

ABC Meeting December 11, 2023

RC 253 & Zoom

Attendance: Jamie Cunningham, Vincent Miller, Christina Wolff, Jim Leiker, Emily Sewell, Jeff Lewis, Brett Cooper, Amanda Glass, Farrell Hoy Jenab, Amanda Kraus

General Items:

- Sean Burkett, Manager of Employee Relations
 - GEB 275
 - Sean Burkett, Interim HR Director of Employee Relations - sburkett@jccc.edu, x3690
 - If you have questions or need to discuss something, set up a time to meet with me.
- Review of [feedback for Academic Master Plan](#) -
 - Q (James Leiker): What kind of timeline are we looking at to make this official?
 - A (Gurb): The timeline will hopefully be up in the spring semester. There have been no decisions about a timeline as of yet. If it is something we can knock out quickly, we might try to get those done soon. More complex stuff that requires negotiation may wait until those negotiations can take place.
 - Q (James Leiker): We should identify items that require negotiation and have that language included in the publicly posted master plan.
 - A (Gurb): I will be meeting with Andrea this week. Let's discuss this and then bring it back to ABC once we have had a chance to talk about what items need to be negotiated
 - (James Leiker) Let's not publicly post information that the FA will then have to fight backwards against in the future.
 - Gurb: I would also like to have your ideas about Academic Integrity so that we can include that as a topic to discuss with the Master Plan
- Update on DEI Committee and Inclusion & Belonging representation on ABC – the Office of Inclusion & Belonging let us know that the DEI committee has been tabled and that they will be sending representatives from the office to give periodic updates at certain committees, including ABC. Meanwhile, the office will structure itself to best fit the needs of the campus. In the meantime, ABC may wish to adjust its bylaws to remove the DEI committee from its list of standing representatives in favor of leaning on the “ad hoc as needed” provision in the bylaws for regular reports until a more formal structure from I&B is implemented. Additionally, Marquis Harris, Executive Director of Inclusion & Belonging, wanted us to be aware of <https://jccc.edu/belong> the official site for the office, which features a link to sign up for newsletter, which anyone can subscribe to.

Reports:

- **College Council** - The subcommittee on communication is preparing to analyze data collected from focus groups beginning in January.
- **Adjunct Council** No update at this time.
- **Instructional Deans Council** - We have not met since the last ABC meeting.

- **Faculty Development** Tentative PLD Spring 2024 Schedule:
<https://jccc.libcal.com/calendar/professionallearning?cid=5711&t=d&d=0000-00-00&cal=5711&ct=31744&inc=0>
- **Online Learning Advisory Committee-**
 - PLD will offer training in Canvas for new Quizzes.
 - The attendance button should be working in Canvas. Ed will continue to monitor buttons in Canvas for publishers and other issues. Math should pay attention to the Pearson button as you can now “push” things but hopes to have all up and running.
 - Google has an update for 1.3 and hopes there is no issue.
 - We have about 45 winter session classes that Ed Tech will support.
 - Online quality subcommittee shared a draft document
<https://docs.google.com/presentation/d/1CNT955YYavPRXGWhQaUzgTvbrecNC4dwLv1ivBLULYU/edit?usp=sharing>
 - This is not a tool to be used to evaluate faculty. This is tool to be used as an aide for discussions about improving the quality of our courses. There will be faculty fellows from CTL collaborating with faculty.
 - Andrea (FA): This also needs to be discussed (to make sure it is not used by deans to evaluate faculty.) There is a Faculty Evaluation Task Force that needs to be included in the creation of tools that may be used for evaluation.
 - Matthew (Ed Affairs): This appears to be more of a checklist rather than an evaluative tool. This almost appears to be more of a curriculum issue. How can we ensure that our courses meet the requirements established by the state. This document exists in an odd space between a lot of different areas (curriculum, evaluation, ADA compliance)
 - The chair of OLAC did reach out to Ed Affairs very recently, but being the end of the semester, we have not had a chance to work with OLAC on this matter. This should be an ongoing conversation.
 - OLAC updates are not being reliably sent out to departments and the meeting minutes were not posted for much of the semester.
 - Christina (OLAC): The HLC (and the Department of Education) has requested a document of this type, so we were tasked to create this it
 - FA: Can we see this HLC report?
 - Gurb: I have not read the entire report. But both the Dept. of Ed. and the HLC are discussing how to evaluate/measure the quality of education occurring in online courses. We are trying to get ahead of this before the mandate comes down.
 - Andrea (FA): we need to be able to cite sources (where can this information be found?). There is a history here of Deans inserting things into faculty evaluations – we need to make it clear on this document how it can and cannot be used.

