:41 p.m., upon motion by Trustee Ingram, seconded by Trustee Musil, the Board of Trustees agreed to recess into executive session at 7:45 p.m. until 8:15 p.m. for consultation with legal counsel regarding a pending personnel matter, which would be deemed privileged in the attorney-client relationship. Dr. Bowne, Dr. McCloud, Ms. Chandler and Ms. Nazar were invited to attend.

The meeting reconvened at 8:15 p.m. and Trustee Cross announced that no action had taken place during executive session.

ADJOURNMENT

Upon motion by Trustee Smith-Everett, seconded by Trustee Ingram which motion carried 5-0, with Trustees Rattan and Rayl absent during the vote, the Board of Trustees meeting adjourned at 8:17 p.m.

Lee Cross
Chair

Nancy Ingram
Vice Chair