

**JOHNSON COUNTY COMMUNITY COLLEGE
12345 College Boulevard
Overland Park, Kansas**

**Meeting – Board of Trustees
Hugh Speer Board Room, GEB 137
February 16, 2023 – 5:00 p.m.**

AGENDA

- | | |
|--|------------------------|
| I. CALL TO ORDER | Trustee Cross |
| II. PLEDGE OF ALLEGIANCE | Trustee Cross |
| III. ROLL CALL | Trustee Cross |
| IV. AWARDS AND RECOGNITIONS | Trustee Cross |
| A. Student Spotlight – Sheryah Gavel | |
| B. IMSH Innovation of the Year Award – Tim Laughlin | |
| V. OPEN FORUM | Trustee Cross |
| VI. BOARD REPORTS | |
| A. Student Senate | Daniel Gonzales |
| B. College Lobbyist | Dick Carter |
| C. Faculty Association | Brett Cooper |
| D. Johnson County Education Research Triangle | Trustee Musil |
| E. Kansas Association of Community College Trustees | Trustee Ingram |
| F. Foundation | Trustee Rattan |
| G. College Council | Jason Arnett |
| VII. COMMITTEE REPORTS AND RECOMMENDATIONS | |
| A. Collegial Steering | Trustee Cross |
| B. Employee Engagement & Development Committee (pp 1-4) | Trustee Hamill |

- C. Management and Finance Committee (pp 5-13) Trustee Musil
 - Recommendation: 2023 City of Shawnee Neighborhood Revitalization Plan Interlocal Agreement (pp 5-7)
 - Recommendation: Sporting KC (p 9)
 - Recommendation: ITC and SC Restroom Renovation (p 10)
 - Recommendation: Roof Replacement – COM Building (p 11)

- D. Student Success Committee (pp 14-15) Trustee Ingram

VIII. PRESIDENT’S RECOMMENDATIONS FOR ACTION

- A. Treasurer’s Report (pp 16-27) Trustee Smith-Everett
- B. Monthly Report to the Board Dr. Andy Bowne

IX. NEW BUSINESS

- A. Recommendation: Facilities Naming Committee (p 28) Kate Allen

X. OLD BUSINESS

Trustee Cross

XI. CONSENT AGENDA

Trustee Cross

- A. Regular Monthly Reports and Recommendations
 - 1. Minutes of Previous Meeting
 - 2. Cash Disbursement Report (pp 29-30)
 - 3. Grants, Contracts and Awards (pp 31-32)
 - 4. Curriculum (pp 33-34)
 - 5. Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements (pp 35-49)
- B. Human Resources (p 50)
 - 1. Separations
- C. Human Resources Addendum

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

EMPLOYEE ENGAGEMENT AND DEVELOPMENT COMMITTEE
February 1, 2023

The Employee Engagement and Development Committee met at 10:45 a.m. on Wednesday, February 1, 2023, in the Hugh W. Speer Board Room. Those present were Trustees Mark Hamill and Nancy Ingram; staff Andy Bowne, Colleen Chandler, Chris Gray, Caitlin Murphy, Christina Rudacille, and Glenda Land, recorder.

Voluntary Early Retirement Benefit:

Colleen Chandler, Vice President, Human Resources provided the following update on the Voluntary Early Retirement Benefit (VERB):

- 69 employees have retired or given notice of intent to retire effective July 1, 2022, through the sunset of VERB
- Total actual payout of \$780,074.42 for those who retired prior to January 1, 2023
- Estimated payout of \$1,416,480 for those retiring after January 1, 2023
 - The final payout amount is dependent on sick leave balances at time of employees' retirement

All vacant positions are reviewed and 1) posted as currently allocated; 2) reallocated to meet needs elsewhere; or 3) held for future needs.

Positions to be filled are posted according to current practice and a recruitment strategy will be developed for difficult-to-fill positions.

Strategic Plan: Goal 4, Strategy 1 Encourage Employee Growth

Christina Rudacille, Strategy Step 1 Co-chair, presented updates and information on Goal 4, Strategy 1 of the Strategic Plan.

The committee, made up of representatives from across campus, has been meeting since Fall 2021 and has identified two strategy steps and action steps for each and has been partnering with the Human Resources department.

Employee Engagement Survey

Ms. Chandler provided an update on the employee engagement survey:

- Survey will be open for two weeks in early February
- Once the survey closes, it will take the vendor approximately 30 days to analyze data and create an executive summary
- Survey themes were discussed
- The vendor will develop strategies to address areas where JCCC sees a need for improvement
- The anticipated timeline for sharing results with campus stakeholder groups is as follows:
 - Cabinet – in late March
 - Employee Engagement & Development Committee – April 5
 - Managers – April 13
 - All employees – mid-to-late April

The last employee survey was in 2019. The themes are similar, but JCCC will use the results from the 2023 survey to develop benchmarks moving forward. Trustee Hamill suggested the results from the 2019 survey be shared with Committee to compare results of similar themes.

Chris Gray, Vice President, Strategic Marketing & Communication, noted there is a communication plan to promote the importance of employees completing the survey.

Job Families/Career Laddering

After approval of the vendor by the Board of Trustees on January 19, next steps are to work with the vendor to develop a project timeline, implementation strategy, and a budget for the project.

Key deliverables from this project include a job family architecture, market analysis of jobs, job description development, and placement of employees within the architecture. JCCC may need to update our compensation philosophy which could lead to a redesign of our current pay tables. JCCC is partnering with this vendor to execute an internal equity strategy.

The next Employee Engagement and Development Committee meeting is scheduled at 1:00 p.m. on Wednesday, April 5, 2023, in the Hugh W. Speer Board Room.

EMPLOYMENT ENGAGEMENT AND DEVELOPMENT COMMITTEE
Working Agenda
2023

HR-1 Review and Update Personnel Policies

HR-2 Monitor Employee Benefit Programs

HR-3 Monitor Compensation Planning

HR-4 Monitor HR and Employee Engagement Strategies and Initiatives

HR-5 Monitor and Discuss Collective Bargaining Initiatives

MANAGEMENT AND FINANCE COMMITTEE

Minutes

February 1, 2023

The Management and Finance Committee met at 8:30 AM on Wednesday, February 1, 2023, in the Hugh Speer Board Room. Those present were Trustees Greg Musil and Mark Hamill; staff: Andy Bowne, Rob Caffey, Rachel Lierz, Mike Loprete, Caitlin Murphy, Ashawnte Thompson, Janelle Vogler, and Linda Nelson, recorder.

Auxiliary Fund Update

Janelle Vogler, Associate Vice President, Business Services along with Ashawnte Thompson, Director Bookstore and Mike Loprete, Director Dining Services, presented information on the Auxiliary Enterprise fund. An overview of Bookstore and Dining operations, individual unit financial results and overall Auxiliary fund balance considerations was provided. The presentation also discussed budget considerations for the upcoming fiscal year.

Financial Ratio Analysis

Rachel Lierz, Associate Vice President of Financial Services/CFO, reported on the College's fiscal health using financial ratios based on audited financial statements through the most recent fiscal year, fiscal year-end June 30, 2022. This information is compiled annually and monitors certain JCCC financial ratios over time and also provides comparison to a number of peer institutions.

Other agreements

Rachel Lierz reviewed information related to a proposed Neighborhood Revitalization Plan (NRP) by the City Shawnee.

Under Kansas law, municipalities are authorized to establish a Neighborhood Revitalization Plan (NRP) and develop a property tax rebate program to encourage redevelopment of a specific area, or district, of a community. When a property is accepted into the NRP, a rebate is made for 10 years on the increment due to the improvement as established by the County Appraiser. Each taxing jurisdiction continues to receive taxes paid on the assessed value of the property prior to establishing the increment, and also benefits from future increases above the increment.

The City of Shawnee's first ten-year NRP was adopted in 2002 and renewed in 2012, with

JCCC being party to both respective Interlocal Agreements. Since 2002, there have been a combined 60 residential and commercial properties participating in the program, with an estimated improvement value of over \$30 million. The property tax rebates paid back on the participating properties, which represents lost tax revenue for JCCC, totaled approximately \$310,000 from 2002-2022.

Due to the success of the previous NRPs, the City of Shawnee wants to continue to use the NRP as a tool to encourage revitalization in aging areas of Shawnee. The City is proposing to update the program eligibility area (see attached map) and thereby increase the number of eligible residential and commercial properties. The City is also increasing the eligibility threshold for properties, requiring an increase in the appraised value of residential properties attributed to the improvements of \$10,000 and an increase of \$20,000 for commercial properties. Industrial properties are not eligible.