- James Leiker: In support of Andrea's statement on the OLAC form, there are some items there which can potentially become academic freedom matters if administrators interpret them as mandatory.
 - Matthew: We need to make sure this form is a design tool, not a faculty evaluation tool. It looks like this form would be more useful for a department/divisional curriculum committee to ensure their courses are following best practices. But, to Gurb's point, what happens if a faculty member does not follow the guidelines? So there needs to be further discussion about its intended use.
- **Instructional Chairs Council:** ICC has not met since the last ABC meeting. Next meeting will be held on Friday, December 15.
- **Educational Technology Advisory Council** Has not met since the last ABC meeting
- **Metrics Strategic Plan** Has not met since the last ABC meeting
- **Assessment Council** - No update. We have not met since our last meeting in November. The council meets again Thursday, December 14 at 10 am.
- **Educational Affairs** A new degree structure has been passed. Associates in Arts in Elementary Education, this is a 2-year program that links to the 4-year degree programs. There were many updates to other programs and course edits as well.
- **Faculty Association**
 - FA office hours/listening session on Wednesday, December 13th in GEB 237, 10 AM – 12 PM with Irene Olivares (UniServ Representative), Lisa Parrott (Secretary), and Tammy Baltzell (Alliance UniServ Director)
 - Faculty holiday luncheon was 12/4. Went well, very good attendance.
 - Welcome back FA January party is 1/19, 4-10p. Quivira Falls Clubhouse. Please RSVP here so we know how much food to get:
<https://forms.gle/wM1sWRCGTrCKz5fm8>
 - We have a new logo! There was a runoff election, and there was a clear winner (the round one.) You will see this logo on branded things like T-shirts and banners, and gives us opportunity to use the KNEA strategic focus grant funds we received.
 - Last membership meeting of the semester on Thursday at 3 PM on Zoom

- Professional Development opportunity for FA members on Academic Freedom, Generative AI and Contract Language on Monday, January 8th

JCCC FACULTY ASSOCIATION INVITES KNEA MEMBERS TO ATTEND

A DAY OF
PROFESSIONAL
Learning

MONDAY, JANUARY 8TH - MTC 234

10:00 11:30	ACADEMIC FREEDOM KIMBERLY STREIT-VOGELSBERG KNEA GENERAL COUNSEL
11:30 12:00	LUNCH POT LUCK SOUP AND CHILI
12:00 1:30	GENERATIVE A.I. IN ACADEMICS MARCUS BALTZELL KNEA COMMUNICATIONS DIRECTOR
1:30 3:00	CONTRACT LANGUAGE CHRIS COLEMAN KNEA ATTORNEY

RSVP BY JANUARY 4TH

- RSVP by January 4th
- **KOPS Advisory Committee** No update at this time (if this committee even still exists?)
- **Calendar Committee** - Meets on Zoom at 4:00 pm today with the purpose of reviewing and approving the AY 25-26 Calendar for recommendation to the Cabinet. No decision has been made at this time about Juneteenth as an official observed holiday and paid day off. We will proceed as if it is not until we hear otherwise. The committee will continue to recommend June 19th each summer in recognition of Juneteenth and in alignment with the state holiday being observed.
- **ADA** We have not met since the last ABC meeting.
- **Counseling** No updates at this time
- **Office of the CAO**
 - Thank you for all the input for the Academic Master Plan
 - In January we will be opening the following positions (as soon as we have the new salary tables):
 - Replacing Karen Reed
 - Dean of Industrial Technology
 - Associate VP of Academic Affairs.

Division Topics: None at this time