

ABC Meeting November 21, 2022  
RC 253 & Zoom  
3pm-5pm

Attendance: Lori Shank, Christina Wolff, Tai Edwards, Barry Bailey, Jamie Cunningham, Vince Miller, Farrell Jenab, Chris Imm, Mark Swails, Judy Guzzy

General topics:

- **RegisterBlast:** Some faculty members have contacted ABC leadership with examples of issues. The chair and vice chair will be meeting with Testing Services to discuss what things look like from both the user side and the Testing Center side to figure out what we're all experiencing with this new software. Two things to help us moving forward
  - Please remember this is new software, and we're all doing our best to learn it and use it. Some issues will appear as its implementation is being worked out. Grace from both sides is welcome as we make the student and faculty experience the best it can be
  - Issues with RegisterBlast can be brought to Janelle Rowe or Mary Ann Dickerson. Though it isn't always possible to report issues as they happen (faculty are not always at the point of incident), the sooner they are reported, the better.
- **Math Online Sections:**
  - Jamie's Update: FA brought up at the last meeting that online sections were being asked of Math faculty. Tabled this discussion to acquire more information.
  - Jamie has been discussing this with stakeholders.
  - JCCC has been offering online degrees (part of a previous strategic plan).
  - Now we have a distinction between course designations: Online OR Online with face-to-face testing.
  - We have ongoing issues with integrity in student assessment. We have students who are also geographically not local. COVID has also reduced the options for proctoring for students. Fees have increased for proctoring at outside locations. Whose job is it to determine outside proctoring and the expenses?
  - Could Math work within a completely 100 percent online format for their courses? A fully-online degree is trying to serve more students geographically?
  - Math wants to know how many courses have to be offered in this format? Two different math courses were determined to meet the requirements.
  - Then a call went out for volunteers in Math to teach these. Some Math faculty agreed to try this method.

- Math department has been trying to address these issues with different resources. Gradescope is a Canvas add-on that allows for more open-ended questions. A Math faculty who used this at a previous institution is sharing information with their department colleagues.
- The issue now: how do we as faculty decide how we assess our classes? If colleagues decide to take on these challenges in delivery method. This is probably the beginning of a longer conversation of how we assess the integrity of our courses in multiple formats/delivery methods.
- Chris Imm: Math faculty were caught off by the speed with which we were supposed to get these courses ready for spring 2023 semester: 5 days. College Algebra we're not comfortable with being used for fully online degree. We asked to have a longer period of time to prepare for this (similar to the multiple measures changes where we were given two years to make changes). We might be comfortable with liberal arts math online. We have a lot of ideas, we just need some time to get on board and implement these.
- Jamie: It seems there have been miscommunications in the timeline. What is the timeline we need?
- Chris: We do need to consider our community and if they want online courses. For Math faculty, this felt somewhat forced upon the department without much compromise.
- **2023-2024 Membership/Chair and Vice Chair:**

### Committee Reports

- **Benefit/Retiree Committee:** The Board of Trustees decided not to take any action based on the recommendation. This committee is over and will not be updating further.
- **ADA Instructional Committee:**
- **KOPS Advisory Committee:** Meeting held Nov 15. Agenda items included: Alisa Pacer not able to attend today.
  - Uvalde Lessons Learned – Presented by Sergeant Seth Mullis
  - Emergency Notification Drill – Nov 16, practicing lockdown switches in classrooms
  - Meeting Frequency – Meeting twice in Spring semester and twice in Fall semester
  - BEL List - Review
  - KOPS Talk Newsletter – Spring and Fall to match semesters
  - Roundtable

- **FA:** The FA meeting just ended. Issues include the lack of progress on the VERB replacement and the addition of new bargaining unit members through the addition of KU. There is still discussion around faculty evaluations and we are working on a tool that will be used for that and a Townhall will be coming once this spring. Winter Party info: coming to an email box near you. A food and supply drive for the Student Basic Needs Center will also be part of the plan
- **Adjunct Council:** No report at this time.
- **Chairs Council:** ICC met Friday, November 18. OLAC members brought discussion to the committee re: permissions to create announcements in Canvas courses. Of the chairs present, it was determined that the course instructors should be the only person to make any additions. Chairs will ensure adequate contact information for all faculty to allow for urgent updates. Discussion also occurred re: HYFLEX time waivers and use of Classic quizzes. Subcommittees continue to meet and gather information re: the chair formula, and a request was made for volunteers to review and finalize the ICC bylaws.
- **DEI Committee:** Andrea is in a division curriculum meeting, so Tai Edwards will give the update. Awaiting posting of the Inclusion and Belonging position. This has been a loooooonnnnggg wait and we're unclear why we are still waiting (funding approved in budget by the board in September). The longer we wait the more programming and other initiatives are languishing and/or not making progress toward strategic planning goals.
- **Ed Affairs:** Several new courses and course updates were approved. Edits to HON 100 were tabled while further description is added to distinguish it more from ENGL 121. Additionally a new syllabus template was approved. [It can be found here.](#) There was discussion about changes to the length of service for Ed Affairs reps, and if reducing it would increase participation. No decisions were made regarding this. There was also a discussion about the Math requirements to offer two online sections for courses. The conversation included concerns that Math faculty were not consulted in this decision, and there was a question as to whether or not there would be a chance to change this after those currently enrolled in the online degree program have completed. There was also a concern that the sections could fill without regard for those in the online degree program, and questions about what happens if that occurs.
- **OLAC:** No news. Next meeting December 2
- **ETAC:** No report at this time
- **Assessment Council:** Nothing new to report.
- **Program Review Committee:** Committee met and discussed the process for comprehensive reviews. Committees will be formed, and reviews will begin in February. Per the handbook timeline, reviews will be completed in time for programs in comprehensive to review and provide feedback (if needed/desired) before the end of the semester. All feedback relating to program review is valued. The feedback already received has been both helpful and formative. Thanks to all those who have offered advice, insight, and their time and energy. It and you are appreciated.
- **Space Advisory committee:** No news next meeting December 6

- **IDC:**
  - Faculty Position Requests
    - New and replacement faculty positions were discussed and prioritized. Hopefully information on this will be available in December.
  - General Education Criteria and Designation
    - The process for designating a course as a general education requirement was discussed. A thorough review of courses to be considered as general education courses should take place within the division before they are presented to the Gen Ed Subcommittee.
  - Assigning Classes to Adjuncts
    - The process for assigning class sections to adjuncts was discussed.
- **Faculty Development:** No updates at this time.
- **Academic Calendar Committee:** No updates to report. The next Academic Calendar Committee meeting is scheduled for December 7<sup>th</sup> at 3:00pm on Zoom, where the AY24-25 calendar will be finalized.
- **Counseling:** No report at this time
- **ABC Subcommittee on Academic Integrity:** Name change due to the scope of the work they will be doing. (notes coming soon)
- **Mickey's Office:** Not able to attend this meeting

Questions for Mickey (with respect to the EVP/Provost reorganization): (also ask your committees and communicate further questions to Barry for inclusion)

1. In your new position, what responsibilities will no longer be your responsibilities and what new responsibilities will you be taking on?
2. Who will be filling the Academic Affairs position (that will serve as a Mickey direct report)?
3. Can you set some expectations as far as timelines and what we need to know.
4. How does this affect Bowne's job description?
5. Will you continue to attend ABC or will there be another person in that position?
6. What is the argument for this change (what are the pros)?