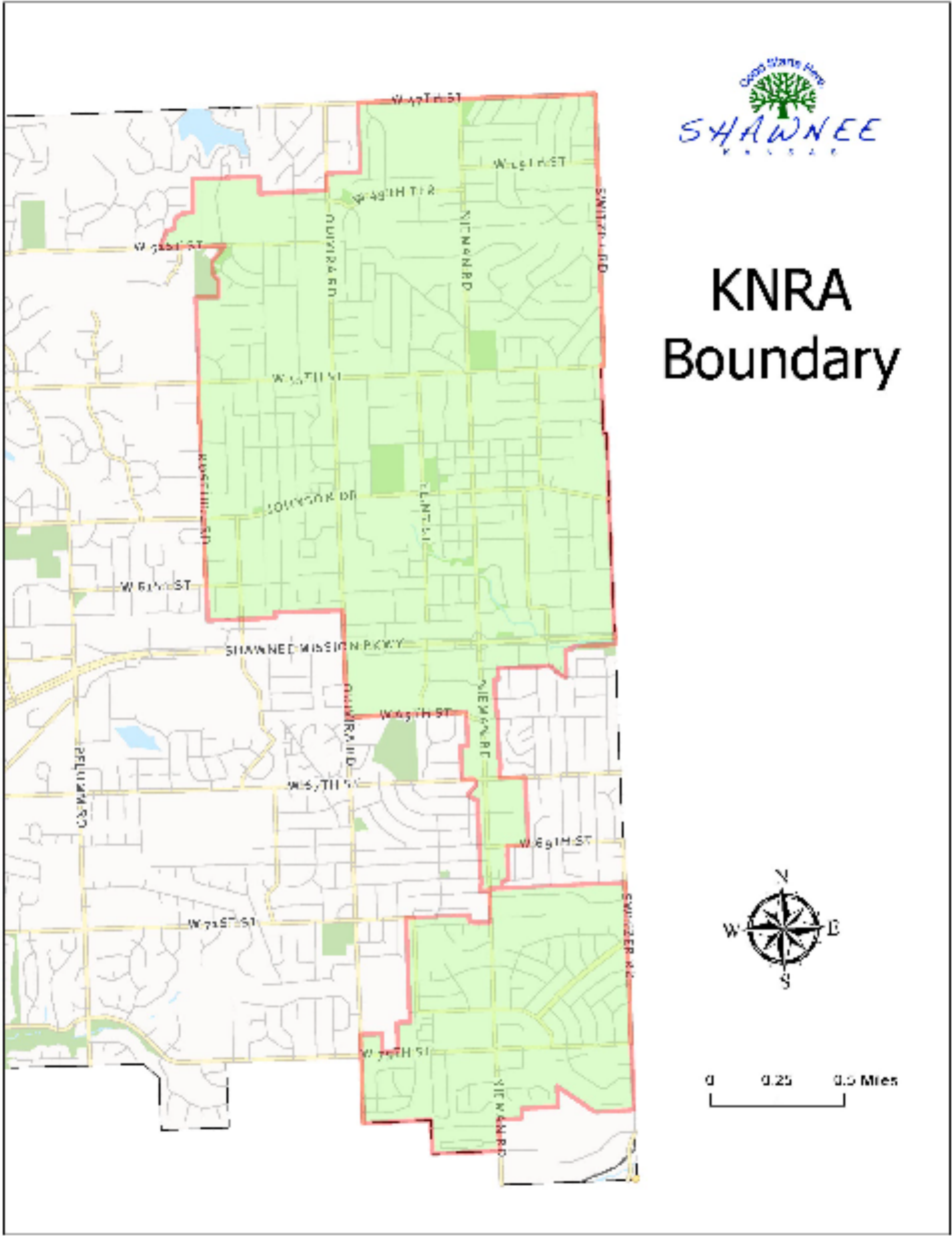
The City of Shawnee intends to negotiate an Interlocal Agreement for the affected local taxing entities including JCCC, the Board of County Commissioners of Johnson County, the Shawnee Mission Unified School District No. 512, the Johnson County Library District, and the Johnson County Parks and Recreation District, to participate in the revitalization plan.

To fulfill the requirements of the Kansas statute, the JCCC Board is asked to approve a recommendation to enter into the Interlocal Agreement concerning the proposed 2023 NRP. The College has generally viewed such programs as beneficial to the County and in this instance, does not believe the rebates would have a material impact on the College's tax revenue. Further, JCCC approved similar agreements with the City of Gardner in 1997 and 2019, the City of DeSoto in 2000, the City of Lenexa in 2007, and the City of Olathe in 2008, 2017 and 2018.

RECOMMENDATION:

It is the recommendation of the Management and Finance Committee that the Board of Trustees approve the recommendation of the college administration to enter into an Interlocal Agreement with the City of Shawnee, Kansas, agreeing to participate in the proposed 2023 Neighborhood Revitalization Plan as described above.

Neighborhood Revitalization Area – MAP 1



2023-2033 KNRA Plan – DRAFT

Other agreements

There were three agreements presented in the meeting materials. First, an agreement with Vertex Professional Services for Automotive Technology. The second agreement is with KS Department of Commerce for office space use. A third agreement with KS Commission on Veteran Affairs Office for campus office space.

Details can be found in the consent agenda portion of the February 16 board packet.

Business Services: Bid/RFP Review

Janelle Vogler reviewed one single source and two Bid/RFP recommendations.

**SINGLE SOURCE PURCHASE REPORT: \$35,000 - \$150,000
FEBRUARY 2023 MANAGEMENT & FINANCE COMMITTEE**

Vendor	Description of Products or Services / Policy 215.04 Exception #	Fund	Department	Amount
Sporting KC	3-year advertising sponsorship with Sporting Kansas City Soccer Club. Includes Matchday messaging at Children's Mercy Park, identification of JCCC as a Sporting partner on the club's webpage, signage at Youth Sports Complex at Swope Soccer Village and Compass Minerals Sporting Fields, and the ability and opportunity to identify JCCC as a "Proud Partner of Sporting Kansas City." <i>#11. Negotiation would render a more favorable pricing</i>	0201, General Fund	4321, College Communication/Planning	\$ 280,944.00
MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION				
It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the Single Source Justification to Sporting KC for a 3-year amount of \$280,944.00.				

**AWARD OF BIDS/RFPs - SINGLE PURCHASE: \$150,000+
FEBRUARY 2023 MANAGEMENT & FINANCE COMMITTEE**

Bid Title Total Contract Period Fund Source / Firms Notified	Vendors Original Bid Amounts	Single Purchase	Justification
23-007 ITC & SC Restroom Renovation Base year/project completion Fund Source: 7111, Capital Outlay Firms Notified: 116	1. Infinity Group: \$763,244.00 2. The Wilson Group Inc.: \$965,849.00 3. Sands Construction LLC: \$983,475.00	<p align="center">\$839,568.40 <i>Single Purchase (includes 10% contingency - \$76,324.40)</i></p>	Low Bid
PURPOSE & DESCRIPTION			
The purpose of this Request for Bid (RFB) is for the renovation of the existing restrooms in the Industrial Training Center (ITC) and the 2nd and 3rd floor of the Student Center (SC).			
EVALUATION COMMITTEE			
<ul style="list-style-type: none"> • Brett Edwards: Director, Campus Services & Energy Management • Tom Hall: Associate Vice President, Campus Services • Larry Allen: Senior Buyer, Procurement Services 			
MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION			
<p>It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the low bid from Infinity Group for Industrial Training Center (ITC) and Student Center (SC) Restroom Renovation, in the amount of \$763,244.00, with an additional 10% contingency of \$76,324.40 to allow for possible unforeseen costs, for a total amount of \$839,568.40.</p>			

**AWARD OF BIDS/RFPs - SINGLE PURCHASE: \$150,000+
FEBRUARY 2023 MANAGEMENT & FINANCE COMMITTEE**

Bid Title Total Contract Period Fund Source / Firms Notified	Vendors Original Bid Amounts	Single Purchase	Justification
23-080 Roof Replacement - COM Building Base year/project completion Fund Source: 7111, Capital Outlay Firms Notified: 71	<ol style="list-style-type: none"> 1. Premier Contracting Inc: \$546,598.00 2. Delta Innovative Services, Inc.: \$606,000.00 3. Kaw Roofing & Sheet Metal, Inc.: \$670,200.00 4. JR & CO: \$680,000.00 5. One Rife ventures LLC: \$734,080.00 	<p align="center">\$601,257.80</p> <p align="center"><i>Single Purchase (includes 10% contingency - \$54,659.80)</i></p>	Low Bid
PURPOSE & DESCRIPTION			
The purpose of this Request for Bid (RFB) is for the removal of the existing gravel surfaced built-up roof system and the installation of a new tapered insulation and modified bitumen roof on the Commons Building (COM).			
EVALUATION COMMITTEE			
<ul style="list-style-type: none"> • Brett Edwards: Director, Campus Services & Energy Management • Tom Hall: Associate Vice President, Campus Services • Larry Allen: Senior Buyer, Procurement Services 			
MANAGEMENT & FINANCE COMMITTEE RECOMMENDATION			
<p>It is the recommendation of the Management & Finance Committee that the Board of Trustees accept the recommendation of the college administration to approve the low bid from Premier Contracting Inc. for Roof Replacement - Commons Building, in the amount of \$549,598.00, with an additional 10% contingency of \$54,659.80 to allow for possible unforeseen costs, for a total amount of \$601,257.80.</p>			

Informational Items

There were no questions related to the informational items provided in the Management and Finance meeting materials.

The next Management and Finance Committee meeting is scheduled for Wednesday, March 1, 2023 at 8:30 AM in the Hugh Speer Board Room.

MANAGEMENT AND FINANCE COMMITTEE
Working Agenda
2023

- MF-1 Review and Update Policies as Needed
- MF-2 Guide Budget Development
- Proposed Budget Calendar
 - Preliminary Budget Guidelines
 - Management Budget Adoption
 - Legal Budget Publications
 - Legal Budget Adoption
 - Budget Updates as Needed
- MF-3 Stewardship of College Finances
- Financial Ratio Analysis
- MF-4 Monitor Facilities
- Capital Infrastructure Inventory and One, Five and Ten-Year Replacement Plan
 - Review and Recommend Financial Plans for Capital Improvements
- MF-5 Monitor Business Services
- Procurement Reports and Recommendations
- MF-6 Monitor Information Services
- Information Technology Reports
- MF-7 Mission Continuity and Risk Management
- MF-8 Other Items and Reports
- Compliance Program
 - Continuing Education and Workforce Development
 - Institutional Advancement
 - Other Activities and Programs
 - Other Agreements
 - Sustainability Initiatives

Student Success Committee Minutes

February 1, 2023

The Student Success Committee met at 10:00 a.m. on Wednesday, February 1, 2023, in the Hugh W. Speer Board Room. Those present were Trustee Ingram, Trustee Rayl; staff Mickey McCloud, Judy Korb, Elisa Waldman, Pam Vassar, Gurbhushan Singh, Andrew Lutz and Anne Dotterweich, recorder.

