

# ABC Meeting October 10, 2022

## RC 253 & Zoom

Attendance: Lori Shank, Andrea Vieux, Christina Wolff, Amanda Kraus,

### ABC subcommittee on copyright, testing, etc. Membership names

- DEI Committee – Kristy Howell
- Copyright-OLAC has two members interested in serving. Names were sent on.
- **College Council:** Haven't met. Next meeting October 19.
- **Benefit/Retiree Committee:** Presented to cabinet a proposal that consists of three parts: a lump sum cash payment rewarding those who will meet requirements like VERB before retiring; an increase in 403(b) contributions moving forward; the retention of employee 'perks' (campus discounts, email address, etc.). The details must be agreed upon before being presented to Trustees and are planned to be shared out before they go to the Board. There is also a chance other entities like the Faculty Association will need to be involved before it heads there.
- **ADA Instructional Committee:** No updates. Committee has not met since last ABC Meeting. Next meeting is this Thursday, 10/13/22 at 3:30.
- **IRT:** No Updates
- **KOPS Advisory Committee:** Met on Sept 27, 2022. Agenda below

### KOPS Committee Charge Reminder

To solicit feedback from JCCC constituency groups and facilitate communication with the president's cabinet to provide input for making strategic decisions about safety and security issues.

### New Team Members

Dusty Cody – Representative for Student Senate

Brett Cooper – Filling in for Gina Egan (Faculty Association)

### KOPS Talk Newsletter

<https://www.jccc.edu/student-resources/police-safety/keeping-our-people-safe-program/kops-talk-fall.html>

### Job Specific Mandatory Training

### JCCC Disaster Recovery Plan 3.0 signed off on by Cabinet

FY23 – will be doing more exercising to test processes and working on messaging

### Back to School Roundtable

- **FA:** (FA has not met since the last ABC meeting). The next meeting will be next Monday (10/17) at 2pm on Zoom. Efforts are being made to get a sign language interpreter for this and future meetings
- **Adjunct Council:** Nothing new to report
- **Chairs Council:** Elections are in-progress for the Copyright and Course Material subcommittee. Amanda will send the ICC representative's information when the election closes. Next ICC meeting: Friday, October 21.
- **DEI Committee:**
  - Have not met. Awaiting Dr. Bowne's 10/13 address before meeting.
  - DEI Committee will send Kristy Howell to represent the committee in the ABC subcommittee on copyright, testing, assessment, and proctoring. The DEI committee's work is related to the subcommittee in several ways. It was stated that under resourced students seem to be more likely to use outside (concerning,

cheating) materials. In addition, there is research that online proctoring software has difficulty recognizing the faces of students of color. Thus, having someone on the subcommittee looking at issues via a DEI lens is important.

- **Ed Affairs:** The KBOR Gen Ed initiative with the creation of "buckets" will create many programs to re-evaluate their requirements and courses. This initiative will kick off Fall 2024 but the catalog deadline is December 2023 so it is anticipated that many changes will be made before then. No one from EA is yet to step forward for the ABC copyright course material/academic dishonesty subcommittee. There will be two representatives at our next ABC meeting to discuss the KBOR Gen Ed changes in more detail.
- **OLAC:** UDOIT removal due to Ally functionality and UDOIT cost. Question about non-instructors posting announcements in Canvas, who is permitted to do so. Yuja videos down but still need to delete videos. Discussion about how long to keep retired faculty videos. This is topic that may need to be discussed in the Chairs Committee. Need to look at the page that has All online AA degree information and needs to be updated. <https://www.staging.jccc.edu/online-learning/online-degrees.html>. Ed Affairs was made aware of this problem as well. Two members interested in volunteering on copyright subcommittee. This issue of Canvas downtime was also discussed and more information has been requested from Canvas.
- **ETAC:** We have not met since last time meeting. This group will have our Oct meeting this Wednesday and identify a representative for the copyright subcommittee.
- **Assessment Council:** No new updates. Next meeting is in early November.
- **Program Review Committee:** No new updates. Next meeting is in early November.

Thanks to everyone who has provided feedback.

- **IDC:**
  - Plan My Classes Demonstration
    - Cathy Almai-Mahurin, Audrey Cooper, and Alex Wells provided an overview of the Plan My Classes software being rolled out at JCCC over the next few weeks. They discussed the campus communication plan, training opportunities, definitions, and report/software functionality.
  - Guest: Anne Dotter
    - Anne provided an update on her on-going efforts to increase visibility, participation, and membership in the Honors program. Best practices for scheduling Honors courses and cross listing them was discussed.
  - Retirement Award
    - Jim Lane shared several retirement award options being presented to Cabinet in early October.
  - Academic Program Review Council
    - Jim Lane will be the IDC representative on the Academic Program Review Council for the next three-year term. He replaces Leroy Cox.
- **Faculty Development:**
  - Faculty newsletter has resumed. Please send me your accomplishments news.
  - Watch for a survey from the Center for Teaching and Learning.
- **Academic Calendar Committee:**

The Committee has not met this semester to date. Discussions are ongoing regarding the Fall 2024 semester and the unique issue of Finals tentatively beginning the week after Thanksgiving Break. Most opinions on this point are in favor of a Fall Break sometime midway through the semester in October. Recommendations and thoughts are welcome to

members of the committee. See: <https://infohub.jccc.edu/toolbox-articles/academic-calendar-committee/>

- **Counseling:**
- **Mickey's Office:**

JCCC *does* have a presence in Douglas County (though it has been suggested by some at KBOR that we do not). There are several JCCC classes that serve Douglas and Miami counties.