Monitor Learning Outcomes (SS3)

Gurbhushan Singh and Andrew Lutz provided an overview of the curriculum approval process. The approval process begins at the division or departmental level and proceeds accordingly to the college level and the state (KBOR) level. Effective and continuous communication is key to a smooth approval process. After the successful completion of all approvals, the curriculum office collaborates with the registrar's office to add or modify courses or programs to Banner and confirms migration to the appropriate catalog of record. The new catalog publishes on or about March 1 annually before the summer/fall schedule goes live.

Monitor Learning Outcomes (SS3)

Gurbhushan Singh presented the annual affiliation renewal list.

All agreements were moved forward for Board approval.

Complete details can be found subsequently in the consent agenda portion of the February 16 board packet.

The next Student Success Committee meeting is scheduled for Wednesday, March 1, 2023, at 10:00 a.m. in the Hugh W. Speer Board Room

STUDENT SUCCESS COMMITTEE
Working Agenda
2023

- SS1 Review and update policies as needed
- SS2 Monitor student engagement processes
- Academic and student success activities
 - Education planning and development initiatives
 - Updates on academic programs
 - Updates on Strategies and Initiatives
- SS3 Monitor learning outcomes
- Program review and assessment practices
 - Curriculum and program additions and modifications
 - Affiliation, cooperation, articulation, reverse transfer and other agreements, policies, and procedures
 - Updates on Strategies and Initiatives
- SS4 Monitor faculty development
- Professional development programs
 - Professor emeritus and senior scholar status
 - Sabbatical appointments
 - Updates on Strategies and Initiatives
- SS5 Monitor student development
- Student life, leadership, and development activities
 - Updates on Strategies and Initiatives
- SS6 Monitor statewide educational issues
- Credit/non-credit JCCC partnerships
 - Kansas Board of Regents/Post -Secondary Technical Education Authority actions
 - KACCT
- SS7 Highlight technical support for learning activities
- SS8 Monitor non-credit educational activities
- SS9 Review accreditation/student success activities

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

February 2, 2023

TREASURER'S REPORT

REPORT:

The following pages contain the Treasurer's Report for the month ended December 31, 2022.

State operating grant payments of \$12.4 million and an ad valorem property tax distribution of \$65.0 million were received during January and will be reflected in next month's report.

Expenditures in the primary operating funds are within approved budgetary limits.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the Treasurer's Report for the month of December 2022, subject to audit.

Rachel Lierz
Executive Vice President, Finance &
Administrative Services

Andrew W. Bowne
President

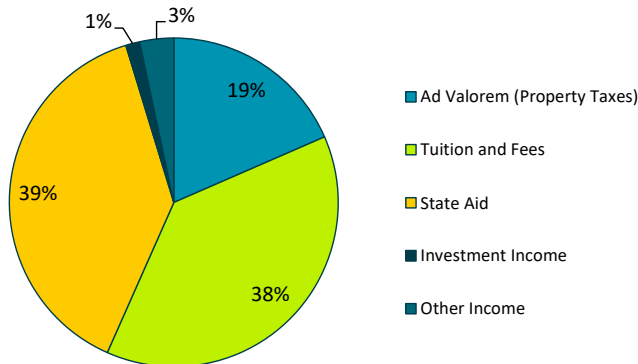
**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
DECEMBER 31, 2022
50% OF FISCAL YEAR EXPIRED
GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS**

	ADOPTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
GENERAL/PTE FUNDS					
Ad Valorem (Property Taxes)	\$ 115,309,042	\$ -	\$ 7,006,438	6%	\$ 6,951,709
Tuition and Fees	26,650,272	13,851	14,471,974	54%	14,187,618
State Aid	23,978,269	-	14,662,009	61%	13,508,862
Investment Income	500,000	(21,377)	521,117	104%	85,631
Other Income	2,583,499	223,054	1,267,051	49%	1,210,897
TOTAL REVENUE	\$ 169,021,082	\$ 215,527	\$ 37,928,590	22%	\$ 35,944,717
Salaries and Benefits	\$ 131,033,857	\$ 13,692,431	\$ 61,657,018	47%	\$ 56,983,558
Current Operating	31,031,288	1,268,414	13,945,694	45%	11,303,479
Capital	17,696,597	307,624	827,059	5%	1,149,815
Debt Service	3,685,988	-	2,903,944	79%	2,853,114
TOTAL EXPENSES	\$ 183,447,730	\$ 15,268,469	\$ 79,333,714	43%	\$ 72,289,967

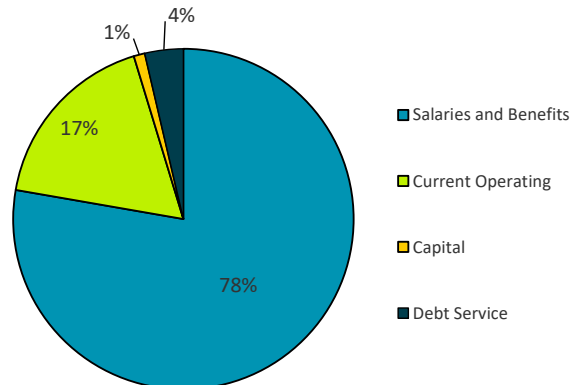
Unencumbered Cash Rollforward:

Beginning Balance		\$ 117,046,418	\$ 121,836,284
Revenues Over Expenses		(41,405,125)	(36,345,250)
Encumbrances & Other Activity		(9,548,856)	(11,197,910)
Ending Balance		<u>\$ 66,092,437</u>	<u>\$ 74,293,124</u>

Actual YTD Revenues by Source



Actual YTD Expenses by Source



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
DECEMBER 31, 2022
50% OF FISCAL YEAR EXPIRED
GENERAL/POST-SECONDARY TECHNICAL EDUCATION (PTE) FUNDS
EXPENDITURE DETAIL BY NATURAL CLASSIFICATION**

	ADJUSTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE	YTD CHANGE FROM PRIOR YEAR
Salaries	\$ 97,683,257	\$ 9,758,464	\$ 45,435,386	47%	\$ 41,857,157	9%
Benefits	33,350,600	3,933,967	16,221,632	49%	15,126,401	7%
Event Officials	64,000	540	43,643	68%	29,843	46%
Legal Services	135,000	6,500	25,448	19%	105,963	-76%
Audit Services	91,000	-	49,800	55%	59,900	-17%
Collection Costs	72,000	1,479	11,953	17%	17,765	-33%
Insurance, Property/Casualty & Rel	1,136,920	1,256	963,929	85%	907,280	6%
Contracted Services	7,944,892	357,157	2,910,090	37%	2,821,692	3%
SB 155 Shared Funding Payments	375,000	-	-	0%	-	0%
Overnight Travel	920,973	41,333	272,514	30%	157,344	73%
Travel - AQIP	6,600	-	529	8%	-	100%
Staff Development Travel	383,126	8,378	114,016	30%	57,481	98%
Faculty Continuing Ed Grants	19,000	3,444	13,009	68%	5,052	158%
Tuition Reimbursement	550,000	5,056	202,192	37%	176,480	15%
Same Day Travel	102,819	4,472	22,017	21%	15,264	44%
Supplies and Materials	5,355,007	303,639	2,335,131	44%	1,667,429	40%
Computer Software Licenses	4,898,412	156,942	2,952,931	60%	1,837,987	61%
Technical Training Travel	68,065	735	26,184	38%	21,694	21%
Applicant Travel	15,000	-	5,707	38%	3,510	63%
Recruiting Travel	24,648	1,129	7,259	29%	6,388	14%
Printing, Binding & Publications	122,850	14,186	36,876	30%	35,806	3%
Advertising and Promotions	1,043,971	75,227	549,687	53%	324,810	69%
Memberships	397,725	43,671	269,098	68%	199,777	35%
Accreditation Expenses	43,910	-	25,355	58%	17,598	44%
Bad Debt Expense	350,000	(130,000)	130,000	37%	175,000	-26%
Electric	2,750,000	221,651	1,257,357	46%	1,186,767	6%
Water	170,000	5,736	124,394	73%	98,551	26%
Natural Gas	80,000	11,404	30,042	38%	15,229	97%
Telephone	333,713	2,906	281,437	84%	231,676	21%
Gasoline	70,000	4,786	33,991	49%	26,248	29%
Subscriptions	472,548	9,342	247,862	52%	272,370	-9%
Rentals and Leases	624,585	38,119	270,101	43%	318,335	-15%
Repairs and Maintenance	680,004	45,246	280,897	41%	225,315	25%
Freight	122,680	13,751	44,794	37%	6,900	549%
Special Events	312,294	2,107	88,998	28%	54,507	63%
Retirement Recognitions	7,500	65	2,644	35%	1,622	63%
Postage	267,559	13,789	105,212	39%	148,365	-29%
Contingency	122,000	-	3,000	2%	-	100%
Remodeling and Renovations	1,878,450	2,325	59,420	3%	97,780	-39%
Library Books	164,967	8,387	52,058	32%	48,095	8%
Furniture and Equipment	1,667,127	-	386,629	23%	870,671	-56%
Art Acquisitions	3,000	-	-	0%	-	0%
Building Improvements	14,180,500	296,912	328,953	2%	133,270	147%
Land Improvements	-	-	-	0%	-	0%
Other Tax Assessments	-	-	-	0%	-	0%
Income Tax	2,500	-	-	0%	-	0%
Grants	537,540	4,368	152,549	28%	9,795	1457%
Foster Care & Killed on Duty Grant	80,000	-	16,705	21%	19,363	-14%
Federal SEOG Match	80,000	-	38,344	48%	44,377	-14%
Principal Payments	2,070,000	-	2,070,000	100%	1,970,000	5%
Interest Payments	1,614,488	-	833,115	52%	882,364	-6%
Fee Payments	1,500	-	829	55%	750	11%
TOTAL EXPENSES	\$ 183,447,730	\$ 15,268,469	\$ 79,333,714	43%	\$ 72,289,967	10%



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
DECEMBER 31, 2022
50% OF FISCAL YEAR EXPIRED
ADULT SUPPLEMENTARY EDUCATION & STUDENT ACTIVITY FUNDS**

	ADOPTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
ADULT SUPPLEMENTARY EDUCATION FUND					
Tuition and Fees	\$ 4,981,300	\$ 151,903	\$ 1,379,319	28%	\$ 2,250,553
Investment Income	15,000	(445)	10,403	69%	2,163
Other Income	1,600,600	26,899	521,797	33%	366,695
TOTAL REVENUE	<u>\$ 6,596,900</u>	<u>\$ 178,356</u>	<u>\$ 1,911,519</u>	<u>29%</u>	<u>\$ 2,619,410</u>
Salaries and Benefits	\$ 3,445,489	\$ 153,607	\$ 1,060,809	31%	\$ 1,132,734
Current Operating	4,901,791	176,160	1,238,582	25%	1,143,319
Capital	143,189	-	18,585	13%	27,482
TOTAL EXPENSES	<u>\$ 8,490,469</u>	<u>\$ 329,768</u>	<u>\$ 2,317,976</u>	<u>27%</u>	<u>\$ 2,303,534</u>
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 2,208,861		\$ 2,305,316
Revenues Over Expenses			(406,457)		315,876
Encumbrances & Other Activity			(1,050,996)		(580,913)
Ending Balance			<u>\$ 751,408</u>		<u>\$ 2,040,279</u>
STUDENT ACTIVITY FUND					
Tuition and Fees	\$ 1,904,000	\$ (1,703)	\$ 1,095,809	58%	\$ 1,113,697
Investment Income	8,000	(330)	7,541	94%	1,363
Other Income	9,500	523	3,560	37%	2,486
TOTAL REVENUE	<u>\$ 1,921,500</u>	<u>\$ (1,511)</u>	<u>\$ 1,106,911</u>	<u>58%</u>	<u>\$ 1,117,546</u>
Salaries and Benefits	\$ 289,753	\$ 24,172	\$ 145,946	50%	\$ 75,157
Current Operating	839,649	31,723	316,670	38%	215,240
Capital	-	-	-	100%	-
Grants/Scholarships	1,452,295	29,984	650,677	45%	568,214
TOTAL EXPENSES	<u>\$ 2,581,697</u>	<u>\$ 85,879</u>	<u>\$ 1,113,293</u>	<u>43%</u>	<u>\$ 858,611</u>
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,478,536		\$ 1,380,759
Revenues Over Expenses			(6,383)		258,935
Encumbrances & Other Activity			(197,759)		(96,052)
Ending Balance			<u>\$ 1,274,394</u>		<u>\$ 1,543,642</u>



JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
DECEMBER 31, 2022
50% OF FISCAL YEAR EXPIRED
OTHER FUNDS

	ADOPTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
MOTORCYCLE DRIVER SAFETY FUND					
Tuition and Fees	\$ 110,000	\$ 1,059	\$ 69,203	63%	\$ 67,918
Other Income	40,000	-	41,410	104%	43,840
TOTAL REVENUE	\$ 150,000	\$ 1,059	\$ 110,613	74%	\$ 111,758
Salaries and Benefits	\$ 66,000	\$ -	\$ 39,712	60%	\$ 29,008
Current Operating	22,800	-	550	2%	5,116
Capital	21,000	-	-	0%	-
TOTAL EXPENSES	\$ 109,800	\$ -	\$ 40,261	37%	\$ 34,124
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,161,804		\$ 1,046,298
Revenues Over Expenses			70,352		77,635
Encumbrances & Other Activity			720		711
Ending Balance			\$ 1,232,876		\$ 1,124,644
TRUCK DRIVER TRAINING COURSE FUND					
Tuition and Fees	\$ 625,000	\$ 82,441	\$ 378,291	61%	\$ 480,930
TOTAL REVENUE	\$ 625,000	\$ 82,441	\$ 378,291	61%	\$ 480,930
Salaries and Benefits	\$ 299,373	\$ 4,653	\$ 165,048	55%	\$ 139,888
Current Operating	716,500	18,239	78,835	11%	94,497
Capital	-	-	-	100%	-
TOTAL EXPENSES	\$ 1,015,873	\$ 22,892	\$ 243,883	24%	\$ 234,385
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,102,867		\$ 774,134
Revenues Over Expenses			134,407		246,545
Encumbrances & Other Activity			(113,761)		(30,304)
Ending Balance			\$ 1,123,514		\$ 990,375
SPECIAL ASSESSMENTS FUND					
Ad Valorem (Property Taxes)	\$ 483,226	\$ -	\$ 27,668	6%	\$ 27,452
Interest Income	-	(291)	6,224	100%	957
TOTAL REVENUE	\$ 483,226	\$ (291)	\$ 33,891	7%	\$ 28,409
Current Operating	\$ 300,000	\$ 262,010	\$ 326,886	109%	\$ 219,842
TOTAL EXPENSES	\$ 300,000	\$ 262,010	\$ 326,886	109%	\$ 219,842
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,584,726		\$ 1,357,626
Revenues Over Expenses			(292,995)		(191,433)
Encumbrances & Other Activity			5,367		(10,961)
Ending Balance			\$ 1,297,099		\$ 1,155,232



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
DECEMBER 31, 2022
50% OF FISCAL YEAR EXPIRED
AUXILIARY ENTERPRISE FUND - SCHEDULE 1**

	ADOPTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
REVENUES					
Concessions	\$ 25,000	\$ -	\$ 46	0%	\$ -
Cosmetology	9,000	2,131	11,141	124%	13,789
Bookstore	6,839,700	195,744	2,967,785	43%	2,895,440
Dining Services	2,546,000	188,109	1,134,517	45%	473,485
The Market	-	-	- *	0%	150,294
Vending	-	-	- *	0%	52,847
Hiersteiner Center	1,123,435	49,008	462,859	41%	282,846
HVAC Auxiliary & Auto Technology Project	2,000	-	-	0%	-
Dental Hygiene	1,500	-	775	52%	119
Hospitality Management & Pastry Program	57,500	1,571	27,055	47%	15,602
Café Tempo	-	-	- *	0%	-
Campus Farm	16,000	824	13,774	86%	11,877
Investment Income	15,000	(171)	7,897	53%	2,443
TOTAL REVENUES	\$ 10,635,135	\$ 437,216	\$ 4,625,849	43%	\$ 3,898,742
EXPENSES					
Concessions	\$ 27,000	\$ -	\$ 772	3%	\$ -
Cosmetology	9,500	131	7,099	75%	2,969
Bookstore	6,777,985	221,300	2,950,841	44%	3,026,206
Dining Services	4,390,064	313,147	1,763,234	40%	1,170,789
The Market	-	-	- *	0%	233,578
Vending	-	-	- *	0%	13,033
Hiersteiner Center	1,843,853	142,386	801,252	43%	697,474
HVAC Auxiliary & Auto Technology Project	2,000	-	-	0%	613
Dental Hygiene	1,500	-	1,416	94%	708
Hospitality Management & Pastry Program	60,000	674	26,082	43%	7,246
Café Tempo	-	-	- *	0%	16,476
Campus Farm	16,000	2,257	3,945	25%	4,969
SUBTOTAL	\$ 13,127,903	\$ 679,894	\$ 5,554,641	42%	\$ 5,174,061
Other Auxiliary Services Expenses					
Auxiliary Construction	\$ 35,000	\$ -	\$ 2,347	7%	\$ 28,089
Director	53,300	-	297	1%	3,923
TOTAL EXPENSES	\$ 13,216,203	\$ 679,894	\$ 5,557,285	42%	\$ 5,206,073
Unencumbered Cash Rollforward:					
Beginning Balance			\$ 1,838,826		\$ 4,198,857
Revenues Over Expenses			(931,436)		(1,307,331)
Encumbrances & Other Activity			(559,571)		(451,698)
Ending Balance			<u>\$ 347,819</u>		<u>\$ 2,439,828</u>

*Activity has been combined into Dining Services in FY23.



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
DECEMBER 31, 2022
50% OF FISCAL YEAR EXPIRED
AUXILIARY ENTERPRISE FUND - SCHEDULE 2**

	2022-2023 YEAR TO DATE NET	2021-2022 YEAR TO DATE NET	NET CHANGE FROM PRIOR YR
Concessions	\$ (726)	\$ -	\$ (726)
Cosmetology	4,042	10,819	(6,777)
Bookstore	16,943	(130,766)	147,710
Dining Services	(628,717)	(697,304)	68,587
The Market	- *	(83,283)	83,283
Vending	- *	39,814	(39,814)
Hiersteiner Center	(338,393)	(414,628)	76,235
HVAC Auxiliary & Auto Technology Project	-	(613)	613
Dental Hygiene	(641)	(589)	(53)
Hospitality Management & Pastry Program	973	8,356	(7,383)
Café Tempo	- *	(16,476)	16,476
Campus Farm	9,828	6,908	2,921
	<u>\$ (936,689)</u>	<u>\$ (1,277,763)</u>	<u>\$ 341,073</u>

*Activity has been combined into Dining Services in FY23.



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
DECEMBER 31, 2022
50% OF FISCAL YEAR EXPIRED
PLANT & OTHER FUNDS**

	ADOPTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
ARTS BUILDING CONSTRUCTION FUND					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,140,023		\$ 1,140,023		\$ 1,431,548
TOTAL REVENUE	-	\$ -	-	0%	-
TOTAL EXPENSES	138,222	112,833	180,975	131%	28,993
Encumbrances & Other Activity			(819,025)		(212,950)
Ending Balance			<u>\$ 140,023</u>		<u>\$ 1,189,605</u>
CAREER AND TECHNICAL EDUCATION CONSTRUCTION FUND					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,579,304		\$ 1,579,304		\$ 1,735,610
TOTAL REVENUE	-	\$ -	-	0%	(104,990)
TOTAL EXPENSES	79,304	15,948	15,948	20%	1,614
Encumbrances & Other Activity			(1,484,052)		(30,392)
Ending Balance			<u>\$ 79,304</u>		<u>\$ 1,598,614</u>
ATB RENOVATION FUND					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 133,094		\$ 133,094		\$ 134,563
TOTAL REVENUE	-	\$ -	-	0%	-
TOTAL EXPENSES	133,094	-	-	0%	8,584
Encumbrances & Other Activity			-		7,087
Ending Balance			<u>\$ 133,094</u>		<u>\$ 133,065</u>
OUTDOOR SITE & ATHLETIC IMPROVEMENT					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 169,504		\$ 169,504		\$ (1,355)
TOTAL REVENUE	-	\$ -	2,400	0%	104,990
TOTAL EXPENSES	224,130	-	15,593	7%	182,963
Encumbrances & Other Activity			13,680		106,187
Ending Balance			<u>\$ 169,990</u>		<u>\$ 26,859</u>
RESOURCE CENTERS BACKFILLS					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 797,141		\$ 797,141		\$ 328,643
TOTAL REVENUE	-	\$ -	-	0%	-
TOTAL EXPENSES	497,141	-	-	0%	69,180
Encumbrances & Other Activity			(300,000)		66,225
Ending Balance			<u>\$ 497,141</u>		<u>\$ 325,688</u>
PHASE 3 FACILITIES MASTER PLAN					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 3,352,596		\$ 3,352,596		\$ 3,647,068
TOTAL REVENUE	-	\$ -	-	0%	-
TOTAL EXPENSES	6,443,989	22,680	187,720	3%	1,261,240
Encumbrances & Other Activity			2,768,230		1,000,356
Ending Balance			<u>\$ 5,933,106</u>		<u>\$ 3,386,184</u>



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
DECEMBER 31, 2022
50% OF FISCAL YEAR EXPIRED
PLANT & OTHER FUNDS (CONTINUED)**

	ADOPTED BUDGET 2022-2023	ACTIVITY THIS MONTH 2022-2023	ACTIVITY YEAR TO DATE 2022-2023	YTD AS % OF BUDGET	PRIOR YEAR ACTIVITY TO DATE
REVENUE BOND DEBT SERVICE FUND					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,730,697		\$ 1,730,697		\$ 1,907,507
TOTAL REVENUE	1,370,000	\$ (1,222)	785,797	57%	799,302
TOTAL EXPENSES	1,705,300	318	1,570,648	92%	1,445,582
Encumbrances & Other Activity			-		-
Ending Balance			<u>\$ 945,845</u>		<u>\$ 1,261,227</u>
COMMONS (COM) & INDUSTRIAL TRAINING CENTER (ITC) REPAIR AND REPLACEMENT RESERVE FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 296,501		\$ 296,501		\$ 409,258
TOTAL REVENUE	150,000	\$ 12,498	74,990	50%	74,994
TOTAL EXPENSES	250,000	-	2,582	1%	2,841
Encumbrances & Other Activity			-		(259,900)
Ending Balance			<u>\$ 368,909</u>		<u>\$ 221,511</u>
CAPITAL OUTLAY					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 6,930,271		\$ 6,930,271		\$ 6,800,139
TOTAL REVENUE	7,145,084	\$ (2,085)	452,144	6%	411,601
TOTAL EXPENSES	6,238,974	21,839	(49,082)	-1%	103,656
Encumbrances & Other Activity			(1,111,003)		(5,739,355)
Ending Balance			<u>\$ 6,320,493</u>		<u>\$ 1,368,729</u>
CAMPUS DEVELOPMENT FUND					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,541,591		\$ 1,541,591		\$ 1,380,658
TOTAL REVENUE	816,000	\$ (733)	471,585	58%	479,551
TOTAL EXPENSES	1,115,000	9,990	48,132	4%	14,460
Encumbrances & Other Activity			(9,710)		(409,199)
Ending Balance			<u>\$ 1,955,334</u>		<u>\$ 1,436,550</u>
ALL OTHER FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 1,075,357		\$ 1,075,357		\$ (4,761,718)
TOTAL REVENUE	29,682,252	\$ 223,789	13,511,519	46%	22,343,564
TOTAL EXPENSES	29,682,252	503,761	12,039,627	41%	20,626,437
Encumbrances & Other Activity			(796,204)		4,187,278
Ending Balance			<u>\$ 1,751,046</u>		<u>\$ 1,142,687</u>
GRAND TOTAL ALL FUNDS					
Unencumbered Cash Rollforward:					
Balance Forward	\$ 145,168,117		\$ 145,168,117		\$ 145,911,195
TOTAL REVENUE	226,260,179	\$ 1,145,045	61,394,098	27%	68,310,525
TOTAL EXPENSES	245,082,997	18,776,017	110,958,008	45%	107,693,979
Encumbrances & Other Activity			(5,190,375)		(10,849,896)
Ending Balance			<u>\$ 90,413,832</u>		<u>\$ 95,677,844</u>



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
DECEMBER 31, 2022
50% OF FISCAL YEAR EXPIRED
INVESTMENTS**

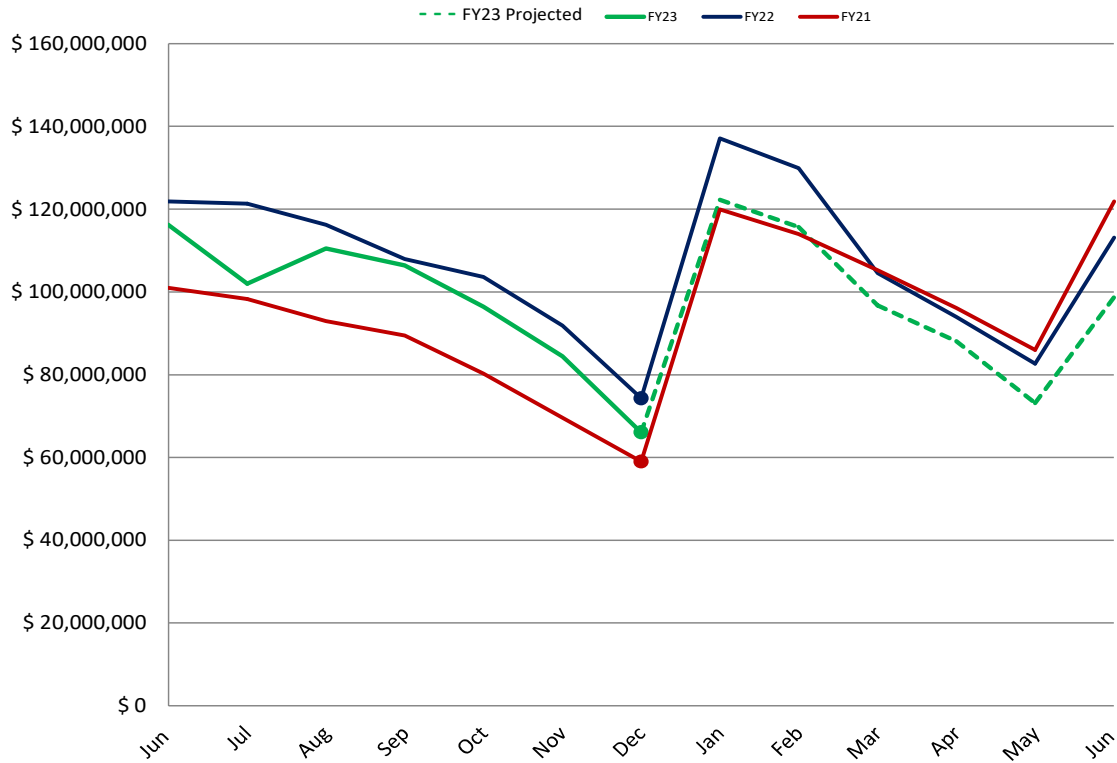
DESCRIPTION	DATE PURCHASED	DATE OF CALL/MATURITY	YIELD RATE	MATURED THIS MONTH	CURRENT INVESTMENTS
U.S. Treasury Note	01/21/22	12/13/22	0.60%	\$ 5,000,000	
U.S. Treasury Note	06/08/21	12/13/22	0.11%	5,000,000	
U.S. Treasury Note	01/21/22	12/15/22	0.48%	5,000,000	
Commerce Bank CD	01/21/21	12/27/22	0.13%	100,000	
Federal Farm Credit Bank	03/04/21	03/01/23	0.14%		\$ 7,000,000
Commerce Bank CD	03/25/21	03/22/23	0.15%		100,000
U.S. Treasury Note	01/21/22	04/15/23	0.67%		5,000,000
U.S. Treasury Note	04/30/21	04/30/23	0.15%		3,805,000
U.S. Treasury Note	05/07/21	04/30/23	0.14%		4,400,000
U.S. Treasury Note	01/21/22	05/15/23	0.72%		5,000,000
U.S. Treasury Note	06/08/21	05/31/23	0.13%		5,000,000
U.S. Treasury Note	06/15/21	06/15/23	0.13%		5,000,000
U.S. Treasury Note	01/21/22	06/15/23	0.77%		5,000,000
U.S. Treasury Note	01/21/22	07/15/23	0.81%		5,000,000
U.S. Treasury Note	01/21/22	08/15/23	0.85%		5,000,000
U.S. Treasury Note	01/21/22	09/15/23	0.88%		5,000,000
U.S. Treasury Note	01/21/22	10/15/23	0.91%		5,160,000
U.S. Treasury Note	01/31/22	11/15/23	1.03%		2,635,000
U.S. Treasury Note	02/09/22	11/15/23	1.20%		5,000,000
U.S. Treasury Note	06/03/22	11/30/23	2.32%		3,150,000
U.S. Treasury Note	06/03/22	12/15/23	2.36%		3,150,000
U.S. Treasury Note	06/03/22	12/31/23	2.37%		3,150,000
U.S. Treasury Note	06/03/22	01/15/24	2.39%		3,150,000
U.S. Treasury Note	06/03/22	01/31/24	2.41%		3,150,000
U.S. Treasury Note	06/03/22	02/15/24	2.42%		3,150,000
U.S. Treasury Note	06/03/22	02/29/24	2.43%		3,150,000
U.S. Treasury Note	06/03/22	03/15/24	2.46%		3,150,000
U.S. Treasury Note	06/03/22	03/31/24	2.47%		3,150,000
U.S. Treasury Note	04/14/22	04/15/24	0.38%		5,200,000
U.S. Treasury Note	06/03/22	04/30/24	2.50%		3,870,000
U.S. Treasury Note	06/03/22	05/15/24	2.53%		3,150,000
U.S. Treasury Note	06/03/22	05/31/24	2.55%		3,150,000
U.S. Treasury Note	08/15/22	06/30/24	3.05%		2,250,000
					<hr/>
		TOTAL			114,070,000
Municipal Investment Pool: (MIP) Daily Rate	12/01/22	12/31/22	2.50%		389
					<hr/>
		GRAND TOTAL			<u>\$ 114,070,389</u>



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
DECEMBER 31, 2022
50% OF FISCAL YEAR EXPIRED
CASH AND POOLED INVESTMENT ANALYSIS**

FUND	BOOK BALANCE	OUTSTANDING COMMITMENTS	UNENCUMBERED BALANCE	PRIOR YEAR UNENCUMBERED BALANCE
General & PTE Funds	\$ 99,058,885	\$ 32,966,447	\$ 66,092,437	\$ 74,293,124
Adult Supplementary Education Fund	1,988,750	1,237,342	751,408	2,040,279
Student Activity Fund	1,474,925	200,531	1,274,394	1,543,642
Motorcycle Driver Safety Fund	1,232,876	-	1,232,876	1,124,644
Truck Driver Training Fund	1,257,075	133,561	1,123,514	990,375
Auxiliary Enterprise Funds	764,340	416,521	347,819	2,439,828
Revenue Bond Debt Service Fund	986,683	40,838	945,845	1,261,227
COM & ITC Repair and Replacement Reserve Funds	368,909	-	368,909	221,511
Capital Outlay Funds	9,309,840	2,989,347	6,320,493	1,368,729
Campus Development Fund	2,054,251	98,917	1,955,334	1,436,550
Special Assessments Fund	1,299,704	2,605	1,297,099	1,155,232
All Other Funds	4,056,362	2,305,316	1,751,046	1,142,687
TOTAL	\$ 123,852,599	\$ 40,391,425	\$ 83,461,174	\$ 89,017,829

**General/Post-Secondary Technical Education (PTE) Funds
Unencumbered Cash 3 Yr Monthly Trend**



**JOHNSON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
DECEMBER 31, 2022
50% OF FISCAL YEAR EXPIRED
FOUNDATION**

	ACTIVITY YEAR TO DATE DECEMBER 31, 2022	PRIOR YEAR ACTIVITY TO DATE	\$	CHANGE	CHANGE %
FOUNDATION					
Contribution Income	\$ 3,559,855	\$ 1,536,961			
Event Revenue	357,384	156,351			
Investment Income	455,442	2,025,322			
Other Revenue	37,768	9,491			
TOTAL REVENUE	<u>\$ 4,410,448.69</u>	<u>\$ 3,728,126</u>	\$	682,323	18.3 %
Student Assistance	\$ 10,991	\$ 9,283			
Program Support	133,307	191,190			
Project Support	2,128	1,321			
Campus Support	34,983	45,995			
Programming Expenses	120,154	138,604			
General & Administrative Expenses	171,134	166,003			
TOTAL EXPENSES	<u>\$ 472,698</u>	<u>\$ 552,395</u>	\$	(79,697)	(14.4) %
Balance Forward	\$ 41,036,734	\$ 46,612,907			
Revenues Over Expenses	3,937,750	3,175,731			
Ending Balance	<u>\$ 44,974,484</u>	<u>\$ 49,788,638</u>	\$	(4,814,153)	(9.7) %

JCCC FACILITIES NAMING COMMITTEE

Recommendation for February 2023 JCCC Board of Trustees Meeting

The Facilities Naming Committee met at 3:30 p.m. on January 17, 2023 via the Zoom digital conferencing platform. Those present were Kate Allen, Jeff Alpert, Marshaun Butler, Brett Cooper, Daniel Gonzales, Joy Ginsburg, Mark Hamill and Laura Smith-Everett.

The purpose of the meeting was to review three nominations for Facilities Naming, and if appropriate, to recommend to the Board of Trustees the naming of the spaces. The committee discussed the nominees and approved the following namings:

- 1) WCMT 109 to ***JE Dunn Construction Management Lab***; and
- 2) Nerman Museum of Contemporary Art Mezzanine to ***Harrison Jedel Mezzanine***; and
- 3) Hill in the center of campus that houses the chiller tank to ***Haun Hill***

RECOMMENDATION: It is the recommendation of the Facilities Naming Committee that the Board of Trustees accept the recommendations to rename WCMT 109 to JE Dunn Construction Management Lab, Nerman Mezzanine to Harrison Jedel Mezzanine, and chiller hill to Haun Hill.

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

February 2, 2023

CASH DISBURSEMENT SUMMARY

REPORT:

This Cash Disbursement Summary Report includes the weekly totals for accounts payable, tuition refunds, and financial aid disbursements. Supplement A to the February 16, 2023 Board Packet includes the detailed individual disbursement information.

<u>Date</u>	<u>Control Number</u>		<u>Amount</u>
Accounts Payable Disbursements			
1/06/2023	J0217949	P-Card ACH	64,891.01
1/06/2023	00712701 - 00712791	AP Checks	216,342.60
1/06/2023	!0044526 - !0044572	ACH	337,026.28
1/13/2023	J0217985	P-Card ACH	100,429.22
1/13/2023	00712792 - 00712948	AP Checks	750,424.19
1/13/2023	!0044573 - !0044629	ACH	543,093.34
1/20/2023	J0218011	P-Card ACH	91,106.42
1/20/2023	00712949 - 00713067	AP Checks	1,014,905.83
1/20/2023	!0044630 - !0044682	ACH	3,004,368.94
1/25/2023	W0000219	Wire	25,000.00
1/27/2023	00713068 - 00713184	AP Checks	331,614.27
1/27/2023	!0044683 - !0044730	ACH	329,752.45
1/31/2023	J0218068	P-Card ACH	151,890.02
1/31/2023	W0000220	Wire	1,568,884.72
			\$ 8,529,729.29

Tuition Refunds and Financial Aid Disbursements

01/06/23	10189892 - 10189910	12,308.64
01/13/23	10189911 - 10189918	3,901.49
01/20/23	10189919 - 10189925	4,501.48
01/27/23	10189926 - 10190008	36,019.93
1/01/2023-1/31/2023	Refund ACH	3,348,819.47
		\$ 3,405,551.01
Total Cash Disbursements		\$ 11,935,280.30

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees ratify the total cash disbursements as listed above and as contained in the supplement, for the total amount of \$ 11,935,280.30.

Rachel Lierz
Executive Vice President, Finance &
Administrative Services

Andrew W. Bowne
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

February 16, 2023

GRANTS, CONTRACTS AND AWARDS

REPORT:

The following grants and contracts have been approved for funding.

1. American Rescue Plan Act (ARPA) / Johnson County State & Local Fiscal Recovery Fund (SLFRF)
Funding Agency: U.S. Department of Treasury / Johnson County Government
Purpose: To cover the published fee(s) for unemployed and underemployed individuals to enroll in Workforce Development and Continuing Education course(s) that train skills needed in high-demand, high-wage occupations.
Duration: February 6, 2023 – June 30, 2024
Grant Administrator: Elisa Waldman
Amount Funded: \$1,166,670
JCCC Match: - 0 -
Applicant: JCCC
2. EmployED Initiative
Funding Agency: General Motors / American Association of Community Colleges
Purpose: JCCC staff and faculty will collaborate with representatives from six other community colleges, AACC, and General Motors to strategize pathways leading to careers in Advanced Manufacturing.
Duration: February 1, 2023 – January 31, 2024
Grant Administrator: Elisa Waldman
Amount Funded: \$40,000
JCCC Match: - 0 -
Applicant: JCCC
3. Adult Education Workforce Innovation and Opportunity Act Grant FY23 – *additional funding*
Funding Agency: U.S. Department of Education / Kansas Board of Regents
Purpose: Additional federal funding to support the program.
Duration: January 25, 2023 – June 30, 2023

Grant Administrator: Janice Blansit
Amount Funded: \$5,000
JCCC Match: - 0 -
Applicant: JCCC

The following grants have been submitted on behalf of the college.

1. KAEA Past Presidents Grant
Funding Agency: Kansas Adult Education Association
Purpose: To provide funding for JCAE students to take personality and workplace assessments at the Career Development Center to enhance their job searching skills.
Duration: March 4, 2023 – July 31, 2023
Grant Administrator: Janice Blansit
Amount Requested: \$480
JCCC Match: - 0 -
Applicant: JCCC

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the acceptance of these grants and authorize expenditure of funds in accordance with the terms of the grants.

Katherine B. Allen
Vice President
College Advancement & Government Affairs

Andrew W. Bowne
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

February 16, 2023

CURRICULUM

REPORT:

New Courses, Effective Academic Year 2023-2024

- AET 255 Motor Controls and Variable Frequency Drives
- MFAB 126 Cutting Processes for Welding

Course Modifications, Effective Academic Year 2023-2024

- AET 260 Programmable Logic Controllers II
- BIOL 127 General Zoology
- BIOL 150 Biology of Organisms
- CDTP 155 Desktop Photo Manipulation II: Photoshop
- CDTP 160 Desktop Publishing II: InDesign
- CDTP 165 Desktop Illustration II: Illustrator
- FMS 200 Intro to Filmmaking and Media Aesthetics
- GDES 125 Graphic Processes
- GDES 130 Drawing and Media Methods I
- GDES 132 Typography
- HON 100 Honors Seminar: Becoming A Scholar
 - Title change from: Honors Seminar:
- HIST 120 Local and Kansas History
- HIST 128 Medieval History
- HIST 129 Early Modern Europe 1500-1789
- HIST 145 History of Ancient Rome
- HIST 149 History of India
- HIST 150 Islam: Religion and Civilization
- HIST 165 History of China
- HIST 167 Introduction to History: Japan
- HIST 195 History of the Middle East
- HUM 145 World Humanities: Ancient to Medieval
 - Title change from: Introduction to World Humanities I
- HUM 146 World Humanities: Renaissance to Modern
 - Title change from: Introduction to World Humanities II
- MATH 241 Calculus I
- MFAB 124 Introduction to Welding
- MFAB 131 Shielded Metal Arc Welding (SMAW) I
- MFAB 133 Gas Metal Arc Welding (GMAW) I

- MFAB 136 Gas Tungsten Arc Welding (GTAW) I
- PHOT 200 Foundations in Photography

Program Modifications, Effective Academic Year 2023-2024

- 1020-AFA: Associate of Fine Arts
- 2050-AAS: Automation Engineer Technology
- 2290-AAS: Graphic Design
- 2460-AAS: Metal Fabrication/Welding Technology
- 4830-CERT: Desktop Publishing Applications Specialist Certificate
- 5380-CERT: Metal Fabrication/Welding Certificate
 - Change from: 4790-CERT: Metal Fabrication/Welding Certificate

General Education Designation, Effective Academic Year 2023-2024

- HIST 180 North American Indian History
 - AA, AS, AFA, AAS – Category: Humanities: History
 - AGS – Category: Cultural and Ethics, Subcategory: Historical Perspective
- HIST 210 American Environmental History
 - AA, AS, AFA, AAS – Category: Humanities: History
 - AGS – Category: Cultural and Ethics, Subcategory: Historical Perspective

RECOMMENDATION:

The college administration recommends that the Board of Trustees approve the changes to the curriculum as indicated.

L. Michael McCloud, PhD
 Executive Vice President Academic Affairs
 Chief Academic Officer

Dr. Andrew W. Bowne
 President
 Chief Executive Officer

AFFILIATION, ARTICULATION AND REVERSE TRANSFER, COOPERATIVE AND OTHER AGREEMENTS

REPORT:

The following agreements are intended to establish contractual relationships between JCCC and other organizations, but are not processed by the procurement department and/or do not involve payment by JCCC. They are categorized below as either Affiliation Agreements, Articulation and Reverse Transfer Agreements, Cooperative Agreements, or Other Agreements.

AFFILIATION AGREEMENTS

Agency/ Organization	Program(s)	Credit/CE	New/Renewal and Term	Financial Impact/Additional Information
Aberdeen Village	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Atchison Community Health Clinic, Atchison, KS	Health Care Information Systems; Medical Information and Revenue Management	Credit	Renewal for 2023-2024	None
Advanced Health Care of Overland Park	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
AdventHealth Shawnee Mission (Name change from Shawnee Mission Medical Center)	ECG Tech; Healthcare Information Systems; Medical Coding; Dietary Manager; Emergency Medical	Credit/CE	Renewal for 2023-2024	None

	Science; Nursing; Phlebotomy; Practical Nursing			
Advice & Aid Pregnancy Centers	Nursing	Credit	Renewal for 2023-2024	None
American Medical Response, Kansas Operation	Emergency Medical Science	Credit	Renewal for 2023-2024	None
Anesthesia Associates of Kansas City (Midwest Division OPRMC, LLC d/b/a Overland Park Regional Medical Center)- HCA	Emergency Medical Science	Credit	Renewal for 2023-2024	MOU Agreement for the college to pay \$1,000.00 stipend per student to AAKC for educational opportunities.
Ascension Living, St. Joseph Place	Health Care Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Benton House of Prairie Village	Hospitality Management	Credit	Renewal for 2023-2024	None
Brandon Woods	Health Occupations	Credit	Renewal for 2023-2024	None
Brookdale Senior Living, Inc.	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Care Beyond the Boulevard	Nursing	Credit	Renewal for 2023 - 2024	None
Carondelet Health Prime Health Care Services – Kansas City, LLC	Emergency Medical Science; Nursing; Respiratory Care	Credit	Renewal for 2023-2024	None

Carondelet Long Term Care Facilities, LLC	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Cedar Lake Village, Inc., d/b/a Hoeger House	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Center of Grace Mission and Outreach, Center of Grace United Methodist Church	Dental Hygiene	Credit	Renewal for 2023-2024	None
Centerpoint Medical Center of Independence, HCA Midwest	Neurodiagnostic Technology-EEG	Credit	Renewal for 2023-2024	None
Claims Professionally Reviewed, LLC	Computing Sciences & Information Technology	Credit	Renewal for 2023-2024	None
Claridge Court d/b/a Lifespace Communities	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Colonial Village	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Cottonwood Springs of Olathe	Nursing	Credit	Renewal for 2023 - 2024	None
Delmar Gardens of Lenexa	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Don Bosco Centers	Nursing	Credit	Renewal for 2023-2024	None
Enterprise Leasing of KC and KC Scholars, Inc.	Automotive	Credit	Renewal for 2023-2024	None

Evergreen Community of Johnson County	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Franklin County Emergency Medical Services	Emergency Medical Science	Credit	Renewal for 2023-2024	None
Garden Terrace of Overland Park	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Good Samaritan Society – Olathe	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Good Samaritan Project	Health Care Interpreting	Credit	Renewal for 2023-2024	None
Was HCA Midwest Division Physician Practices New Name: HCA Physician Services, Inc.	Practical Nursing	Credit	Renewal for 2023-2024	None
Healthcare Resort of Leawood	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Heartland Community Health Center, Lawrence, KS	Health Care Information Systems; Medical Information and Revenue Management	Credit	Renewal for 2023-2024	None
Heartland Rehabilitation Hospital, d/b/a Rehabilitation Hospital of	Nursing; Practical Nursing	Credit	Renewal for 2023 - 2024	None

Overland Park- July 1, 2022 d/b/a PAM Health, LLC				
Hiersteiner Child Development Center-JCCC	Nursing	Credit	Renewal for 2023-2024	None
Hillside Village of De Soto	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Hope Faith Ministries, LLC	Nursing	Credit	Renewal for 2023-2024	None
In2itive Business Solutions	Computing Sciences and Information Technology	Credit	Renewal for 2023-2024	None
Integrity Home Care, Inc.	Practical Nursing	Credit	Renewal for 2023-2024	None
Johnson County Anesthesiologists Chartered, Olathe Health System	Emergency Medical Science	Credit	Renewal for 2023-2024	None
Johnson County Department of Health and Environment	Dental Hygiene; Hospitality Management	Credit	Renewal for 2023-2024	None
Johnson County Developmental Supports	Dental Hygiene	Credit	Renewal for 2023-2024	None
Johnson County MED-ACT	Emergency Medical Science	Credit	Renewal for 2023-2024	None
K.C. Rehabilitation Hospital, Inc. d/b/a MidAmerica Rehabilitation Hospital	Health Occupations, Nursing, Practical Nursing	Credit	Renewal for 2023-2024	None

Kansas City Kansas Fire Department	Emergency Medical Science	Credit	Renewal for 2023-2024	None
Kansas City Veteran's Center	Nursing	Credit	Renewal for 2023-2024	None
Kansas Department of Commerce	Early Childhood Education	Credit	Renewal for 2023-2024	None
Lakeview Village of Centerpointe Care Center	Health Occupations; Nursing	Credit	Renewal for 2023-2024	None
Lawrence- Douglas County Fire Medical Department	Emergency Medical Science	Credit	Renewal for 2023-2024	None
Lawrence Memorial Hospital	Emergency Medical Science; Hospitality Management	Credit	Renewal for 2023-2024	None
Leavenworth County EMS	Emergency Medical Science	Credit	Renewal for 2023-2024	None
Lee Ann Britain Infant Development Center	Early Childhood Education	Credit	Renewal for 2023-2024	None
Leisure Terrace	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Meadowbrook Rehabilitation Hospital	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Medical Lodge of Eudora	Health Occupations	Credit	Renewal for 2023-2024	None
Medicalodges Gardner	Health Occupations;	Credit	Renewal for 2023-2024	None

	Practical Nursing			
Menorah Medical Center, HCA Midwest	EMS; Nursing; Respiratory Care	Credit	Renewal for 2023-2024	None
Menorah Medical Center, HCA Midwest	Phlebotomy	CE	Renewal for 2023-2024	None
Merriam Gardens Healthcare & Rehab Center	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Miami County EMS	Emergency Medical Science	Credit	Renewal for 2023-2024	None
Midwest Anesthesia Associates, P.A. (AdventHealth Shawnee Mission. Name change from Shawnee Mission Medical Center)	Emergency Medical Science	Credit	Renewal for 2023-2024	MOU Agreement for the college to pay \$1,000.00 stipend per student to MWA for educational opportunities.
New Liberty Hospital	Neurodiagnostic Technology- Both EEG & PSG; Respiratory Care	Credit	Renewal for 2023-2024	None
Nephrology Associates of KC	HCIS Internship	Credit	Renewal for 2023-2024	None
North Kansas City Hospital	Neurodiagnostic Technology- Both EEG & PSG; Respiratory	Credit	Renewal for 2023-2024	None

	Care; Practical Nursing			
North Kansas City School District	Automotive Technology	Credit	Renewal for 2023-2024	None
Olathe Head Start	Early Childhood Education	Credit	Renewal for 2023-2024	None
Olathe Health Physician Inc.	Practical Nursing	Credit	Renewal for 2023-2024	None
Olathe Medical Center, Inc. and Subsidiaries Olathe Health System	ECG Technician; Phlebotomy	CE	Renewal for 2023-2024	None
Olathe Medical Center, Inc. and Subsidiaries Olathe Health System	BOT; Computing Sciences & Information Technology; Dietary Mgmt.; Health Care Information Systems; Emergency Medical Science; Nursing; Neurodiagnostic Technology-PSG; Practical Nursing; Respiratory Care	Credit	Renewal for 2023-2024	None
Overland Park Fire Department	Emergency Medical Science	Credit	Renewal for 2023-2024	None

Overland Park Regional Medical Center, HCA Midwest And Anesthesia Associates of Kansas City	Emergency Medical Science; Hospitality Management; Neuro-diagnostic Tech.-Both EEG & PSG; Respiratory Care	Credit	Renewal for 2023-2024	None
PAM Health, LLC (Previously Heartland Rehab Hosp.)	Nursing; Practical Nursing	Credit	Renew for 2023-2024	None
Park Meadows Senior Living	Health Care Occupations; Nursing	Credit	Renewal for 2023-2024	None
Pharmacy Alternatives, LLC	Pharmacy Technician	CE	Renewal for 2023-2024	None
Pioneer Ridge - Lawrence, KS	Health Occupations	Credit	Renewal for 2023-2024	None
PM Sleep Lab	Neurodiagnostic Technology-PSG	Credit	Renewal for 2023-2024	None
Prime Healthcare Services d/b/a St. Joseph Medical Center	Nursing; Practical Nursing, CNA; EMS; Respiratory Therapy	Credit	Renewal for 2023-2024	None
Research Medical Center, HCA Midwest	Dietary Management; Neurodiagnostic Technology-EEG; Respiratory Care	Credit	Renewal for 2023-2024	None

Saint Luke's Health System, Inc.	Emergency Medical Science; Health Care Information Systems; MIRM; Hospitality Management; Neurodiagnostic Technology- Both EEG & PSG; Nursing; Phlebotomy; Respiratory Care	Credit	Renewal for 2023-2024 2 nd Amendment	None
Score 1 for Health Kansas City University of Medicine and Biosciences	Nursing	Credit	Renewal for 2023-2024	None
Shawnee Gardens Healthcare and Rehabilitation Center	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Shawnee Mission Physicians Group	Practical Nursing	Credit	Renewal for 2023-2024	None
Shawnee Mission School District – USD 512	Early Childhood Education/ Education	Credit	Renewal for 2023-2024	None
Sheridan Healthcare of Missouri, Inc. Carondelet Health	Emergency Medical Science	Credit	Renewal for 2023-2024	None

Prime Healthcare Services – Kansas City, LLC Kansas City, MO				
Spring Hill Care and Rehabilitation Center, LLC	Health Occupations	Credit	Renewal for 2023-2024	None
Tallgrass Creek	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
The Children’s Mercy Hospital	Computing Sciences & Information Technology; Health Care Interpreting; HCIS; Emergency Medical Science; MIRM; Neurodiagnostic Technology- Both EEG & PSG; Nursing; Respiratory Care	Credit	Renewal for 2023-2024	None
The LIGHT House	Nursing	Credit	Renewal for 2023-2024	None
The University of Kansas Cancer Center	HCIS	Credit	Renewal for 2023-2024	None
The University of Kansas	Practical Nursing	Credit	Renewal for 2023-2024	None
The University of Kansas Medical	Computing Sciences &	Credit	Renewal for 2023-2024	None

Center (The University of Kansas Hospital Authority)	Information Technology; HCIS; MIRM; Emergency Medical Science; Neurodiagnostic Technology-Both EEG & PSG; Nursing; Respiratory Care			
Truman Medical Center – Hospital Hill	Computing Sciences & Information Technology; Health Care Interpreting; Healthcare Information Systems; Neurodiagnostic Technology-Both EEG & PSG	Credit	Renewal for 2023-2024	None
Truman Medical Center – Lakewood Department of Dentistry	Dental Hygiene	Credit	Renewal for 2023-2024	None
Turner House Children’s Clinic	Dental Hygiene	Credit	Renewal for 2023-2024	None
Two Trails Healthcare, Inc. d/b/a The	Practical Nursing	Credit	Renewal for 2023-2024	None

Healthcare Resort of Olathe				
Unified School District No. 229 – Blue Valley	Early Childhood Education	Credit	Renewal for 2023-2024	None
Veteran’s Affairs Eastern Kansas Healthcare System Leavenworth and Topeka, KS	Hospitality Management	Credit	Renewal for 2023-2024	None
Veteran’s Affairs Medical Center, KCMO	Dental Hygiene	Credit	Renewal for 2023-2024	None
Vibrant Health, Federally Qualified Health Center, Kansas City, Kansas	Healthcare Information Systems; Medical Information & Revenue Management	Credit	Renewal for 2023-2024	None
Village Shalom	Health Occupations; HCIS; Medical Information & Revenue Management; Nursing; Practical Nursing;	Credit	Renewal for 2023-2024	None
Villa St. Francis	Health Occupations; Practical Nursing	Credit	Renewal for 2023-2024	None
Ward Periodontics	Dental Hygiene	Credit	Renewal for 2023-2024	None
Westchester Village of Lenexa	Health Occupations	Credit	Renewal for 2023-2024	None

Template for Internship Agreement	All Programs Academic Affairs	Credit	Annual Approval	Approval to continue using the template form for "Internship Agreement Requests".
Template for Standard JCCC Affiliation Agreement	All Programs Academic Affairs	Credit	Annual Approval	Approval to continue using the template form for "JCCC Affiliation Agreement Requests".

OTHER AGREEMENTS

(Other contractual relationships that do not involve a payment and/or are not processed by the procurement department)

Organization/ Individual	Program(s)	Credit/CE	New/Renewal and Term	Additional Information
Vertex Professional Services, LLC	Automotive Technology, Industrial Technology Division	Credit	Amendment/Renewal, January 1, 2023 to December 31, 2025	Original agreement amended to extend term to run through December 31, 2025; Attachment A amended to increase rates of compensation for the new term.
Kansas Department of Commerce Office of Apprenticeships	Workforce Development and Continuing Education	CE	New; ending 12/21/2023	No financial impact. Employee of KDOC will use campus office space to conduct mutually beneficial economic development activities.
Kansas Commission on Veterans Affairs Office (KCVAO)	Veteran Services	N/A	New; ending February, 2028	No financial impact. KCVAO staff will use campus office space to collaborate with JCCC Veteran Services.

RECOMMENDATION:

It is the recommendation of the College administration that the Board of Trustees authorize the College to enter into agreements with the above entities as set forth above.

Elisa Waldman
Vice President of Workforce
Development & Continuing Education

Judy Korb
Interim Executive Vice President of
Student Success

L. Michael McCloud
Executive Vice President of
Academic Affairs/CAO
Chief Academic Officer

Andrew W. Bowne
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

February 16, 2023

HUMAN RESOURCES

1. Separations

JEFF EDSON, Assistant Professor Construction Management, Academic Affairs, effective May 31, 2023.

STACEY MCMILLEN, Associate Professor Mathematics, Academic Affairs, effective June 30, 2023.

JOHN LITTLETON, Program Director Continuing Education Business Solutions, Workforce Development & Continuing Education, effective February 03, 2023.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed separations.

Colleen Chandler
Vice President, Human Resources

Andrew W. Bowne
President

JOHNSON COUNTY COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT

February 16, 2023

HUMAN RESOURCES ADDENDUM

1. Retirement

NANCY WILSON, Professor Graphic Design, Academic Affairs, effective August 15, 2023.

RECOMMENDATION:

It is the recommendation of the college administration that the Board of Trustees approve the above-listed retirement.

Colleen Chandler
Vice President, Human Resources

Andrew W. Bowne
President